

## FINANCE MEETING

DATE: 2-19-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 2-15-18

## PUBLIC COMMENT:

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## UTILITIES:

- Sludge removal at water plant
- APPA conference

## PUBLIC WORKS:

- Relief sewer project report
- Report on roundabout project
- Report on Poettker project
- V&H manhole replacement & funding
- Holy Cross east timeline for drainage, curbing and roadway improvements
  - Shelly -- how will we pay for cost of project

## POLICE:

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## RECREATION:

- Park Board meeting – 2-28-18
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## BUSINESS ADMINISTRATOR:

- Letter of Inducement from EXCEL
- 3 Diamond development
- Downtown lighting project

- Cedarhurst closing on Legacy – TIF contract
- Revolving loan report
- Farmer's Market update

CITY COLLECTOR:

- FY 18 budgets – Capital expenditures due Mar. 1; Budgets due Apr. 1
- Document to show percentage of gaming revenue to total revenue. Will be sent in mid June.
- Clock repair

AMBULANCE:

- Monthly report
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ZONING:

- Meredith Schulte – Air BnB request
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MAYOR'S REPORT:

- Plan to set aside money for City's share of roundabout project
- TIF reform task force
- Educational conferences – proposed ban from using any taxpayer money for convention expenses, HB 4246, HB 4247, HB 4248

FINANCE COMMITTEE MEETING \* February 19, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Gary Usselmann, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: none

City Officials: City Business Administrator Shelly Schadegg, Utility Plant Operations Manager Dale Detmer, Police Chief Bob Fix, Golf Course Superintendent Paul Smith, City Collector Sandy Hemann, Public Works Manager Don Voss.

Press: none

Visitors: none

Public Comment: none

1. Sludge removal at water plant.
2. APPA conference - Mayor Hilmes and Dale Detmer will be attending
3. Relief sewer project report - project is moving along.
4. Report on roundabout project - Bid was awarded to Baxmeyer by the State. Will start having pre-construction meetings soon.
5. Report on Poettker project - open bids on 2/22/18 for sanitary sewer.
6. V&H manhole replacement & funding - there is a manhole on Walnut Street that is in bad shape. We have 2 bids to consider to repair or replace manhole. \$31,900 was the first bid, to replace completely. City will have to repair surrounding street. Second bid was for a liner, \$20,400. Recommendation is to try the liner repair. It is more cost efficient and will take significantly less time to repair.
7. Holy Cross East timeline for drainage, curbing and roadway improvements
  - a. Concentrate on the south side of the road while the round-a-bout is being constructed.
  - b. After completion of the round-a-bout project will finish the other pieces.
  - c. Shelly - how will we pay for cost of project? TIF Funds from designated parcels will be set aside to cover the cost. There will be some costs, right of ways and utility connections, that the County will refund back to the City
8. Park Board meeting - February 28, 2018. Mr. Berndsen with Breese Jr. Legion to receive a \$15,000 donation from Whitey Herzog Foundation to purchase the rake machine for the dirt for the new ball diamond. Total cost of the machine will be \$24,000.
9. Letter of intent from EXCEL has been requested for tomorrow night's meeting.
10. 3 Diamond development has sent application to the state. Deadline was March 1. They are still waiting to hear if they will be awarded the project.
11. Downtown lighting project - pulling together TIF revenues from parcels within downtown district and reviewing estimates currently.

- 12. Cedarhurst has closed on the purchase of Legacy – The TIF agreement will remain with Legacy, Amendment that was signed at closing for TIF to remain with Legacy will be forwarded to the City.
- 13. Revolving loan program will be closed by the state. We have 2 options - we can buy it out or not buy it out. Poettker committed funds will need to move to a non-interest-bearing escrow account. The remaining balance will remain in the revolving loan account until decision is made on method of close out. Shelly will forward additional information prior to next Finance committee meeting.
- 14. Farmer's Market will start May 19 from 9 a.m. until 1 p.m., every other Saturday until September 8. Market will be held in the grassy area at City Hall.
- 15. FY 18 budgets – Capital expenditures due Mar. 1; Budgets due Apr. 1
- 16. Created a document to show percentage of gaming revenue to total revenue for liquor license renewals. Will be sent to businesses in mid-June.
- 17. Clock repair is complete!
- 18. Monthly Ambulance report - 121 billable runs in January and billed \$120,000
- 19. Meredith Schulte – Airbnb request
- 20. Plan to set aside money for City's share of roundabout project
- 21. TIF reform task force
- 22. Educational conferences – proposed ban from using any taxpayer money for convention expenses, HB 4246, HB 4247, HB 4248

The meeting adjourned at 8:14 p.m.

Non-verbatim minutes taken by:

  
Erin Wagoner, City Clerk