

FINANCE MEETING

DATE: 1-15-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 1-11-18

PUBLIC COMMENT:

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UTILITIES:

- Relief Sewer update: starting soon
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PUBLIC WORKS:

- Roundabout bid opening Jan. 19
- Poettker project update
- Holy Cross East Rd.

POLICE:

- ILEAS conference – Mar. 4 - 6
- S.I. Criminal Justice Summit – Feb. 28 – Mar. 1

RECREATION:

- Purchase of 2014 golf carts and 2 mowers
- Park Board meeting date: Jan. 24, 2018

BUSINESS ADMINISTRATOR:

- YMCA report
- Report of JRB meetings
- Website changes

CITY COLLECTOR:

- Health Insurance report 2018
- Health Ins. Meeting Jan. 17 at 1 pm
- Employee Health Insurance meeting Jan. 22, 2018
- Raffle Ordinance – How is it going?
- Liquor Ordinance fine to business

AMBULANCE:

- 2017 run reports
- 4th ambulance needed?

ZONING:

- Poettker Leasing & Supply variance
- Best One sign variance

MAYOR'S REPORT:

- General Fund report through 8 months
- IMRF contribution rate
- Taylor Koetting - \$250/ month for year as agent of record. Wants to see how much time is involved. Keep updated on new and old equipment.
- IMUA Scholarship Program – essays due Mar. 9, 2018
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FINANCE COMMITTEE MEETING * January 15, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Gary Usselmann, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: None

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager & Building Inspector Don Voss, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, City Business Administrator Shelly Schadegg, Police Chief Bob Fix.

Press: none

Visitors: none

Public Comment: none

The Council reviewed the bills to be paid:

The Council went over the attached agenda prepared by Mayor Hilmes. The following action was taken relative to the agenda or other matters discussed:

PUBLIC COMMENT:

None

1. Relief Sewer update: the project was scheduled to start at the end of this week, but may be pushed back because of the weather.
2. CPI raised 1.7% for 2018, which would affect the electric, water and sewer rates. The council discussed whether to raise rates the 1.7% or leave them the same. It was decided not to raise rates for electric, but the water and sewer rates will be raised. The council will re-visit the subject on electric rates if the City begins to lose money.
3. IMUA Scholarship Program - essays are due March 9, 2018
4. Roundabout bid opening Jan. 19. We should have bid results in about a week.
5. Poettker project update – Waiting on County to approve infrastructure improvements to the roadway. States Attorney needs to review before approval will be granted.
6. Holy Cross East Rd. - requests for a temporary sidewalk from the hospital to Best One. Permanent sidewalk will go in after the completion of the round-a-bout this fall. Council agreed to a temporary sidewalk. Owner of Best One volunteered to pay for the rock.
7. Best One sign variance and Poettker Leasing & Supply height variance will be approved at City Council meeting tomorrow night. No one from the public came to either zoning meeting to protest.
8. ILEAS conference – Mar. 4 - 6, 2018. Annual conference in Springfield. Chief Fix, Sgt. Berndsen and Officer Detmer will attend this year.

9. S.I. Criminal Justice Summit – Feb. 28 – Mar. 1 Chief Fix and Sgt. Berndsen will attend this year. Conference is held in Effingham.
10. Purchase of 2014 golf carts and 2 mowers - total purchase amount is \$115,251.02. Will request a loan from Germantown Bank to cover the costs. This will be brought to the council for approval at regular meeting tomorrow night.
11. Park Board meeting date: Jan. 24, 2018
12. YMCA report - Started their annual fundraising campaign. Last year there were 5 businesses in the town that donated, the rest were individual. Last year started programs for little kids, were expecting 130 kids but had 230 kids sign up. Trying to locate some facilities to house the large group. The first sport will begin in February, soccer. This is for kids ages 3-7.
13. Report of JRB meetings - had a few questions that we were able to answer, all has been approved.
14. Website changes quotes for city and golf course website. Received quotes from current vendor as well as a new vendor, Serpentine, from Carlyle who's quote is 1/4 of the price. Quote include photos, slide and training to maintain the site. TechKnow bid for City: \$5995 and for Golf Course \$2995. Serpentine bid for City \$1895 and for Golf Course \$795.
15. Reviewed 2017 ambulance run reports. Is the 4th ambulance needed? It only made 27 runs this year vs. 57 runs in 2016. Council has agreed to remove the 4th vehicle.
16. Will be having an annual get-together for part time ambulance staff next week.
17. Health Insurance report 2018. There will be a meeting on Monday, Jan 22 at 7 pm at BAC for employees and their spouses.
18. Health Ins. Meeting Jan. 17 at 1 pm to review the agenda for the 22nd meeting
19. Raffle Ordinance – How is it going? People have been coming in and requesting licenses. There have been a few questions but no one has been upset about the new ordinance.
20. Liquor Ordinance fine to business - Mayor Hilmes learned that a business receiving a fine for serving underage drinkers will have to pay a fine of \$500 to the State of IL, unless they can prove that they paid a fine for local ordinance.
21. General Fund report through 8 months – seems to be running within budgets.
22. IMRF contribution rate - Employee puts in 4.5% and the city puts in 11.86%, increase of .3%
23. Taylor Koetting - \$250/ month for year as agent of record. Wants to see how much time is involved. Keep updated on new and old equipment.

The meeting adjourned at 7:50 p.m.



Non-verbatim minutes taken by: _____

Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 2-19-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 2-15-18

PUBLIC COMMENT:

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UTILITIES:

- Sludge removal at water plant
- APPA conference

PUBLIC WORKS:

- Relief sewer project report
- Report on roundabout project
- Report on Poettker project
- V&H manhole replacement & funding
- Holy Cross east timeline for drainage, curbing and roadway improvements
 - Shelly -- how will we pay for cost of project

POLICE:

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RECREATION:

- Park Board meeting – 2-28-18
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BUSINESS ADMINISTRATOR:

- Letter of Inducement from EXCEL
- 3 Diamond development
- Downtown lighting project

- Cedarhurst closing on Legacy – TIF contract
- Revolving loan report
- Farmer’s Market update

CITY COLLECTOR:

- FY 18 budgets – Capital expenditures due Mar. 1; Budgets due Apr. 1
- Document to show percentage of gaming revenue to total revenue. Will be sent in mid June.
- Clock repair

AMBULANCE:

- Monthly report
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ZONING:

- Meredith Schulte – Air BnB request
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MAYOR’S REPORT:

- Plan to set aside money for City’s share of roundabout project
- TIF reform task force
- Educational conferences – proposed ban from using any taxpayer money for convention expenses, HB 4246, HB 4247, HB 4248

FINANCE COMMITTEE MEETING * February 19, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Gary Usselmann, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: none

City Officials: City Business Administrator Shelly Schadegg, Utility Plant Operations Manager Dale Detmer, Police Chief Bob Fix, Golf Course Superintendent Paul Smith, City Collector Sandy Hemann, Public Works Manager Don Voss.

