

FINANCE COMMITTEE MEETING * FEBRUARY 15, 2016AGENDA

UTILITIES:

- Utility rate update
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PUBLIC WORKS:

- 1st St. project
- Haag St. – vacation of right of way
- Wade sewer project
- Meissner house demolition
- Zika virus fears

POLICE:

- EMS preparedness – Tim will be sending an article from New Baden
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RECREATION:

- Clubhouse manager replacement
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BUSINESS ADMINISTRATOR:

- TIF agreements & DCEO & IDNR grants

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CITY CLERK:

- Budgets – 2016-2017 capital expenditures. Would like budgets by April

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AMBULANCE:

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ZONING:

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MAYOR:

- Waste Management contract
- Video sign update

FINANCE COMMITTEE MEETING * FEBRUARY 15, 2016

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date. The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Bill Fischer, Chris Hamilton, Debbie Koetting, Paul Steinman, Kevin Timmermann, Gary Usselmann. **Absent:** Carl Ratermann.

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager Don Voss, City Business Administrator Tim Schleper, City Attorney Joanne Stevenson.

The Council reviewed the bills to be paid. Copies of the city clerk and city treasurer reports for January were distributed at the February 2nd Council meeting.

The Council went over the attached agenda prepared by Mayor Hilmes. The following is action taken relative to the agenda or other matters discussed.

1. Utility rates. No increase because zero CPI.
2. Lighting upgrades. Energy efficient lights are being installed in various city buildings and funded through a grant from the IMEA.
3. Haag Foods Revolving Loan #1. Council agreed to settle the remaining debt with one of the co-signers for 50% of the remaining balance.
4. Wade sewer project. Contractor finished and testing to be done in about 30 days.
5. Demolition of Meissner house. Waiting for the asbestos report.
6. Repairs to North Walnut by New Rt. 50. County indicated they will do the repairs to the northbound lane and asked for assistance from the City.
7. Concrete North Walnut Street. The remaining portion from North 1st Street to the RR tracks will be done next fiscal year.
8. Zika virus. Residents should make sure to dispose of standing water. City to do normal mosquito prevention procedures.
9. Haag Street ROW vacation. Council agreed to approve at March 1st meeting.

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10. Disaster Preparedness. Council approved for Tim Schleper to work with St. Dominic to install a transfer switch at their parish center. TIF funds earmarked to fund the project.
 11. DCEO Relief Sewer Grant. Tim Schleper applied for an extension. Once the North 1st Street Project is completed it will satisfy terms of the grant and City will be eligible for the grant proceeds.
 12. IDNR Grant. All documents have been submitted and waiting for the State to release the funds.
 13. Proposed Holy Cross Lane East TIF (TIF #3). Public hearing tentatively scheduled for April 19. Council to pass the documents on May 3rd council meeting.
 14. Proposed South 4th/Germantown Road TIF (TIF #4). Waiting for additional information.
 15. Clubhouse Manager Position. Council approved seeking applications to replace Barb Jansen who recently announced her retirement. Approved the plan of action.
 16. Fiscal '17 Budgets. Proposed capital expenditures ready by March 15th finance meeting. Proposed budgets due by April 1.
 17. Clerical worker for Public Works. Application deadline was February 12. Council reviewed the applications. No action taken.
 18. Ambulance EMT workers. Council approved advertising for part-time EMT workers and will consider training with conditions.
 19. Waste Management Contract. Council agreed to stay with them since feedback on their performance was good. Mayor to notify them to draw up final contract.
 20. Proposed Video Sign. Chamber of Commerce to solicit donations for 50% of the cost with the City paying the other 50%. Chamber would be responsible for updates and maintenance. Consensus was for the 4' x 9' sign costing approximately \$37,000. Council approved to proceed.

The meeting adjourned at 8:40 p.m.

Non-verbatim minutes taken by:


Robert J. Venhaus, City Clerk