

## FINANCE MEETING

DATE: 1-20-20

TOPICS PREPARED FROM DEPARTMENT MEETING: 1-16-20

PUBLIC COMMENT:

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UTILITIES:

- APPA conference Feb. 24-27
- CPI increase 2.3%
- Surplus equipment sale
- Employee accommodations – I have told supervisors there is to be NO accommodations or loaning of equipment unless approved by the Council.

PUBLIC WORKS:

- Addendum to Don Voss's contract dealing with rental inspections
- Report on rental inspections
- Contract for Scott Meinhardt on rental inspections
- Report on ADA work

POLICE:

- Grievance issues
- City Hall cameras
- Increase in cannabis fine

RECREATION:

- Clubhouse manager – full time/part time
- Pool rate increase
- Set recreation meeting date to discuss pool and golf course

#### BUSINESS ADMINISTRATOR:

- Update on Wade S & S annexation and use of old building
- Update on grocer
- Update on sale of MTS lot and new business
- Update of new TIF timeline
- Business Dist. update
- Sick leave addendums
- RMA loss control agent
- Sexual harassment training – required by State for everyone

#### CITY COLLECTOR:

- Health insurance aggregate
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#### AMBULANCE:

- Report on ambulance finances
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#### ZONING:

- Loepker variance vote
- Zoning hearing – Feb. 20 (pool addition)

#### MAYOR'S REPORT:

- Security needs at City Hall
- School Choice Proclamation
- SWICOM meeting at Poettker's – Mar. 26
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## FINANCE COMMITTEE MEETING \* January 20, 2020

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Tim Schleper, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Carl Ratermann, Gary Usselmann, Bill Fischer, Debbie Koetting

Absent: None

City Officials: City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Interim Police Chief Mark Berndsen, Police Chief Bob Fix, Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss,

Press: none

Visitors: none

Public Comment:

1. APPA conference Feb. 24-27 in Washington D.C.
2. CPI increase 2.3% over last year. Utility rates are automatically increased each year on January 1. It takes council action to not raise them. City electric rates have not been raised since 2015. An average household, family of 4, would see an increase of approximately \$20-\$30 per year at 2.3%. Council agreed to allow the increase for 2020.
3. Surplus equipment sale – Digger Derrek will need to be declared surplus for sale. The backhoe, a dump truck and possibly a forklift will also be for sale.
4. Employee accommodations, or loaning of equipment, was discussed. The council didn't see an abuse of this and decided not to impose a policy at this time.
5. Addendum to Don Voss's contract dealing with rental inspections – will be on the agenda for tomorrow night.
6. Report on rental inspections – 3 have been completed so far.
7. Contract for Scott Meinhardt on rental inspections was reviewed by council.
8. Report on ADA work – 2 ramps are complete and are working on the next intersection.
9. Meeting scheduled for January 27 for a project review.
10. City has been looking at purchasing a new forklift. Don has found a used lift that is being sold for roughly half price. Council agreed to continue to consider the purchase of forklift.
11. Grievance issues
12. City Hall cameras – cost would be \$5,600.
13. Increase in cannabis fine – ours is significantly lower than neighboring communities. Council agreed to vote on a \$250 fine.
14. Clubhouse manager – full time/part time – decision needs to be made so that the job can be advertised in the newspaper. Council agreed to make it a full-time position. Ad will run until February 3<sup>rd</sup>.
15. Pool rate increase – will discuss at January 27 project meeting.

16. Set recreation meeting date to discuss pool and golf course – will discuss at January 27 project meeting at 6pm.
17. Update on Wade S & S annexation and use of old building – agreement will be back from attorney this week and HMG should have plats ready this week. Projected public hearing will be on February 20.
18. Update on grocer – met with Houscher grocers, who are doing an economic study. They own 430 different groceries. They are a privately-held, employee-owned company. Don has approved firewall – picked up plan today and will start working on it immediately. Next meeting will have next steps for TIF.
19. Update on sale of MTS lot and new business – closing on January 31. There will be two new restaurants on that parcel. Will be adding 55-60 new jobs, approximately 175 seats with both indoor and outdoor dining.
20. Update of new TIF timeline – JRB meeting on January 29 at 1 pm. Full TIF approval by March 31. Two weeks from now will have MTS, Sam's and Wade's old building TIF at the meeting.
21. Business Dist. Update – the 3 business districts should be submitted to the state by the end of this month.
22. Sick leave addendums – all have been taken straight from FOP contract. Will be voted on tomorrow night at the regular meeting.
23. RMA loss control agent will be on sight 2/6-2/7 for complete walk-through of city buildings.
24. Sexual harassment training – required by State for everyone
25. Health insurance aggregate – final refund number is still being reviewed. First reporting was too low.
26. Report on ambulance finances – as of December have \$116,000 positive. Halfway through the year we increased rates to be competitive and should be in the black by the end of the fiscal year.
27. Loepker variance vote tomorrow night at regular meeting.
28. Zoning hearing – Feb. 20 (pool addition & annexation)
29. Security needs at City Hall
30. School Choice Proclamation
31. SWICOM meeting at Poettker's – Mar. 26 at 6 pm.
32. Chamber of Commerce membership meeting on January 29 at 6 pm at Turf.

The meeting adjourned at 8:40 p.m.

Non-verbatim minutes taken by:

  
 Erin Hamilton, City Clerk