

FINANCE MEETING

DATE: 6-15-2020

TOPICS PREPARED FROM DEPARTMENT MEETING: 6-11-2020

PUBLIC COMMENT:

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UTILITIES:

- Past due utility accounts
- Credit card payments

PUBLIC WORKS:

- South Main Street project
- ADA project update
- City Hall security project – start mid to late August
- Library roof and HVAC project

POLICE:

- 12th and Sunrise – 2 way or 3-way stop discussion
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RECREATION:

- Park openings – pay for older part time workers - \$1 increase
- Golf course report
- Pool opening report – cleaning next week; other news on opening

BUSINESS ADMINISTRATOR:

- Raeber/City of Breese agreement regarding potential TIF
- TIF agreement draft for DDS Properties(Applebee and Eddies)
- Grocery update
- Kevin Treveer – Care’s Act grants

- Audit payments
- General Fund Payment
- Downtown project

CITY COLLECTOR:

- Appropriation Ordinance
- Sexual Harassment Ordinance Amendment

AMBULANCE:

- Donations to ambulance service
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ZONING:

- Zoning approval for Christy Parkin
- Zoning approval for A.G. Becker

MAYOR'S REPORT:

- Part time help and residency
- Video ads and cost
- Census Count 2020: 78% done
- McKay Manor citizen letter to IHDA
- Betty Meskil suit – she has filed suit against the City
- Mayor's duties and changes
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FINANCE COMMITTEE MEETING * June 15, 2020

Minutes of the finance committee meeting of the Breese City Council held in City Hall as well as via Zoom Conference Call on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Carl Ratermann, Tim Schleper, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Gary Usselmann, Bill Fischer, Debbie Koetting

Absent: none

City Officials: City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, Police Officer Kurt Detmer, Clubhouse Manager Deanna Rensing

Press: none

Visitors: none

Public Comment:

1. Last week ran generation for 2 days. Urge tests coming up for IML.
2. Treating water with free chlorine. Will continue for another week or two and then will flush.
3. Started cleaning the pool today.
4. Past due utility accounts – the Commerce Commission negotiated with the large power companies in IL. Will start sending out notices on July 1 for past due accounts. Will have up to 18 months to pay the rears with no penalties. If financial hardship has been declared, may have up to 2 years to pay. There will be no shut-offs until August 1. Breese is not under the Commerce rules. Currently the City has 25 customers that are more than 1 month behind on payments. Past due notices will be sent out this week. On July 1 there will be another letter sent out stating that the customer will have until July 10 to make payment or payment arrangements. If not, shut-offs will be on July 13. Proposal is to offer 4 months for <\$500 past due accounts and 8 months for >\$500 past due accounts as long as current bill is up to date.
5. Online bill payment – talked to a company called Invoice Cloud. Will be able to accept credit card payments. System integrates well with Casselle, current billing system. Waiting on pricing. Integration takes 60-90 days.
6. Power cost adjustment for July will be 1.5 cents. Dale recommends adjusting that to .75 cent. The last several years the City has made an adjustment through the summer. Council agreed to adjust for July.
7. South Main Street project – met with HMG and emailed IDOT for the Rebuild Illinois project. Response was that they cannot guarantee this money at this time. Don proposed oiling the street this year and getting it ready to go for the future project.
8. ADA project is close to completion on South Side and then will go to Vossclare.
9. Oil & Chip will be August 7 & 10 on South Side.

10. City Hall security project – preconstruction meeting last week. Will start mid to late August, projected timeline is 30 days.
11. Library roof and HVAC project were completed today.
12. 12th and Sunrise – 2 way or 3-way stop discussion. Council agreed to 3-way.
13. Park openings for Phase 4.
14. Request \$1 increase for higher-seniority part-time workers (a total of 3). Council agreed.
15. Golf course report
16. Pool opening report – will reopen for Phase 4, targeting July 2. Capacity will be limited to 50 people, 2-hour sessions. 45 minutes in between for cleaning. Can sign up online for a swimming time via app. Updated information will be added to the City webpage. Entry fee will be \$5 per swimmer, Breese residents \$4. 3 and under are free. If a swimmer attends a second swim session, will have to pay another fee.
17. Raeber/City of Breese agreement regarding potential TIF recap – agree to induce the creation of a TIF district with strict restrictions.
18. TIF agreement draft for DDS Properties (Applebee and Eddies) – still working with attorneys on verbiage for the terms. Council agreed to continue discussions.
19. Grocery update – still in discussions.
20. Kevin Treveer – Care’s Act grants estimated at \$1.8 million. Requesting a project with list regarding water, sewer or roads in commercial districts.
21. D12 parking lot update.
22. General Fund Payment to TIF 1 update.
23. Downtown project discussed at department head meeting. This will be the next project after Holy Cross. Will need to order lights if those are still part of the project, which must be completed by December 31, 2022.
24. Appropriation Ordinance – required public hearing will run on July 20 at the same time as the finance meeting.
25. Sexual Harassment Ordinance Amendment per the local government newsletter guidelines.
26. Donations to ambulance service from Country Financial and Mr. Tees.
27. Ambulance Golf Scramble will be August 1, 2020.
28. Zoning approval for Christy Parkin on the agenda for tomorrow night.
29. Zoning approval for A.G. Becker on the agenda for tomorrow night.
30. Part time help and residency – no requirement to live in Breese for part time employees. Council agreed.
31. Video ads and cost – Southern IL tourism video has had >20,000 views. Mayor Hilmes would like to make some short ads to help local businesses through the chamber. Ads are roughly \$500. Mayor Hilmes proposed using some of the money that was budgeted for the IML conference to help out. Council agrees.
32. Census Count 2020: 78% done
33. McKay Manor citizen letter to IHDA
34. Betty Meskil suit – she has filed suit against the City. Tripped on the sidewalk and submitted a claim to the insurance company, which denied the claim.
35. Mayor’s duties and changes – adding the title of Economic Development to City Business Administrator duties.