

BREESE CITY COUNCIL MEETING * MAY 2, 2017

AGENDA

1. **EMPLOYMENT CONTRACTS** – Sandy Hemann, City Collector; Clare Gebke, Payroll/Police/Ambulance Clerk.
2. **SICK/FUNERAL/VACATION POLICY** – Supervisors.
3. **SALE OF SURPLUS EQUIPMENT** – Approve the high bid submitted by Jason Richter for: 1995 F-Super Duty Ford in the amount of \$2,500; and 1997 F350 Ford for \$3,995.00.

BREESE CITY COUNCIL MEETING * MAY 2, 2017REORGANIZATION MEETINGAGENDA1. SWEARING-IN OF NEWLY ELECTED OFFICIALS:

- Charles E. Hilmes Mayor
- Robert Venhaus City Treasurer
- Erin Wagoner City Clerk
- Debbie Koetting Alderman Ward 1
- Bill Fischer Alderman Ward 2
- Kevin Timmermann Alderman Ward 3
- Robert Berndsen Alderman Ward 4

2. COMMITTEE ASSIGNMENTS: As presented.3. CITY OFFICIALS APPOINTMENTS:

- Dale Detmer Utility Plant Operations Manager
- Don Voss Public Works Manager
Building Inspector
- Timothy Schleper City Business Administrator
EMS Director
- Robert Fix Police Chief
- John J. Becker Zoning Administrator
- Paul Smith Golf Course Superintendent
- Eddie Greer Clubhouse Manager
- Joanne Stevenson City Attorney
- Sandy Hemann City Collector
- Ernie Gebke Park Custodian
- Angie Gibson Swim Pool Manager
- Wendy Heimann Billing Clerk/FOIA Officer
- Clare Gebke Payroll/ Police/Ambulance Clerk

BREESE CITY COUNCIL MEETING * MAY 2, 2017

REORGANIZATION MEETING

Minutes of the proceeding of the 1st Regular and Reorganization Meeting of the Breese City Council held in City Hall on the above date.

The first order of business was an appreciation ceremony for retiring City Clerk Bob Venhaus. Mayor Charlie Hilmes presented Venhaus with a plaque and a card to show the city's appreciation for his 42 years of continued service.

Bob Venhaus thanked the office staff, old and new, as well as a long list of City Officials and the Citizens of Breese for their continued support.

The second order of business was the swearing-in of the newly elected Officials by Police Chief Robert Fix:

- Charles E. Hilmes Mayor
- Robert Venhaus City Treasurer
- Erin Wagoner City Clerk
- Debbie Koetting Alderman Ward 1
- Bill Fischer Alderman Ward 2
- Kevin Timmermann Alderman Ward 3
- Robert Berndsen Alderman Ward 4

Mayor Charlie Hilmes called the meeting to order at 8:10 p.m.

Aldermen in attendance: Robert Berndsen, Bill Fischer, Chris Hamilton, Debbie Koeting, Carl Ratermann, Paul Steinman, Kevin Timmermann, Gary Usselmann.

Absent: None.

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Business Administrator and EMS Director Tim Schleper, Chief of Police Bob Fix, City Attorney Joanne Stevenson, Golf Course Superintendent Paul Smith, Billing Clerk and FOIA Officer Wendy Heimann, City Collector Sandy Hemann.

Press: Vicky Albers, Breese Journal
 Mark Hodapp, Carlyle Union Banner/Centralia Sentinel

Visitors: Carol Venhaus, Johnny Venhaus, Ron Venhaus

GENERAL BUSINESS

Mayor Hilmes made the following Committee Assignments with the first name listed as chairman:

FINANCE: Koetting, Berndsen, Timmermann, Ratermann, Fischer, Usselmann, Steinmann, Hamilton

PUBLIC WORKS: Timmermann, Koetting, Fischer, Berndsen

PUBLIC SAFETY: Fischer, Usselmann, Steinmann, Hamilton

RECREATION: Ratermann, Koetting, Steinmann, Usselmann

PUBLIC BUILDINGS & GROUNDS: Usselmann, Ratermann, Timmermann, Hamilton

ZONING/BUILDING INSPECTION: Steinmann, Fischer, Hamilton, Berndsen

HEALTH & WELFARE: Hamilton, Usselmann, Timmermann, Ratermann

Motion by Usselmann seconded by Timmermann to approve the stated committee assignments.
Motion Carried by unanimous voice vote.

Mayor Hilmes made the following City Official Appointments:

- Dale Detmer Utility Plant Operations Manager
- Don Voss Public Works Manager
 Building Inspector

- Timothy Schleper City Business Administrator
 EMS Director

- Robert Fix Police Chief

- John J. Becker Zoning Administrator

- Paul Smith Golf Course Superintendent

- Eddie Greer Clubhouse Manager

- Joanne Stevenson City Attorney

- Sandy Hemann City Collector

- Ernie Gebke Park Custodian

- Angie Gibson Swim Pool Manager

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BREESE CITY COUNCIL MEETING * MAY 2, 2017

Minutes of the proceeding of the 49th Regular Meeting of the Breese City Council held in City Hall on the above date.

