

FINANCE MEETING**DATE: 2-18-19****TOPICS PREPARED FROM DEPARTMENT MEETING:****PUBLIC COMMENT:**

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UTILITIES:

- Water Plant Update
- Replace pump at east lift station
- APPA conference Feb. 25, 26, 27

PUBLIC WORKS:

- HMG meeting on Holy Cross east project
- HMG meeting on ADA project
- Aviston water sales

POLICE:

- FOP contract
- Criminal Justice conference – Feb 27, 28
- ILEAS conference – Mar. 24, 25, 26

RECREATION:

- Feb 27 - Park Board meeting
- Feb. 20 – Golf Board meeting – 25 year celebration

BUSINESS ADMINISTRATOR:

- Shelly – Civic system training Feb. 25, 26, 27
- Audit proposal – engagement letter

- Best One Tire TIF agreement
- Library Employee/Board Ordinance
- First Net – AT&T
- Health Insurance addendums
- Retirement Health Plan – employee board needs to guide

CITY COLLECTOR:

- Budgets – Capital Expenditures for all departments
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AMBULANCE:

- Square Credit Card for payment of bills
- Report on ambulance runs, etc

ZONING:

- HSHS hearing on variance – Feb. 21, at 7:30pm
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MAYOR'S REPORT:

- Retail Recruitment Agreement
- Salaried employees vacations – right now there is no provision for them to take vacations – would like to have 3 supervisors draw up a proposal based on hourly workers vacation procedure.
- Chamber After Hours – all Council and supervisors invited – at Bent Oak Pavilion from 7 pm to 9 pm.
- WM – sent email of talks with WM. They will provide yard waste pickup starting next year from Dec. 15, 2019 to Mar. 15, 2020
- Leaf Dump – costing us \$3,000/yr. Do we want to find 1-2 acres of land out of the flood plain. Many people complaining about how muddy it is.

FINANCE COMMITTEE MEETING * February 18, 2019

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Paul Steinman, Debbie Koetting, Bill Fischer, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Carl Ratermann, Gary Usselman

Absent: None.

City Officials: Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus

Press: none

Visitors:

Public Comment: none

UTILITIES:

1. Water Plant Update - finished coating last tank last week and this Wed/Thurs it will be back in service.
2. Replace pump at east lift station - pump failed, received new pump, guide rails were deteriorated and need replaced. Concrete need repaired due to spalding. Getting prices. Estimated to be between \$35,000 - \$50,000. Lift pump is at least 25 years old.
3. APPA conference Feb. 25, 26, 27 in Washington D.C, Dale Detmer and Charlie Hilmes & Bob Berndsen will be attending.
4. HMG meeting on Holy Cross east project - hope to have final plans by March.
5. HMG meeting on ADA project - revolving loan money that we have to put towards this - looking at locations where we don't have ramps and where we have ramps that are in bad shape. If we concentrate on the locations that do not have ramps now, we will not use all of the \$137,000 budget. Estimated to be about \$5,500 per intersection. The City has until December of 2020 to complete. Would like to concentrate on areas outside of TIF districts.
6. Aviston water sales - the register we put on the water meter about 9 months ago was the wrong style and has been registering incorrectly. We have been overcharging Aviston because of this. We will have to credit Aviston either by check or a credit on their bill for approximately \$30,000.
7. FOP contract – received an email from Dan Bailey - will meet next Monday to hopefully finalize the contract.
8. Police will be attending Criminal Justice conference – Feb 27, 28
9. Police will be attending ILEAS conference – Mar. 24, 25, 26
10. Feb 27 - Park Board meeting @ 7:00 PM in City Hall
11. Feb. 20 – Golf Board meeting – 25 year celebration
12. Shelly – will be attending Civic system training Feb. 25, 26, 27
13. Audit proposal – engagement letter was received today. The auditor will be out at the meeting tomorrow night to review.

14. Best One Tire TIF agreement - \$946,000 in TIF 90% reimbursement until 2039.
15. Library Employee/Board Ordinance will have to be pushed back until March 5, Library Board hasn't met to review yet.
16. First Net – AT&T. Proposal to move to First Net platform, which will save about \$300 per month and first responders will receive price breaks. This is the first platform that will come up in the state of an emergency. They will come on-site to do the change-over so employees don't have to go into a store.
17. Health Insurance addendums - 1 is for union and 1 is for non-union. Will be on the agenda for approval tomorrow night.
18. Retirement Health Plan – employee board needs to guide
19. Budgets –Need Capital Expenditures to Collector for all departments before March meeting
20. Shelly will be meeting with Square to see about accepting credit cards for ambulance payments.
21. Report on ambulance runs, etc May to January 2018 - 859 runs. May to January this year 809 runs, down 50 runs. Last FY \$1.123M in gross charges. \$742K so far this year, but it was found that Medicaid claims missed about 43 of our runs, so we will see those fees later.
22. HSHS Zoning Variance Hearing will be held Feb. 21, at 7:30pm
23. Retail Recruitment Agreement - Mayor Hilmes would like to sign a 3 year contract. Chamber has agreed to contribute \$2,500 per year towards this.
24. Salaried employees vacations – right now there is no provision for them to take vacations – would like to have 3 supervisors draw up a proposal on how to proceed.
25. Chamber After Hours – all Council and supervisors invited – at Bent Oak Pavilion from 5 pm to 7 pm on Thursday.
26. Waste Management– sent email of talks with WM. They will provide yard waste pickup starting next year from Dec. 15, 2019 to Mar. 15, 2020. This will give residents an option for winter yard waste.
27. Leaf Dump – costing us \$3,000/yr. Do we want to find 1 -2 acres of land out of the flood plain to have a City owned leaf dump? Many people complaining about how muddy it is at the present site.

The meeting adjourned at 7:42 p.m.

Non-verbatim minutes taken by:


Erin Wagoner, City Clerk