Press: none

Visitors: none

Public Comment: none

1. Sludge removal at water plant.
2. APPA conference - Mayor Hilmes and Dale Detmer will be attending
3. Relief sewer project report - project is moving along.
4. Report on roundabout project - Bid was awarded to Baxmeyer by the State. Will start having pre-construction meetings soon.
5. Report on Poettker project - open bids on 2/22/18 for sanitary sewer.
6. V&H manhole replacement & funding - there is a manhole on Walnut Street that is in bad shape. We have 2 bids to consider to repair or replace manhole. \$31,900 was the first bid, to replace completely. City will have to repair surrounding street. Second bid was for a liner, \$20,400. Recommendation is to try the liner repair. It is more cost efficient and will take significantly less time to repair.
7. Holy Cross East timeline for drainage, curbing and roadway improvements
 - a. Concentrate on the south side of the road while the round-a-bout is being constructed.
 - b. After completion of the round-a-bout project will finish the other pieces.
 - c. Shelly – how will we pay for cost of project? TIF Funds from designated parcels will be set aside to cover the cost. There will be some costs, right of ways and utility connections, that the County will refund back to the City
8. Park Board meeting – February 28, 2018. Mr. Berndsen with Breese Jr. Legion to receive a \$15,000 donation from Whitey Herzog Foundation to purchase the rake machine for the dirt for the new ball diamond. Total cost of the machine will be \$24,000.
9. Letter of intent from EXCEL has been requested for tomorrow night's meeting.
10. 3 Diamond development has sent application to the state. Deadline was March 1. They are still waiting to hear if they will be awarded the project.
11. Downtown lighting project - pulling together TIF revenues from parcels within downtown district and reviewing estimates currently.

- 12. Cedarhurst has closed on the purchase of Legacy – The TIF agreement will remain with Legacy, Amendment that was signed at closing for TIF to remain with Legacy will be forwarded to the City.
- 13. Revolving loan program will be closed by the state. We have 2 options - we can buy it out or not buy it out. Poettker committed funds will need to move to a non-interest-bearing escrow account. The remaining balance will remain in the revolving loan account until decision is made on method of close out. Shelly will forward additional information prior to next Finance committee meeting.
- 14. Farmer's Market will start May 19 from 9 a.m. until 1 p.m., every other Saturday until September 8. Market will be held in the grassy area at City Hall.
- 15. FY 18 budgets – Capital expenditures due Mar. 1; Budgets due Apr. 1
- 16. Created a document to show percentage of gaming revenue to total revenue for liquor license renewals. Will be sent to businesses in mid-June.
- 17. Clock repair is complete!
- 18. Monthly Ambulance report - 121 billable runs in January and billed \$120,000
- 19. Meredith Schulte – Airbnb request
- 20. Plan to set aside money for City's share of roundabout project
- 21. TIF reform task force
- 22. Educational conferences – proposed ban from using any taxpayer money for convention expenses, HB 4246, HB 4247, HB 4248

The meeting adjourned at 8:14 p.m.

Non-verbatim minutes taken by:


Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 3-19-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 3-15-18

PUBLIC COMMENT:

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UTILITIES:

- Illinois Legislature bills on water and sewer
- Cleaning sludge from lagoons – will get bids

PUBLIC WORKS:

- Stop sign at Best One Dr. and Holy Cross
- Report of sewer relief station
- Report of Poettker sewer and drainage
- Report of sidewalk on south side of Holy Cross
- Report on roundabout project

POLICE:

- Selling old Explorer used by Tim
-

RECREATION:

- Purchase ABIS360- Force: Mark Berndsen's \$15,000 will go towards purchase. City, park fund, will pay \$5,404.80.
- Pickle ball court
- 2 gates for baseball diamond. App. Cost \$800

BUSINESS ADMINISTRATOR:

- Revolving Loan program changes: Council will be getting an e-mail with alternatives from Shelly
- Excel – Pre-permitting/Plan Review meeting

CITY COLLECTOR:

- Capital improvement requests for 2018-2019 budget
- Budgets due Apr. 1, 2018

AMBULANCE:

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ZONING:

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MAYOR'S REPORT:

- Resolution to approve County Wide Disaster Plan
- Apr. 3, 2018 – Health Ins meeting at 6:30
- IMUA/IMEA Conference – May 31-June 1 - Springfield
- Emergency Management Agency – city contact person – classroom training necessary
- Discussion on part time/seasonal wages: beginning wages are \$8.25 in recreation dept, \$10.00 at Street Dept.

FINANCE COMMITTEE MEETING * March 19, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: Gary Usselmann

City Officials: City Business Administrator Shelly Schadegg, Utility Plant Operations Manager Dale Detmer, Golf Course Superintendent Paul Smith, City Treasurer Bob Venhaus

Press: none

Visitors: none

Public Comment: none

1. Illinois Legislature bills on water and sewer. There was an article in the Chicago Tribune about water in the Chicagoland area - water starts out in Lake Michigan and goes from there. The poorest communities are paying the most. There will be 7 new pieces of legislation regarding water prices. There was a Senate bill regarding the removal of lead service lines. Another bill addresses relief on water bills for low income families.
2. Cleaning sludge from lagoons. Received a quote from Metro Ag that was considerably higher than expected so we will go out and get bids.
3. Stop sign at Best One Dr. and Holy Cross - will vote at regular meeting tomorrow evening.
4. Report of sewer relief station - most of the piping is done and electrical will begin soon.
5. Report of Poettker sewer and drainage - no movement since last report.
6. Report of sidewalk on south side Holy Cross - no movement since last report.
7. Report on roundabout project - getting ready to remove telephone equipment. Pre-construction meeting tomorrow at IDOT.
8. Selling old Explorer used by Tim. Vehicle needs \$3,000 in repairs. It is worth \$2,400 and had a full offer on it right away.
9. Purchase ABIS360- Force: Mark Berndsen's \$15,000 will go towards purchase. City, park fund, will pay \$5,404.80 - will be voted on for approval at regular meeting tomorrow evening.
10. Pickle ball court - a local resident has been taping off a Pickle Ball Court for the past few years. Asking to have lines painted on the court.
11. 2 gates for baseball diamond. App. Cost \$800 - will be voted on for approval at regular meeting tomorrow evening. Park Board was opposed the gates due to the cost. Kids on bikes have already rutted up the new diamond, it needs to be locked up.
12. Enclosing the shelter at the golf course - do we want to reconsider closing this in? This will not be eligible for using TIF money.
13. Revolving Loan program changes. Council will be getting an e-mail with alternatives from Shelly. There are 2 options - Option 1 - don't buy it out, will get \$10K of receivables to put towards a

project. Option 2 - buy it out, that becomes a \$137K credit that must be completed by December 2020. That releases the receivables. Council prefers option #2.

