

## FINANCE MEETING

DATE: 1-18-16

TOPICS PREPARED FROM DEPARTMENT MEETING: 1-14-16

## UTILITIES:

- Utility rates – electric, water, and sewer
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## PUBLIC WORKS:

- N. 1<sup>st</sup> St. project – cost – 50-50 split between sewer and TIF?
- Pedestrian bridge on Voss-Clare
- Walnut St. – complete project – TIF eligible
- Wade sewer project

## POLICE:

- Hire police officer
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## RECREATION:

- Report – golf course flooding and cleanup
- North park Christmas lighting – financial report

## BUSINESS ADMINISTRATOR:

- TIF updates for #3 and #4
- IDNR and DCEO grants
- Enterprise Zone update

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CITY CLERK:

- Finalize City Clerk changes – proposed salaries and will changes in Ordinance be needed?
- Budgets – would like numbers on capital expenditures for 2016-2017 fiscal year

AMBULANCE:

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ZONING:

- Updating zoning map
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MAYOR'S REPORT:

- Meissner house - what to do with it?
- Video sign project update
- Waste Management meeting Jan. 20, 2016 at 9 am
- Disaster relief costs – early days and costs
- Joanne Stevenson and Haag loans – will do right after bills are approved at around 7:15

FINANCE COMMITTEE MEETING \* JANUARY 18, 2016

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date. The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Debbie Koetting, Carl Ratermann, Paul Steinman, Gary Usselmann. Absent: Bill Fischer.

City Officials: Mayor Charles E. Hilmes, Utility Plant Operations Manager Dale Detmer, Public Works Manager Don Voss, City Business Administrator Tim Schleper, Police Chief Bob Fix, City Attorney Joanne Stevenson, Golf Supt. Paul Smith.

The Council reviewed the bills to be paid. Copies of the city clerk and city treasurer reports for December were distributed at the January 5<sup>th</sup> Council meeting.


The Council went over the attached agenda prepared by Mayor Hilmes. The following is action taken relative to the agenda or other matters discussed.

1. Electric rates. Council approved to waive the CPI increase for this year.
2. Sewer rates. The matter of increasing the rates incrementally over the next few years was discussed. The matter was tabled until more detailed estimates are received for the upgrades to the sewer plant/system.
3. Haag Food Service CDAP Revolving Fund Loans. Approved the city attorney to continue to proceed with discovery of their assets.
4. North 1<sup>st</sup> Street Project. Council agreed to fund the project with 50% from the sewer fund and 50% from the THF fund. Total cost was estimated at \$150,000. Project being done to satisfy the relief sewer grant project requirements.
5. Pedestrian Bridge on Vossclare Lane. Bridge has been ordered.
6. North Walnut Street. Council agreed to complete the concrete street from North 1<sup>st</sup> Street to the railroad tracks.
7. Wade sewer project. Contractor scheduled to start Wednesday.
8. Designate FAU Route. Council in agreement to suggest Holy Cross Lane East.
9. New police officer. Sam Lohman on the agenda for Tuesday night.

10. Proposed TIF #3 & #4. Met with Mike Weber of PGAV last week. Still working on meeting the requirements.
11. Enterprise Zone. Became effective January 1, 2016. The major advantage to develop in the zone is the sales tax exemption.
12. City clerk office changes. Council was in agreement to the timeline and plan as presented by Mayor Hilmes.
13. Front desk. Council approved the promotion of Jessica Duncan from the public works department to the city clerk office. Effective date around May 2016.
14. Fiscal 2017 Budgets. Proposed capital expenditures for FY 2017 to be submitted to the city clerk by February 15.
15. Meissner House. The Council were in agreement to raze the building.
16. Proposed Video Sign. Received two quotes and waiting for a third. Council approved the City paying for 50% of the cost.
17. Waste Management. A meeting is scheduled with them on Thursday to discuss the contract which expires on December 31, 2016.
18. Disaster Costs. Mayor was given authority to spend what is needed in the event of a disaster. EMA rules are that the City has 70 hours to make purchases without bids.

The meeting adjourned at 9:00 p.m.

Non-verbatim minutes taken by:

  
Robert J. Venhaus, City Clerk