

FINANCE MEETING

DATE: 12-15-14

TOPICS PREPARED FROM DEPARTMENT MEETING: 12-11-14

UTILITIES:

- Wholesale distribution Service Rate Refund
- Possible opportunity for solar cell installation in cooperation with IMEA
- Utility Clerk -proposal

PUBLIC WORKS:

- Unlimited Play – site work costs
- Relief sewer – test on pump; force order on cost for rock removal
- Ted Voss – access and sidewalks
- Sidewalk to Fieldcrest – completed except for seeding

POLICE:

- Hiring Ryan Isaak to be full time for the holidays – Schooling starts in January

RECREATION:

- Pool filters report

BUSINESS ADMINISTRATOR:

- Holy Cross East – drainage project – still awaiting DCEO approval
- TIF contracts – 4 contracts to be approved in near future
- Inducement letter for Poettker's project

- Revolving loan – Haag’s requesting loan for new contracts
- Comprehensive plan update
- MAEDC report
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CITY CLERK:

- IMRF –Long Term care Insurance
- Ordinance book

AMBULANCE:

- Billing options
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ZONING:

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MAYOR’S REPORT:

- JRB meetings – Dec. 16, 2015 – TIF 1 at 6 pm; TIF 2 at 6:30
- Dec. 26 – City offices will be open
- Tim Schleper – Clinton County EMA director – part time position
- THE GLOBAL RETAIL REAL ESTATE CONVENTION (RECON)  
MAY 17-20, 2015

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FINANCE COMMITTEE MEETING \* DECEMBER 15, 2014

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date. The meeting commenced at 7:00 p.m.

**Aldermen in attendance:** Robert Berndsen, Debbie Koetting, Carl Ratermann, Paul Steinman, Norb Tebbe, Kevin Timmermann, Gary Usselman. **Absent:** Bill Fischer.

**City Officials:** Mayor Charles E. Hilmes, Utility Plant Operations Manager Dale Detmer, Public Works Manager Don Voss, City Business Administrator Tim Schleper.

**Visitors:** Madalyn Lane, Amy Garcia.

The Council reviewed the bills to be paid. Copies of the city clerk and city treasurer reports for November were distributed at the December 4<sup>th</sup> Council meeting.

The Council went over the attached agenda prepared by Mayor Hilmes. The following is action taken relative to the agenda or other matters discussed.

1. **Haag Foods.** Requested a loan of \$200,000 from the City's Revolving Loan Fund. Recently Haag Foods was awarded the "Ovation Brands" restaurant concept beginning January 19, 2015 and were in need of some additional working capital. The new business will allow Haag to hire 10-12 new employees. The Council was in general agreement to proceed since approval is needed from the State.
2. **Wholesale distribution service rate refund.** The City's share comes to \$145,167 and will come via a credit on the IMEA power bill over the next 3 months.
3. **IMEA solar cell installation.** Since the project would take about 1-2 acres of land and with no real benefits, the Council was not receptive to participate.
4. **Jessica Duncan pay raise.** Don Voss and Dale Detmer felt she deserved a \$1/hr raise. She works about 30/wk as a part-time administrative assistant in the public works department. After some discussion, the Council voted to grant the raise with Aldermen Steinman and Alderman Ratermann dissenting.
5. **Hannah's Playground.** Council approved for the City to pay for the site work costs totaling about \$19,000.

6. Relief Sewer Project. Contractor encountered some unforeseen rock while excavating which hindered the project. A change order will be forthcoming increasing the contract due to problem.
7. Ted Voss/TLV Estates. Ted agreed to provide access to the land the City plans on purchasing for drainage purposes. No decision when he plans on putting the required sidewalks in his subdivisions.
8. Sidewalks in subdivision. Mayor Hilmes felt that sidewalks should be put in when a house is completed.
9. Dave Kluemke/grease trap. Council felt that if Dave starts frying chicken for people he would need to install a grease trap. Also, may need a special use permit for a home occupation.
10. Swim Pool Filters. The application will soon be sent to the State for approval. Don Voss was recently certified as a contractor.
11. Holy Cross Lane East Project. Project entails drainage improvements. Funding from the Revolving Loan in the amount of \$315,000. Paperwork being submitted to State.
12. TIF Agreements. Agreements for Lawn & Garden, Niemeyer Insurance, Midwest Tractor and Legacy Place will soon be presented for action.
13. Haag Food Service. Council agreed the term of the loan should be for only 3 years.
14. Comprehensive Plan Update. City attorney working on some zoning matters in the plan. The schedule is to approve it in February 2015.
15. MAEDC Conference. Tim Schleper reported on the conference he attended. Site selection was one of the main topics.
16. Health Insurance. Working on some details but initial projection is about a 5.5% increase on a plan from Blue Cross Blue Shield from the current plan.
17. IMRF Long Term Care Plan. This is strictly an employee option but would need Council approval. Council in agreement to participate.
18. Ambulance Billing Options. Council agreed to proceed with the new billing company.
19. RECON15 Conference. The Global Retail Real Estate Convention. Council approved Mayor Hilmes and Tim Schleper to attend the conference in Las Vegas, NV on May 17-20, 2015.

20. Clinton County EMA Director (part-time). Tim Schleper slated to be appointed to the position. Tim informed the Council the work would be done at night, but there are two day meetings. He said he would also cut back on ambulance and police part-time work. Council did not prohibit him from accepting the position as long as it did not interfere with his duties as City Business Administrator.

The meeting adjourned at 9:35 p.m.

Non-verbatim minutes taken by: Robert J. Venhaus  
Robert J. Venhaus, City Clerk