14. Excel - Pre-permitting/Plan Review meeting before plans are drawn up.
15. Capital improvement requests for 2018-2019 budget - council reviewed new 2019 requests.
16. Budgets due Apr. 1, 2018
17. Resolution to approve County Wide Disaster Plan at regular City Council meeting tomorrow evening.
18. Apr. 3, 2018 - Health Ins meeting at 6:30
19. IMUA/IMEA Conference - May 31-June 1 - Springfield
20. Emergency Management Agency - city contact person - classroom training necessary
21. Discussion on part time/seasonal wages; beginning wages are \$8.25 in recreation dept, \$10.00 at Street Dept. Council agrees that supervisors should use discretion to determine appropriate seasonal wages.

The meeting adjourned at 8:01 p.m.



Non-verbatim minutes taken by: _____

Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 4-16-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 4-12-18

PUBLIC COMMENT:

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UTILITIES:

- Utilities Summary – Years in Review; Questions??
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PUBLIC WORKS:

- Report - sewer relief station
- Report - Poettker sewer and drainage
- Report – roundabout
- Report – Holy Cross sidewalk

POLICE:

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RECREATION:

- Pickle ball court
- Games are being played on baseball diamond
- Bent Oak – leagues have started

BUSINESS ADMINISTRATOR:

- Report on Excel Pre permitting/Plan Review/Zoning meeting
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CITY COLLECTOR:

- New IMRF rate
- Insurance meeting report
- Budget update

AMBULANCE:

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ZONING:

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MAYOR'S REPORT:

- IMEA/IMUA meeting May 31 – June 1 – let Dale know if you wish to go
- Denim & Diamonds Gala – HSHS fundraiser – Breese Legion
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FINANCE COMMITTEE MEETING * April 16, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Bermdsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer, Gary Usselmann

City Officials: Utility Plant Operations Manager Dale Detmer, Golf Course Superintendent Paul Smith, City Treasurer Bob Venhaus, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann

Press: none

Visitors: none

Public Comment: none

1. Utilities Summary – Will be cleaning out the sludge at the sewer plant. Bid opening will be May 10th and will be in the paper.
2. IMEA/IMUA meeting May 31 – June 1. Let Dale know if you wish to go
3. Report - Sewer relief station is waiting on electrical work to finish.
4. Report - Poettker sewer and drainage will start any day.
5. Report – Roundabout was supposed to start today, will probably start tomorrow.
6. Report – Holy Cross sidewalk is in design.
7. Pickle ball court is being temporarily painted in an existing court. Once Rooters can get out there the permanent lines will be painted.
8. Games are being played on baseball diamond. As long as we don't get too much rain we will continue to play on the field.
9. Bent Oak – leagues have started as the course has dried out.
10. Report on Excel Pre permitting/Plan Review/Zoning meeting. Plans are not finalized but they expect to begin building sometime this summer. Discussed zoning, they will have to re-zone the area if they choose to move production out there.
11. IMRF Rate-Preliminary Rate for 2019 is 10.32% down from 11.86% in 2018.
12. Insurance meeting report YTD savings \$37,322.55. Reported savings of \$517 through February from the use of Teledoc. City Employee Health Fair is scheduled for May 22 from 6:30 am to 9:00 am.
13. Budget update - will have final numbers at May meeting
14. Denim & Diamonds Gala – HSHS fundraiser at the Breese Legion. The City will be purchasing tickets again this year.
15. Reappoint Jeannie Weber and Jeff Huelsmann to the zoning board at tomorrow night's City Council Meeting.
16. Make-A-Wish sent a thank you for the City's participation in Fallon's Wish
17. Route 50 Coalition is having a meeting with the State Representatives. Mayor Hilmes will update when a date is set and plans to attend.
18. Community Link sent a Thank You for sponsoring the Buddy Walk.

19. Bill Fisher has received requests to put in a ramp at House of Manna - some of the patrons have trouble manipulating the step outside.

The meeting adjourned at 7:24 p.m.



Non-verbatum minutes taken by:

Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 5-14-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 5-10-18

PUBLIC COMMENT:

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UTILITIES:

- IMEA/IMUA conference May 31-June 1
- Backwash basins cleanup – bids received
- Electric rate comparisons

PUBLIC WORKS:

- Report on sewer relief station
- Report on Poettker sewer and drainage
- Report on roundabout –marking roads for trucks and farm equipment
- Report – Holy Cross sidewalk
- MFT bid openings
- Library needs – roof leaks, Handicap parking, fans in bathrooms

POLICE:

- May 19 Bicycle safety class – 10am – 1st St.
- Close Broadway and 1st streets between Main St. and Clinton St.

RECREATION:

- Youth Golf Camp May 20 – 8:30 to 11:30am
- Pool prep underway for 2018 season
- AED's for golf course, North Park, and South Park - \$1710 each
- Golf course Pavilion enclosure – cost
- May 23 – Park Board meeting

BUSINESS ADMINISTRATOR:

- May 19 - Farmer's Market – 9am to 1pm
- May 22 – Chamber meeting – Noon – Knotty Pine
- Revolving loan program close out

CITY COLLECTOR:

- 2018-2019 budgets
- May 16 – Health Ins meeting at Turf – prescription drugs cost sponsored by Mark Timmermann
- Use of county nurse for tests – considered in network now

AMBULANCE:

- May 15 – 65 students from ASA touring EMS station
- May 20-27 EMS week
- Aug. 4 – Breese EMS Scramble

ZONING:

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MAYOR'S REPORT:

- Approval of 2018 reimbursement forms for elected officials
- May 18-19 Poppy Days
- May 19, - Shelter Logic 2nd Annual factory Sale – 8am to 1pm
- Yard sign issues

FINANCE COMMITTEE MEETING * May 14, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Kevin Timmermann, Paul Steinman, Gary Usselmann, Carl Ratermann, Debbie Koetting, Bill Fischer

Absent: none

City Officials: City Business Administrator Shelly Schadegg, Utility Plant Operations Manager Dale Detmer, Public Works Manager Don Voss, Golf Course Superintendent Paul Smith, City Treasurer Robert Venhaus.

Press: none

Visitors: Kelly & Tommy Zurliene. Kelly is the new Librarian.