Mayor Charlie Hilmes called the meeting to order at 7:30 p.m.

Aldermen in attendance: Robert Berndsen, Bill Fischer, Chris Hamilton, Debbie Koetting, Carl Ratermann, Paul Steinman, Kevin Timmermann, Gary Usselmann.

Absent: None.

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Business Administrator and EMS Director Tim Schleper, Chief of Police Bob Fix, City Attorney Joanne Stevenson, Golf Course Superintendent Paul Smith, Billing Clerk and FOIA Officer Wendy Heimann, City Collector Sandy Hemann.

Press: Vicky Albers, Breese Journal
Mark Hodapp, Carlyle Union Banner/Centralia Sentinel

Visitors: Ethan Dunn, Karlee Walters, Allen Huelsmann, Carol Venhaus, Johnny Venhaus, Ron Venhaus, Andrew Johnson, Madison Holtgrave, Vern Holtgrave

GENERAL BUSINESS

Motion by Steinman seconded by Hamilton to approve the minutes of the meeting held on April 18, 2017 and place on file. Motion Carried by unanimous voice vote.

Motion by Timmermann seconded by Koetting to authorize payment of the bills submitted. On Roll Call Voting "aye": Berndsen, Fischer, Hamilton, Koetting, Ratermann, Steinman, Timmermann, Usselmann. Motion Carried.

A group of students for government class for Central High School were present to observe.

Allen Huelsmann was present to listen.

COMMITTEE REPORTS

FINANCE:

No Report

PUBLIC WORKS - UTILITIES:

Motion by Berndsen seconded by Steinman to authorize the sale of surplus equipment to high-bidder Jason Richter for: 1995 F-Super Duty Ford in the amount of \$2,500; and 1997 F350 Ford for \$3,995. On Roll Call Voting "aye": Fischer, Hamilton, Koetting, Ratermann, Steinman, Timmermann, Usselmann, Berndsen. Motion Carried.

Alderman Berndsen noted that while Breese had sustained some storm damage, other communities had more extensive damages. Mutual aid was provided to Carlyle.

PUBLIC WORKS - STREETS:

Alderman Timmermann stated that the Street Department is working on curbing projects on S Main and S 3rd streets. They will then complete the Holy Cross Lane drainage project.

PUBLIC SAFETY:

Alderman Fischer noted that the Drug Take-back event was well-received with a good turnout. Fischer also noted that on May 20, 2017 a Bike Safety Class will be held at City Hall for grades K-8.

RECREATION:

Alderman Ratermann noted that the next Park Board meeting will be held on May 24, 2017 at 7 p.m.

PUBLIC BUILDINGS & GROUNDS:

No Report

ZONING/BUILDING INSPECTION:

No Report

HEALTH & WELFARE:

No Report

OLD/NEW BUSINESS/MAYOR'S REPORT:

Motion by Timmermann seconded by Usselmann to approve employment contracts for Sandy Hemann, City Collector; Clare Gebke, Payroll/Police/Ambulance Clerk. On Roll Call Voting "aye": Hamilton, Koetting, Ratermann, Steinman, Timmermann, Usselmann, Berndsen, Fischer. Motion Carried.

Motion by Usselmann seconded by Koetting to accept the Resolution authorizing the Mayor and the City of Breese to establish sick, vacation and funeral leave policies for supervisory employees. On Roll Call Voting "aye": Koetting, Ratermann, Steinman, Timmermann, Usselmann, Berndsen, Fischer, Hamilton. Motion Carried.

Mayor Hilmes noted that the Community Link Buddy Walk is to be held on Saturday, May 6, 2017

Mayor Hilmes stated that he had been contacted by Make-A-Wish with a proposal for possible expansion to Hannah's Playground. Once further details are received, the Park Board will need to approve any proposed plans.

Mayor Hilmes also stated that Jean Vogt would like to hold a fundraiser and take donations for the Christmas lighting fund.

Mayor Hilmes said that he had contacted CSX & ICE regarding the recent train activity on the out-of-service tracks in Breese. He learned that the railroad company will be using this line for 'deep storage' for unused rail cars. Hilmes has been in contact with ROZ & ICE to inform them that the City of Breese and Clinton County should not be used as a dumping ground for the railroad.

ADJOURNMENT:

Motion by Steinman seconded by Koetting to adjourn after no further business was brought before the Council. Motion Carried by unanimous voice vote.

The meeting adjourned at 8:05 p.m.

Non-verbatim minutes taken by:

Erin Wagoner

Erin Wagoner, City Clerk