

FINANCE COMMITTEE MEETING \* May 15, 2017

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:02 p.m.

Aldermen in Attendance: Robert Berndsen, Kevin Timmermann, Bill Fischer, Deb Koetting, Chris Hamilton, Carl Ratermann, Gary Usselman, Paul Steinman.

City Officials: Mayor Charles E. Hilmes, Public Works Manager & Building Inspector Don Voss, Utility Plant Operations Manager Dale Detmer, City Business Administrator & EMS Director Tim Schleper, Golf Course Superintendent Paul Smith, City Collector Sandy Hemann, City Treasurer Bob Venhaus.

Visitors: Jeanie Brendle of Brendle Architects, Allen Huelsman, Mark Berndsen.

Press: None.

The Council reviewed the bills to be paid:

The Council went over the attached agenda prepared by Mayor Hilmes. The following action was taken relative to the agenda or other matters discussed:

1. Sewer extension report – Public comment ended on May 15, 2017
  - o Next steps are 45 day bid process and then 3 months for the state to review the project.
2. IMEA – light bulb distribution
  - o Light bulbs have come in and will be handed out at City Hall. City residents can receive 1 LED light bulb when they come in to pay their bills.
3. Public Works will be back out working at Holy Cross for the next few weeks.
4. The Police Department will order new Police cars – one from 2017-2018 general fund and one from Drug Fund.

5. Bicycle Safety – May 20, 2017; sign up starting at 9:30 at City Hall.
6. Curt Weh – approval to go to the DARE conference on July 10, 2017
  - Will be paid for from Drug Fund
7. Signage rules – Mayor Hilmes wants city workers to pick up signs from non-organizations that have no dates and no contact info.
8. Soccer Park shelter – City will get word from the Breese Lions that they have either approved or denied the request for this project.
9. Mark Berndsen – Jr. Legion proposal for Northside baseball diamond:
  - Field re-shaping - currently shaped like a pear.
  - Playing surface amendment - current surfaces are too high in silt.
  - Grass infield - Most high school teams are playing on grass fields.
  - Sprinkler system - Grass field will need water.
  - Sought advice from Dr. Brad Fesenburg - PH.D, Agronomy, recommends Laser Grading
  - Estimates from Advance Turf solutions range from \$26k - 42K
  - All Jr League Home games will be played there with the potential for tournaments if there is grass.
  - Mater Dei interested in project if grass is included.
  - Proposes to make updates in the fall. Plans to do some fundraising - hopes to raise 10-15K
  - Mark was instructed to attend the next Park Board meeting to obtain their approval.
10. Addition to Hannah's Playground - No additional details at this time. Waiting on information from Make-a-Wish Foundation.
11. Pool painting – Approve Don Kuhl to do painting at Breese pool.
12. Golf Camp May 28, 2017 at 8:30 am
13. Park Board meeting – May 24, 2017 7 pm at City Hall
14. Clubhouse renovation Jeannie Brendel –
  - Reviewed foundation plans for Golf Course addition

- Proposes next steps as taking plans out to builders to request bids.
  - Bidding will be open and advertised.
15. Sewer Grant extension – still owed \$300,000
- Grant is expiring May 31. Tim Schleper has been in communication with dept. of commerce for extension on grant.
16. Best One project - Best One is building in new TIF area on Holy Cross. Sprinkler system compliance will require a pump that will be an additional \$65,000. If they need to incur this cost, they may move project to a private road.
- Committee agrees to continue to consider paying for the pump, contingent upon the road being public.
17. Neil Detmer subordination - Has current revolving loan with the City, City officials approved the subordination pending Tim's review of the Financials for Detmer Automotive.
18. Downtown Revitalization – Mayor stated that money left at the end of TIF #1 can be allocated to this project.
19. Budget numbers - General review of preliminary budget numbers for FY 17/18
20. IMRF resolution - Individual members can choose if they would like to remain part of IMRF
21. Health & Welfare committee – June 6, 2017 at 6:30 pm at City Hall
22. Reimbursement form procedures - Mayor Hilmes discussed procedures for new Travel Reimbursement form for City Officials.
23. New ambulance arrival – June 8-20 is delivery date range; will take about 3 weeks to prepare it for duty, Bids are out for rig equipment
24. Quick Response Vehicle - discussion
- Would allow to keep from turning down transfers
  - Could potentially narrow revenue gap

- Proposal to keep one of the police vehicles intended for trade in vs. the previously discussed vehicle - it is in better shape and more reliable.

25. Zoning: No Report

26. Mayor Hilmes stated that vacation days should be submitted in writing, email or text for approval by the Mayor.

27. CSX "Deep Storage"

- Mr. Tolliver, from the ICC stated that his department is telling CSX that they need to put warning signals back up if they are going to be travelling through towns.
- He gave the impression that the rails would not be used until this has happened.
- Breese is right in the center of "Deep Storage"

The meeting adjourned at 9:34 p.m.

Non-verbatum minutes taken by: Erin Wagoner, City Clerk

A handwritten signature in black ink that reads "Erin Wagoner". The signature is written in a cursive, flowing style.