Public Comment: none

1. Backwash basins – Bids came in from \$45,000-\$135,000. Will award low bid to Oros & Bush in the amount of \$45,000.00.
2. Dale Detmer handed out an electric rate study from IMEA. City was on the lower end of rates
3. IMEA/IMUA conference is May 31-June 1. Also who wish to attend contact Dale Detmer.
4. Sewer Relief Station should be ready to test in 1-2 weeks.
5. Poettker Storm sewer is complete.
6. Roundabout – Paving temporary road and hopefully will be using that road by Thursday. Don Voss brought up the inner circle of roundabout. Presently planned for plain concrete, but would like to check into stamped concrete or pavers to create a color difference as a visual to show traffic where roadway stops. Don Voss to get prices and go from there. Also, Charlie passed out some pictures of sample roundabouts relative to the center of the roundabout. Would possibly like to landscape or something there. Asked the council for ideas.
7. Holy Cross Sidewalk – Scott Rakers with HMG currently has a backlog of engineering and is running behind. May not get project in this year.
8. MFT bid opening – were only 2 bidders and prices were higher than projected for HFE-150. Will award bid to Don Anderson Co in the amount of \$48,683.88
9. Library needs repairs. Roof leaking, fans in bathroom, handicap parking needs to be rearranged. Don Voss to look into these issues.
10. May 19 is Bicycle safety class from 10am-1pm. Also, Farmers Market is from 9:00am-1pm. Will be closing N. 1st & N. Broadway between Main & Clinton for these events.
11. Youth Golf Camp is May 20 from 8:30-11:30 am. At Golf Course.
12. Swim Pool is gearing up for season. Painting and splash pad are being prepared. Will open Monday, May 28. Also, snack shack got dinged by health department on a wood shelf which was being used to prepare food. Need to change this out with a compliant surface. Don Voss ordering new counter top.

13. OSHA inspected the water plant, waste water plant and street dept. Good report. Only a couple very small issues.
14. Stripings and markings on streets. Street crews will be addressing these this summer.
15. Shelly turned in a bid for AED's at Northside & Southside Park and Golf Course. Will be approving at council meeting to purchase at a price of \$1710 each. Ambulance dept. to maintain them and provide training.
16. Golf Course Enclosure – Shelly turned in bids on the renovation. Council in overall agreement to proceed with more accurate prices and see what numbers will be.
17. City Collector handed out 2018-19 budgets. Council will review and get with dept heads or Sandy with questions.
18. May 16, insurance meeting regarding prescription drug plan. Mark Timmermann sponsoring a possible alternative to LDI pharmacy, which the City currently uses.
19. Health Fair is May 22 from 6:00am-11:00 am for city employees and spouses.
20. City will now be able to use County Health Dept. for testing as a cost saving tool for health insurance.
21. May 15 – 65 students from ASA will be touring the EMS station.
22. May 20-27 is EMS week.
23. Breese EMS golf scramble is set for August 4. All encouraged to golf that day in support of EMS.
24. Charlie as all elected officials to turn in their 2018 reimbursement forms for approval.
25. May 18-19 are Poppy Days in town.
26. May 19 is Shelter Logic 2nd Annual Factory Sale from 1am to 1pm. Can get great savings on items.
27. Charlie brought up an idea that has been thrown around about a shooting match at the golf course in September. All in favor in checking into this idea.
28. Yard signs – A local citizen has been going around in protest to many signs around town. Police are dealing with the issue.

The meeting adjourned at 8:40 p.m.

Non-verbatim minutes taken by:


Sandy Hemann, City Collector

FINANCE MEETING

DATE: 6-18-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 6- 14-18

PUBLIC COMMENT:

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UTILITIES:

- Free Chlorine and hydrant flushing
- IMEA Solar Project
- ~~Small Wireless Facilities Ordinance~~
- Water Plant lagoon cleanup

PUBLIC WORKS:

- Roundabout update
- Poettker progress
- Holy Cross sidewalk, drainage, curb
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POLICE:

- Ordinance for Stop sign on 8th St. at ally
- Report on speed through St. James

RECREATION:

- Shelter construction update
- Park Board meeting – 6-27-18 eat at 6:30pm. Need to know a number from each department

BUSINESS ADMINISTRATOR:

- Recouping costs for tap in fees, zoning, and building permit fees
- 3 Diamond development update
- New Christmas lights for streets
- Hospital update for upgrades in facilities

CITY COLLECTOR:

- Looking for new office personnel
- Budgets for fiscal 2018-2019
- \$22,000 shortfall in property tax levy
- LGDF – from 10% to 5% cut in funding
- Appropriation Ordinance – approval on 7-17-18

AMBULANCE:

- Ambulance tourney – 8-4-18
- AED training and placement of AED's
- Ground available for purchase

ZONING:

- Excel zoning change coming
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MAYOR'S REPORT:

- CSX closure of line and ICC hearing
- TIF #1 – 4 year look forward
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FINANCE COMMITTEE MEETING * JUNE 18, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Bill Fischer, Chris Hamilton, Debbie Koetting, Carl Ratermann, Paul Steinman, Kevin Timmermann, Gary Usselmann.

Absent: none

City Officials: City Business Administrator Shelly Schadegg, Utility Plant Operations Manager Dale Detmer, Public Works Manager Don Voss, City Treasurer Robert Venhaus.

Press: none

Visitors: None

Public Comment: none

1. IMEA is giving away free LED light bulbs. All utility customers will receive a free light bulb when paying their bill.
2. Utilities are doing hydrant flushing and free chlorine.
3. IMEA solar project - Request proposals sent to all IMEA cities if they want solar power in their town. Breese decided not to participate in the RFP.
4. Roundabout Project – discussed what to put in middle of roundabout. Need to make a final decision soon.
5. Water Plant lagoon cleanup – nothing will be done until crops are out.
6. Roundabout – will be pouring concrete on Tuesday.
7. Haier Plumbing will be turning in Pay Request #1 for Poettker Storm Sewer Project.
8. Holy Cross Lane Temporary sidewalk - There will be no temporary sidewalk in place during construction. Permanent sidewalk will hopefully start late summer/early fall.
9. Will pass ordinance for stop sign on N. 8th St & alley at council meeting 6/19/18.
10. Police have been patrolling St. James daily for speeding during the construction of roundabout. Signs to slow down have been placed in subdivision.
11. Construction for the shelter at the golf course should start on Tuesday 6/19.
12. Park board meeting 6/27/18 beginning at 6:30 at the Southwest shelter.
13. Had to purchase more driving range balls for golf course.
14. Swimming pool has been having good crowds due to hot weather.
15. Shelly is checking into recouping the cost for tap in fees, zoning, and building permit fees for the Poettker storm sewer project.
16. No update on the 3 Diamond development beginning.
17. Checking into cost for some new Christmas lights on city streets. Old ones are falling apart and cost is cheaper if ordered in June. Dale to get number of pieces needed.
18. Hospital has many plans for upgrade to the facility, including expanding offices, remodel current outpatient area, building up orthopedics area, starting "friends" van for transportation. Also, there are plans for another addition in 2021.

