

FINANCE MEETING

DATE: 12-18-17

TOPICS PREPARED FROM DEPARTMENT MEETING: 12-14-17

PUBLIC COMMENT:

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UTILITIES:

- Multiple tenant water meters
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PUBLIC WORKS:

- Roundabout report: certification, movement of utilities
- Poettker project – agreement with county
- Relief sewer report

POLICE:

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RECREATION:

- Golf cart and purchase of 2 mowers
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BUSINESS ADMINISTRATOR:

- Revolving loan fund approval for Poettker project
- JRB meetings for TIF #1, TIF #2, TIF #3, and TIF #4 at City Hall at 6:30
- Web site redesign

**CITY COLLECTOR:**

- Health insurance costs for 2018
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**AMBULANCE:**

- Ambulance report
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**ZONING:**

- Huelsmann Zoning approval
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**MAYOR'S REPORT:**

- Lawn care bids for City
- Raffle application approval
- Sexual Harassment ordinance
- Cleaning contract for public buildings
- Bent Oak after Council meeting

## FINANCE COMMITTEE MEETING \* December 18, 2017

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Gary Usselman, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: None

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager & Building Inspector Don Voss, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, City Business Administrator Shelly Schadegg, Zoning Administrator John Becker.

Press: none

Visitors: none

Public Comment: none

The Council reviewed the bills to be paid:

The Council went over the attached agenda prepared by Mayor Hilmes. The following action was taken relative to the agenda or other matters discussed:

### PUBLIC COMMENT:

None

1. Multiple tenant water meters becomes very complicated for the city to bill. Suggestion is that the water bill either be sent to the landlord or that individual meters need to be put in for multiple units. Water usage is currently being divided equally among tenants, which is not fair to the tenants. This will affect 15 buildings in Breese. Landlords will be notified in January and will take effect in June 2018.
2. Greg Minard will be at the meeting tomorrow – He retired and Sunday was his last work day.
3. Roundabout report: Currently in bidding phase. Bid opening will be January 19, 2018.
4. Poettker project – Met with Dan Barrens. County will pay the cost for the materials for the curbing and storm sewer the City will do the work. Sanitary Sewer should be ready to request permitting later next week.
5. Relief sewer report - pipe prices should be coming back down after the hurricanes, which is what the contractor is waiting for to begin this project.
6. Correct Poettker zoning from C2 to C3 to comply with height limit. Will have zoning hearing in January.
7. Golf cart purchase - bids from Little Egypt, Yamaha and Club Cart. EZ-GO \$89,250, Club Car \$90,000. Both companies giving the city for \$30,000 for trade-in. Recommendation is Club Car as it is a better cart. These carts are coming out of Illini Club - very clean carts.

8. Purchase of 2 mowers, looked at a rough mower and a greens mower. Went to Riechmans, Rough cut mower bid is \$28,250, with a trade in of \$4,500 for current equipment, totaling \$23,750. Bid for the Greens mower was \$32,351, with a \$750 trade in, making the total \$31,601.
9. Received letter from the state that all conditions have been met. Revolving loan fund approval for Poettker project
10. JRB meetings for TIF #1, TIF #2, TIF #3, and TIF #4 at City Hall at 6:30 on December, 19<sup>th</sup>.
11. Propose to redesign the City Web site as well as create a golf cart site.
12. Health insurance costs for 2018 - currently reviewing renewals - will be staying with current plan.
13. Ambulance report - Shelly has met with Shane a number of times and she is learning a lot.
14. Huelsmann Zoning - approve ordinance at the council meeting.
15. Will officially appoint Shelly as the Business Administrator for the City of Breese at the meeting tomorrow evening.
16. Lawn care bids for City have been received. Bid winner will be Richter Lawn Care.
17. Raffle application approval tomorrow evening. Have only gotten a few questions. Maximum spend on any single raffle cannot exceed \$250,000, maximum single prize cannot exceed \$150,000, maximum single ticket cost cannot exceed \$500.
18. Sexual Harassment ordinance - JoAnne is looking at ordinances now. Will not discuss at tomorrow night's meeting, will address at the first meeting in January.
19. Cleaning contract for public buildings - current cleaning contract holder would like to have part-time weekend help at the BAC Building.
20. Holiday Celebration at Bent Oak after Council meeting

The meeting adjourned at 8:12 p.m.



Non-verbatim minutes taken by: \_\_\_\_\_

Erin Wagoner, City Clerk