

FINANCE MEETING

DATE: 11-18-19

TOPICS PREPARED FROM DEPARTMENT MEETING: notes from emails

PUBLIC COMMENT:

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UTILITIES:

- Salary proportions from each utility for Dale(50%-25%-25%) and Don (60%- 20%- 20%)

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PUBLIC WORKS:

- Rental Property inspections
- Update on Holy Cross Lane
- Pedestrian crossing lights
- Frank Richter subdivision – 50-60 units
- E-recycling – talked with Waste Management
- Hospital request

POLICE:

- Hiring new personnel in Police Dept – Bringing payroll back to City Collector's office

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RECREATION:

- Customer Appreciation Day at Bent Oak – Dec. 1, 2019, 1pm

BUSINESS ADMINISTRATOR:

- Southern Bus & Mobility cost share of concrete work
- TIF public notice for Registration of interested Parties registry
- Old Rt. 50 West TIF project costs – TIF projections (new TIF)
- Update on Liability/Property insurance quotes
- Economic Development request – Hillary Frost Photography & Beauty Bar
- Resident fall on main street sidewalk – financial assistance request

CITY COLLECTOR:

- Tax levy Ordinance
- Signatures on AP checks, changes?

AMBULANCE:

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ZONING:

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MAYOR'S REPORT:

- Referendum on cannabis draw up resolution for vote?
- Approval of supervisor's contracts
- Small business Saturday – Nov. 30
- Christmas parade – Nov. 30
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FINANCE COMMITTEE MEETING * November 18, 2019

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Tim Schleper, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Carl Ratermann, Gary Usselman, Bill Fischer, Debbie Koetting

Absent: None

City Officials: City Collector Sandy Hemann, City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Police Chief Mark Berndsen, Police Officer Kurt Detmer

Press: none

Visitors: none

Public Comment: none

1. Rental Property inspections – applications are due on Friday – 2 have been turned in so far.
2. Update on Holy Cross Lane – large part of storm sewer work is complete.
3. Pedestrian crossing lights – first one is on order, will be installed upon receipt.
4. Woda subdivision – expecting a proposal/plan to the city for 50-60 units.
5. E-recycling – talked with Waste Management about E-recycling in the spring.
6. Hospital request for funds for on-going projects.
7. Hiring new full-time employee in Police Dept – will transition payroll back to City Collector's office.
8. Customer Appreciation Day at Bent Oak – Dec. 1, 2019, 1pm
9. Bent Oak Junior Pass extension – due to an error on this year's passes – would like to extend an offer back to those students to sell them next year's pass for \$25, versus \$225. Council agreed.
10. Southern Bus & Mobility has requested a cost share of concrete work – total cost is \$154,800. Proposal is 50% (\$77,400) – Council agreed.
11. TIF public notice for Registration of interested Parties registry. Preliminary budget for the TIF is \$630,000 over life of the TIF (23 years).
12. Old Rt. 50 West TIF project costs – TIF projections (new TIF).
13. Update on Liability/Property insurance quotes came back at a range of \$220,000 - \$264,000. Continuing to evaluate and compare the coverage options, will report back at next month's meeting.
14. Economic Development request – Hillary Frost Photography & Beauty Bar, more information to come regarding the request.
15. Resident fell on main street sidewalk on August 29 – she has been out of work and is seeking financial assistance – council agrees to engage insurance company on request.
16. Tax levy Ordinance – county assessor stated that our district rate will probably increase by 4-6%. Will make decision in December.

17. Signatures on AP checks- auditors disapproved of City Collector signing AP checks in addition to entering the checks. Council agrees that City Treasurer be the signatory.
18. Health Insurance – aggregate insurance owes city over \$66,000 and will not be returned until April and the city currently only has \$38,000 in the insurance bank account. All of these funds will be returned but requesting to give the account a loan of \$150,000 from the general fund. Council agrees.
19. Have hired 3 new part-time EMS – 1 paramedic and 2 basic. Equipment needs have been updated and new pagers have been purchased. Ambulance staff are looking at putting together a different kind of fundraiser – perhaps a dinner with entertainment.
20. Referendum on cannabis draw up resolution for vote? Council agreed to no referendum.
21. Approval of supervisor’s contracts – will be on the agenda for tomorrow night’s meeting.
22. Small business Saturday – Nov. 30. Council agreed to share the cost of advertising with 7 other communities for approximately \$125.
23. Christmas parade – Nov. 30
24. Council agreed to continue to consider a Light Duty policy for City Employees.
25. Salary proportions from each utility for Dale from (50%-25%-25%)(Electric, Water, Sewer) to (80%, 10%, 10%) and Don from (60%- 20%- 20%) (General Fund, Water, Sewer) to (40%, 30%, 30%) – Council approved.

The meeting adjourned at 8:48 p.m.

Non-verbatim minutes taken by:



Erin Wagone, City Clerk