19. Jessica Duncan in the City Collector's office has turned in her resignation. Jackie Hummert, who currently works part-time will fill the position. Will be advertising for new part-time clerk.
20. Budgets for FY-2019 were discussed. Currently have a \$44,000 shortfall in the general fund. Mayor Hilmes stated there will be no new equipment/vehicles purchased this year from the general fund.
21. Appropriation Ordinance public hearing will be on July 16, 2018 at 7:00 P.M. in City Hall. Notification will go in the Breese Journal on July 5th. A copy of draft ordinance will be available for public inspection in City Hall during normal business hours on July 6, 2018.
22. LGDF cut in funding will lower to 5% from previous 10%. This should cause an increase in income tax revenue of about \$21,250 in the general fund.
23. Ambulance Golf Tournament will be held August 4, 2018 at Bent Oak.
24. AED training and placement took place last week.
25. House to the East of the ambulance building is going for sale. Question as to whether the city should purchase this property for future use. It was decided to see what the price will be and go from there.
26. Excel Bottling have signed the papers for the purchase of their new property on Holy Cross Lane. Will need to change zoning from C-2 to C-3.
27. CXS close of line and ICC hearing - Mayor has sent email voicing concerns regarding the closed tracks.
28. TIF #1 - Mayor stated that it will be done in 4 years. Need to start making plans for how to budget once the TIF money is no longer available.
29. Hospital dedication will be June 27.
30. Mayor to attend IML liquor license seminar on June 26.

With no more business to be discussed, the meeting adjourned at 8:40 p.m.

Non-verbatim minutes taken by:


Sandy Hemann, City Collector

FINANCE MEETING

DATE: 7-17-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 7-12-18

PUBLIC COMMENT:

- Public Hearing on Appropriation Ordinance starting at 7pm

UTILITIES:

- Sludge removal
- Small wireless Facilities Ordinance – pass Tuesday night
- Solar Net Metering Policy
- Power cost Adj. change

PUBLIC WORKS:

- Roundabout update
- Poettker project update
- Holy Cross sidewalk
- HMG Task order agreement
- Holy Cross Lane Task Order

POLICE:

- Ordinance for Stop sign on 8th St. – illegal spot – What do we want?
-

RECREATION:

- Park Board meeting 7-25-28
- Shelter at golf course report

BUSINESS ADMINISTRATOR:

- IML/ITIA conferences – who is going
- 3 Diamond development
- VW fines leading to grants
- Hospital updates
- Roundabout landscaping

CITY COLLECTOR:

- Appropriation Ordinance – pass at Council meeting
- Hire Jackie Hummert as full time office personnel
- Health Committee meeting 8-7-18
- Health ins. report

AMBULANCE:

- Memorial bench for Al Gebke
- Ambulance tourney 8-4-18

ZONING:

- Excel zoning
-

MAYOR'S REPORT:

- ENS should we be using it for flushing and rock and oiling
- Called Pat Voss about house
- City cemetery graves need dirt to fill sinkage
- Illinois South Tourism – Illinois Made Program – 7-18-18 at 1:30 pm to be held at Excel Bottling

FINANCE COMMITTEE MEETING * July 16, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m. Public Hearing on Appropriation Ordinance also started at 7:00 p.m. and will run concurrent with the finance meeting.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer, Gary Usselmann

Absent: Kevin Timmermann

City Officials: Utility Plant Operations Manager Dale Detmer, City Treasurer Bob Venhaus, Business Administrator Shelly Schadegg, Police Chief Bob Fix, City Collector Sandy Hemann.

Press: none

Visitors: none

Public Comment: none

1. Small wireless Facilities Ordinance will be passed at the City Council meeting on July 17, 2018
2. Poettker Construction is asking to add 80kw of solar power. Current policy is limited to 40 kw for each meter. They are undecided if they will be using one meter or two. Allowing them to add 80 kw to one meter, the City will save the expense of adding an additional meter
3. Sludge removal - no updates, will happen in the fall
4. Power cost Adjustment for July will be 1.24 cents per kw. Last year in July, August and September we manually adjusted the power costs down so that the customers do not see such a huge increase during peak months. Proposal is to lower it to .0075, which is a bit higher than last year. City Council members agreed to save our customers some money
5. Water Plant filters need to be replaced. Cost will be \$651,000 to replace them as they are now. Life of the filters is 10 years, we have had ours for 12 years. Water fund doesn't have enough money to purchase filters. Council members in agreement to an interfund loan to purchase filters.
6. Energy Efficiency program has been a very well-received.
7. Roundabout update - they are pouring concrete
8. Poettker project update - storm sewers are all in and things are moving along well.
9. HMG Task order agreement will be updated tomorrow evening, July 17, 2018
10. Holy Cross Lane Task Order will be done at City Council regular meeting on July 17, 2018
11. Ordinance for Stop sign on 8th St. – proposed location is an illegal spot – the only legal positioning of it would be on Chestnut and 8th St. Police has patrolled the area and have not caught anyone speeding through the area. Will ask City Attorney if there is an opportunity to add the sign and make it enforceable by City Ordinance
12. Next Park Board meeting on July 25, 2018 @ 7:00 PM
13. Shelter at golf course report - garage doors are in and the windows are supposed to be put in tomorrow.
14. IML/ITIA conferences – please let Shelley know who will be attending

15. 3 Diamond development has the zoning application. They will be submitting this as soon as the attorney is finished with it.
16. VW fines leading to grants for \$110 Million dollars from emissions issue.
17. Hospital updates - still on task to start construction on an \$8 million project. Over the next 3 years will be spending over \$20 million on additions and updates. 20 Japanese constituents will be visiting on Friday to tour the facility
18. Roundabout landscaping - one bid has been received. Due date is July 19, 2018
19. Appropriation Ordinance – pass at Council meeting
20. Hire Jackie Hummert as full time office personnel in City Hall effective July 5, 2018
21. Health Committee meeting August 8, 2018 @ 6:30 PM
22. Health insurance report review
23. Memorial bench for Al Gebke - his family would like to place it at Ambulance Base.
24. Ambulance tourney August 4, 2018 - spots are still available.
25. Excel zoning will not be making their request on August 2,2018.
26. Ignite Church will be purchasing Stock and Barrell – Zoning Variance scheduled August 2,2018 @ 7:00 PM
27. Emergency Notification System - should be using it for flushing and rock and oiling.
28. Called Pat Voss about house by ambulance shed and what we would pay for it.
29. City cemetery graves need dirt to fill sinking areas. The City does not have a Sexton to do that. Council agrees to City personnel maintaining this.
30. Illinois South Tourism – Illinois Made Program – to be held at Excel Bottling July 18, 2018 at 1:30 pm to promote locally-made businesses in the area
31. Route 50 Coalition will be having a golf scramble at Governor's Run in September.
32. July 24th at 7:30 am a Chamber of Commerce meeting will be held at PJ's. George Evans will be speaking

Appropriation Meeting closed at 7:30
The meeting adjourned at 7:50 p.m.

Non-verbatum minutes taken by: _____



Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 8-20-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 8-16-18

PUBLIC COMMENT:

-

UTILITIES:

- Water Plant projects – lagoon clean-out and new filters
- North Water Dist.

PUBLIC WORKS:

- Roundabout update
- Poettker project
- Illinois Supreme Court ruling on sidewalks and trip hazards

POLICE:

- Beginning of school and activities
-

RECREATION:

- Re-surface tennis courts
- Pool hours

BUSINESS ADMINISTRATOR:

- Roundabout center designs – flag pole needs to be added in middle of any design
- ITIA/TIF conferences

CITY COLLECTOR:

- LIHEAP Resolution
-

AMBULANCE:

- Ambulance tourney summary
-

ZONING:

- Foppe Air B & B ordinance
- Excel zoning change 8-23-18

MAYOR'S REPORT:

- Discussion with Dist 12 Super Joe Noseck
- Congrats to St. Joe Hospital – selected as top 100 community hospitals in the nation
-
-

FINANCE COMMITTEE MEETING * August 20, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:04 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer, Gary Usselman, Kevin Timmermann

Absent: none

City Officials: Utility Plant Operations Manager Dale Detmer, City Treasurer Bob Venhaus, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg.

Press: none

Visitors: none

Public Comment: none

1. Water Plant projects – lagoon clean-out and new filters will take place after the crops are out.
2. North Water District Discussion.
3. Roundabout update is set to open 3 legs on Friday. Should take another 2-3 weeks to have the rest open.
4. Poettker project is on hold right now. All the city has left to do is curbing and aprons. Expecting that to be a project next April.
5. Illinois Supreme Court ruling on sidewalks and trip hazards - council discussed ruling.
6. Beginning of school and activities - reminder to be mindful.
7. Re-surface tennis courts discussion - the court has thousands of cracks and the entire court needs to be re-sealed.
8. Pool hours have been posted and the pool will be open as we have guards available. All weekends up until Labor Day have been covered.
9. Roundabout center designs – flag pole needs to be added in middle of any design
10. ITIA/TIF conferences - all who plan to attend have been signed up.
11. LIHEAP ordinance for vendor agreement.
12. Revisiting the Christmas Light proposal.
13. Ambulance tourney summary net was \$10,700.
14. Foppe B & B ordinance has been tabled.
15. Excel zoning meeting has been changed to 8-23-18.
16. Discussion with Dist 12 (temporary) Super Joe Novseck and Principal Travis Schmale to discuss future plans for the district. Also asked if we re-paint the crosswalk at Gerdes and Rt. 50 as it is faded completely.
17. Congrats to St. Joseph's Hospital – selected as top 100 community hospitals in the nation (<550 beds)
18. Sheila has resigned her position for cleaning - City plans to hire Beth Bush to replace her.

- 19. Hourly employee contracts are coming up for renewal. Proposal is to expand the contracts to 4 years.
- 20. House on 7th St. has an improperly-covered well in the back yard.

The meeting adjourned at 8:50 p.m.

Non-verbatum minutes taken by:


Erin Wagone, City Clerk

FINANCE MEETING

DATE: 9-17-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 9-12-18

PUBLIC COMMENT:

-

UTILITIES:

-
-

PUBLIC WORKS:

- Swimming Pool painting – looking at long term painting options
-

POLICE:

- Optimist FallFest and Cycle for a Cure Sept. 29
- M.D. homecoming parade Oct.10

RECREATION:

- Shelter usage
-

BUSINESS ADMINISTRATOR:

- Server for Shelly's office
- Chamber Santa 5-K run
- Close out of Revolving loan
- Raeber and Blue Diamond Development
- Schuette/TopMost future development – economic incentives
 - IMEA B-2 program and Energy Efficiency funds – City Match?
 - Start a new TIF for bank property/ State funds

CITY COLLECTOR:

- Hiring Kim Wiegman full time - would split time between Utilities and City Hall
-

AMBULANCE:

-
-

ZONING:

- Gwen Fisher zoning variance
-

MAYOR'S REPORT:

- TIF articles on University Park and DeKalb
- Hourly contracts discussion
-
-

FINANCE COMMITTEE MEETING * September 17, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:04 p.m.

Aldermen in attendance: Robert Berndsen, Chris Hamilton, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer, Gary Usselmann, Kevin Timmermann

Absent: none

City Officials: Utility Plant Operations Manager Dale Detmer, City Attorney Joanne Stevenson, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg.

Press: none

Visitors: none

Public Comment: none

1. Swimming Pool painting – looking at long term painting options - cost will be just under \$32,000 for long-term option. The majority of this cost will be for blasting the pool before painting. We are currently painting the pool every year for \$3,600 and the paint is not lasting - it is flaking. Current estimate is that there are 17 coats of paint to be blasted off.
2. Clean up day will be October 20th, rock and oiling the alleys will be October 8.
3. Optimist Fall Fest and Cycle for a Cure Sept. 29
4. M.D. homecoming parade Oct.10
5. Shelters are being used around town! At least one shelter is being used every weekend for family events, etc.
6. Server for Shelly's office - cost will be a few hundred dollars.
7. Chamber Santa 5-K run on November 10
8. Close out of Revolving loan buying out current receivables.
9. Raeber and Three Diamond Development -
10. Schuette/TopMost future development – economic incentives
 - a. IMEA B-2 program and Energy Efficiency funds – City Match?
 - b. Start a new TIF for bank property/ State funds
11. Hiring Kim Wiegman full time - would split time between Utilities and City Hall
12. Gwen Fisher zoning variance
13. Chris Hamilton is moving out of his ward and will need to resign. 3 people have expressed interest in backfilling the position.
14. TIF articles on University Park and DeKalb
15. Hourly contracts discussion

The meeting adjourned at 9:30 p.m.

Non-verbatim minutes taken by: Erin Wagoner
Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 10-15-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 10-11-18

PUBLIC COMMENT:

-

UTILITIES:

- Lagoon clean out
- Substation work

PUBLIC WORKS:

- Roundabout update
- Poettker update
- Holy Cross East sidewalk and drainage project
- City Wide Cleanup Oct. 20; 9am to 3pm

POLICE:

- Vogler house update
- DEA Drug take back – Oct 20, 10am to 2pm, City Hall
- Upcoming events: Oct. 20 - Pet Costume parade; Oct 27 - Pub Crawl – from 7pm to midnight; Oct. 28, Breese Halloween parade, 1pm; Nov. 3 – HSHS 5-K run at hospital; Nov. 10 – 5-K Santa run

RECREATION:

- Christmas decorations in the park
- Painting of the pool
- Golf Board meeting Oct. 25 7pm at Bent Oak

BUSINESS ADMINISTRATOR:

- Oct 17 – Health Insurance employee interviews & flu shots
- Enterprise Zone conference report
- Schuette Market update; future economic incentives
 - IMEA B-2 program and Energy Efficiency funds – City Match?
 - Start a new TIF for bank property
 - Other possible incentives from the State
- TIF #1 ordinance
- Revolving loan ADA grant
- Oct 17 – 3 Diamond Senior Center Town Hall meeting K of C Hall 6pm
- Draft technology computer policy
- Employee handbook committee – Shelly, Sandy, Clare
- Website upgrades being completed

CITY COLLECTOR:

- IMRF audit
- Ordinance for revised code of ordinances – will be on website

AMBULANCE:

- EMS interviews
-

ZONING:

- Beckemeyer zoning variance – setback on shed
-

MAYOR'S REPORT:

- Contracts for hourly employees
-
- Hourly contracts discussion

FINANCE COMMITTEE MEETING * October 15, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:04 p.m.

Aldermen in attendance: Robert Berndsen, Paul Steinman, Carl Ratermann, Debbie Koetting, Bill Fischer, Kevin Timmermann

Absent: Gary Usselmann

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus

Press: none

Visitors: Jason Davinroy

Public Comment: none

1. Introductions to Jason Davinroy
2. Lagoon Clean out will start in about 3 weeks.
3. Accident at the substation last Thursday. Wednesday had a flash in the substation and damaged a circuit breaker. Able to get around it and then get a replacement breaker from Waterloo. Thursday started working on the breaker. An arc flash happened and tripped out power. City of Carlyle employees are on call in case we need them.
4. Roundabout will be complete very soon. 1-2 days of concrete work, striping, grass seeding, etc.
5. Poettker update - we poured the last of the concrete today. There is a little bit of dirt and seed work to be done still.
6. Holy Cross East sidewalk and drainage project - still waiting on a response from HMG. Previous bid was too high. Plan to meet on Thursday.
7. City Wide Cleanup will be on Oct. 20 from 9am to 3pm
8. Vogler house still for sale - price has been lowered
9. DEA Drug take back will be on Oct 20th from 10am to 2pm at City Hall
10. Upcoming events: Oct. 20 - Pet Costume parade; Oct 27 - Pub Crawl – from 7pm to midnight; Oct. 28, Breese Halloween parade, 1pm;
11. Nov. 3 – HSHS 5-K run at hospital; Nov. 10 – 5-K Santa run
12. Christmas decorations in the park will start going up this week or next. Any volunteers would be appreciated
13. Painting of the pool is still in the works. Temperature will be a factor.
14. Golf Board meeting Oct. 25 at 7pm at Bent Oak Golf Course
15. Oct 17 – Health Insurance employee interviews & flu shots at the BAC from 4-7pm
16. Enterprise Zone conference was last week - got a lot of good information.
17. Schuette Market update; future economic incentives. Trustee has engaged Kues Realty. One investor very interested in the property. Trustee has an attorney that has gone to the County to

argue the assessed value of the property. Council would consider a new TIF if property meets requirements.

- a. IMEA B-2 program and Energy Efficiency funds – City Match?
 - b. Start a new TIF for bank property
 - c. Other possible incentives from the State
18. TIF #1 ordinance for meeting tomorrow night. Will allow us to collect the TIF moneys for the next year. This will allow us to receive the 2020 TIF taxes in 2022.
 19. Revolving loan ADA grant - confirmed 139,000 is sitting there for a credit - we just need to apply.
 20. Oct 17 – 3 Diamond Senior Center Town Hall meeting K of C Hall, upstairs, at 6pm. Will be bringing architect and finance. 146 properties received mailers and it has been in the paper for 2 weeks. They are asking to meet with the Council on either Thursday night or Friday after the Town Hall meeting.
 21. Drafting a technology computer policy and handbook
 22. Employee handbook committee – Shelly, Sandy, Clare
 23. Website upgrades being completed - sent everyone the links to review
 24. IMRF audit - this is the first time we have been audited to ensure we are in line with IL pension code.
 25. Ordinance for revised code of ordinances – will be on website
 26. EMS interviews - received 4 in-house resumes and applications. Would like to set up interviews next week or the following so that the Council can make a decision by the next meeting.
 27. Zoning meeting at 7:30 on October 25th to discuss Beckemeyer zoning variance – setback on garage.
 28. Request from Jackie Hummert - official date of hire was July 5, but requested that that date could be shifted back to April 20 when she started part-time. Policy states that vacation will begin to accrue at the start of full-time employment.
 29. Contracts for hourly employees - negotiating at .60/.65/.65/.70
 30. Hourly contracts discussion

The meeting adjourned at 8:17 p.m.

Non-verbatim minutes taken by:



Erin Wagener, City Clerk

FINANCE MEETING

DATE: 11-19-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 11-15-18

PUBLIC COMMENT:

-

UTILITIES:

- Water Plant filters and tank repair
- \$25 Christmas light credit

PUBLIC WORKS:

- Report on spring/summer projects being planned
-

POLICE:

- Christmas parade – 11-24-18 at 6 pm; fireworks following
-

RECREATION:

- Pool painting
- 2019 – 25 year anniversary for Bent Oak; begin planning events

BUSINESS ADMINISTRATOR:

- 3 Diamond development – Dec. 6 zoning meeting
- Health Insurance Renewal and Oct. report
- Resolution for a Sec 125 premium plan
- Health Insurance committee 11-19-18 at 6pm
-

CITY COLLECTOR:

- 2018-2019 Tax Levy Ordinance
-

AMBULANCE:

-
-

ZONING:

- Foppe Bed and Breakfast
- 3 Diamond development – zoning hearing on PUD – Dec. 6 at 7:30

MAYOR'S REPORT:

- Report on Police Contract
-
-
-
-

FINANCE COMMITTEE MEETING * November 19, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:02 p.m.

Aldermen in attendance: Gary Usselmann, Paul Steinman, Debbie Koetting, Bill Fischer, Kevin Timmermann, Jason Davinroy

Absent: Robert Berndsen, Carl Ratermann

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus

Press: none

Visitors: none

Public Comment: none

1. Water Plant filters and tank repair - filters are in, will start the work in 3 weeks. The 1st tank coating needs to be replaced. We will repair the first tank and probably the other two as well. It will be \$44,000 each. Will repair the other two tanks after the filters are done.
2. Breese Northern Water District had a meeting and passed, amongst their board, to hand responsibilities over to Breese. Of their 55 customers, 16 attended and 15 agreed to go to City of Breese. Next steps will be to canvas the rest of their customer base.
3. \$25 Christmas light credit - will be voted on at City Council tomorrow night.
4. Report on spring/summer projects being planned
 - a. Excel - no further information on the project yet
 - b. Downtown - Main and 2nd & 3rd
 - c. Holy Cross - waiting on meeting with HMG - need to put temporary sidewalk in
 - d. Started sandblasting the pool this week. Should be done this week. Then will just need to be pressure washed and painted in the spring. Temperature needs to be above 45 degrees at night
 - e. Bid out concrete and rock last year. Saved a fair amount of money doing it this way. Will put out for bids again this year
5. Christmas parade will be on November 24, 2018 at 6 pm; fireworks following. Small Business Saturday is also on the 24th - remember to shop local!
6. 2019 will be the 25th anniversary for Bent Oak; Golf Committee will begin planning events.
7. 3 Diamond development - zoning hearing on PUD - Dec. 6 at 7:30
8. Health Insurance committee 11-19-18 at 6pm to discuss renewal. Proposed numbers have been presented - just about flat from last year.
9. Resolution for a Sec 125 premium plan will be voted on at City Council meeting tomorrow night.
10. 2018-2019 Tax Levy Ordinance - total levy will be \$699,000, last year was \$683,000. Total will reach less than \$1, which is the target.

11. Ambulance contract - need to discuss part-time rate. Will approve tomorrow night at City Council Meeting.
12. Zoning Board approved Foppe Bed and Breakfast and City Council will vote at regular meeting tomorrow night.
13. December 14th - City Christmas Party
14. December 18th - Council Christmas Party after regular meeting
15. Report on Police Contract - Mayor Hilmes received a certified letter to plan negotiations. First available date is December 12.

The meeting adjourned at 7:32 p.m.

Non-verbatim minutes taken by:



Erin Wagoner, City Clerk

FINANCE MEETING

DATE: 12-17-18

TOPICS PREPARED FROM DEPARTMENT MEETING: 12-13-18

PUBLIC COMMENT:

-

UTILITIES:

- Water Plant filter tank progress
- Lagoon work report
- North Water Dist. talks

PUBLIC WORKS:

- HMG engineering for Holy Cross east
- IDOT cluster meeting Dec. 18 at 2pm
- Approve MFT bid letting
- Dec. 19 – bid opening for concrete and materials at City Hall for 2019 at 2pm

POLICE:

-

RECREATION:

- Pool painting on hold
- Ed looking at working with Okawville and two other 18 hold courses on accepting 7-day passes with customers paying cart rental.
- Optimists proposed South Park improvements

BUSINESS ADMINISTRATOR:

- Health Insurance renewal
 - Open Enrollment Dec. 20 at 2:30 in City Hall
 - Insurance committee meeting Jan. 2, 2019 at 7pm
 - Insurance cost for retirees
- JRB meeting Dec. 18 at 6:30 pm for TIF #1, #2, #3, #4
- Jan. 4, 2019 - Part time X-mas party at Bent Oak
- Hiring economic development company such as Retail Coach or Buxton

CITY COLLECTOR:

-
-

AMBULANCE:

-
-

ZONING:

- 3 Diamond Development special use permit
-

MAYOR'S REPORT:

- Meeting with Rep. Jay Hoffman to discuss infrastructure for Breese and area
- CSX movement of rail cars
- Police Contract talks Dec. 20, 11am, City Hall
-

FINANCE COMMITTEE MEETING * December 17, 2018

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:02 p.m.

Aldermen in attendance: Gary Usselmann, Paul Steinman, Debbie Koetting, Bill Fischer, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Carl Ratermann

Absent: none

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg, Golf Course Superintendent Paul Smith, Zoning Administrator John Becker, City Attorney Joanne Stevenson

Press: none

Visitors: none

Public Comment: none

1. Water Plant filter tank progress - new filters have been installed. RP Coatings have completed one tank and one coat of another tank. Will be back out to finish next week.
2. Lagoon work report - backwash basins have been cleaned out. Worked through the night to beat the rain.
3. North Water Dist. Talks regarding Rod and Gun Water Association. Met with some representatives of the association regarding Breese absorbing their customers. Voting was in favor and the transition should be completed by March or April. This will include 55 new customers for the City.
4. HMG engineering sent plans for Holy Cross east - there are still some issues with the plans that need to be resolved.
5. IDOT cluster meeting Dec. 18 at 2pm - have not received any word back from Germantown. Plan is to redo Mater Dei road - will probably be 2 years down the road.
6. Approve MFT bid letting last week for seal coat aggregate. Slag came in at \$20.95 per ton, which is high. Limestone was less than \$11. Would like to switch to slag but limestone is more cost-efficient. Coverage is equal but limestone is much dustier. Council intends to vote on use of slag.
7. Dec. 19 – bid opening for concrete and materials at City Hall for 2019 at 2pm
8. Utility Christmas party will be on Friday at 12 pm.
9. Coraline White case is being appealed again.
10. Pool painting on hold until temperature rises.
11. Ed is working with Okawville and two other 18 hole courses on accepting 7-day pass-holders with customers only paying cart rental.
12. Optimists proposed South Park improvements - have begun assembling a committee. Initial plan is to put in a sand volleyball court - this will enable leagues to come play and bring more revenue for the concession stands. Hopeful to complete this in 2019. The second piece is to replace the playground equipment. The Optimists put that in 31 years ago and it is in need of replacement. The Optimists have been responsible for putting in all of the City's playgrounds. The soccer park

was financed by the City, paid back by the Optimist. The hope is that the City finances this project as well, with repayment made back to the City, by the Optimists.

- 13. Health Insurance renewal
 - a. Open Enrollment Dec. 20 at 2:30 in City Hall
 - b. Insurance committee meeting Jan. 2, 2019 at 7pm
 - c. Insurance cost for retirees \$454.24 to \$1516.19
 - d. Switching from Dearborn to Unum for Life Insurance.
 - e. Replacing Aflac supplemental with Allstate
- 14. JRB meeting Dec. 18 at 6:30 pm for TIF #1, #2, #3, #4 regarding projections for 2022.
- 15. Jan. 4, 2019 - EMS, Golf and Part time X-mas party at Bent Oak at 6:30 pm
- 16. Proposal to Hire economic development company such as Retail Coach or Buxton to collect data, build packets, connect with retail and help to increase city economy.
- 17. Figured out the glitch that shorted us 20K in property taxes last year and we should be seeing that in the next year's payment.
- 18. 3 Diamond Development special use permit will be voted on at regular council meeting 12/18. City Attorney Joanne Stevenson reminded the council that any "no" vote must be accompanied by documentation that 3 Diamond Development has not met criteria for permit.
- 19. Meeting with Rep. Jay Hoffman to discuss infrastructure for Breese and area
- 20. CSX movement of rail cars east either to, or past Flora. CSX will provide safety personnel to ensure crossings are safe. Lights will not be put back in service.
- 21. Police proposed contract is 29 pages and will be reviewed on Dec. 20, 11am, City Hall.
- 22. Building inspections on rentals and remodels - Mayor Hilmes inquired with neighboring towns to determine how to handle inspections within the season.

The meeting adjourned at 8:18 p.m.

Non-verbatim minutes taken by:



Erin Wagoner, City Clerk