

FINANCE MEETING

DATE: 11-16-2020

TOPICS PREPARED FROM DEPARTMENT MEETING: 11-12-2020

PUBLIC COMMENT:

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UTILITIES:

- Illinois Commerce Commission request to cease shutoff for residential customers who are low income or self-certify a financial hardship
- Water Tower inspections
- Downtown lighting
- Purchase of new truck – getting more bids

PUBLIC WORKS:

- Holy Cross project update
- Downtown project – contacting businesses
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POLICE:

- Camera plan update
- Officer training programs being set up

RECREATION:

- Golf financial report
- Hiring of new park custodian

BUSINESS ADMINISTRATOR:

- TIF projection updates
- Business Dist. projections
- Grocery store update
- Raeber plat
- Dr. Smith letter on fence and retaining wall
- Christmas parade changes

CITY COLLECTOR:

- Tax levy
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AMBULANCE:

- Using medical CPI for ambulance rates
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ZONING:

- Comprehensive plan commission meeting
- Hiring a new zoning administrator/code enforcement officer
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MAYOR'S REPORT:

- Light duty rules
- Employee COVID sick leave rules
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FINANCE COMMITTEE MEETING * NOVEMBER 16, 2020

Minutes of the finance committee meeting of the Breese City Council held via Zoom on the above date. The meeting commenced at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bill Fischer, Debbie Koetting, Tim Schleper, Kevin Timmermann, Gary Usselmann. Absent: Carl Ratermann.

City Officials: Mayor Charles E. Hilmes, Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, City Business Administrator Shelly Schadegg, City Collector Sandy Hemann, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Golf Course Supt. Paul Smith, Police Officer Kurt Detmer.

Bills to be paid, copies of the City Collector & City Treasurer reports for October that were sent out electronically for review.

The Council went over the attached agenda items:

Utilities:

- ICC request to cease shutoff for residential customers who are low income or self-certify a financial hardship. We have payment programs currently in place. Only about 25 people took advantage of this earlier in the year. Not a fan of suspending payments. Council in agreement that the City will work on case by case basis.
- Water Tower inspections
 - North tower inspection was ok. South tower has significant areas of paint peeling and structural issues that will need to be addressed in the next year. Plan was to replace tower when water plant was paid off. AT&T currently has an antenna on the south tower and would like to see a self-supporting tower, and is looking at property for tower to be located. We do not want to lose the rent.

Cost to repaint the tower will cost about \$600K, new water tower will cost approximately \$1.5 million. Council in agreement to move forward with planning for new south water tower and seeking grant money.

- Downtown lighting
 - Downtown Lighting – Info has been sent to HMG to determine the footings for the light fixtures. We will need to adjust where some of the lights are placed due to where they will fall on the block, they will do this internally.
- Purchase of new truck
 - Have not gotten any new bids for new pickup. Current pickup has a little over 100K miles on it. Will continue researching bids
- New Shed Roof -

City will be advertising for bid to replace roof on the Electric Shed with a metal roof. Will advertise in paper this week. Hoping for Dec 11th bid opening, and be ready for discussion at December Finance Meeting.

PUBLIC WORKS:

Received a letter from property owner at 14015 Jamestown Road regarding the retaining wall and fence at round-a-bout. He would like it painted to match his building. Public Works Supt stated the railing is galvanized and to paint it would be a maintenance nightmare. Fence and wall are on city property and property owner was paid for right-of-way. Public Works Supt. will compose a letter and City Attorney will review for context.

12th Street is open from Jamestown Road to Sunrise. Will need to approve Parkview Land Trust Subdivision.

POLICE:

- Camera plan update-The DVR at the soccer park lost the hard drive and needs replaced. All information has been received to go out for bid on total upgrade however, this could take up to one month to receive bids,

which will be between \$20K and \$30K. Will move forward with replacing DVR at Soccer park and move forward with getting bid on full system.

- Officer training programs being set up – Bob will set up plan
- New officer will need to have full-time officer training.

RECREATION:

- Golf financial report-Sent out financials estimated year end (\$4,992.00) Business Administrator reviewed Golf Financials, no questions followed
- Hiring of new park custodian. Would like to see new park custodian hired by March 1st. Will advertise for position.

BUSINESS ADMINISTRATOR:

- TIF projection updates – Will be sent out through 10/31/20.
- Business Dist. Projections- Business Administrator will send plan for December Finance meeting
- Grocery store update – Business Administrator sent out pay requests for HVAC & Electric purchases.
- Christmas Parade – No businesses have signed up to date.

CITY COLLECTOR:

- Tax levy – Council received spreadsheet for tax levy and were asked if they want the tax rate to stay under \$1? Pointed out that we are not levying near enough tax for police. Discussion followed on losing money every year in general fund and what needs to be done to fix this. Will check with assessor for district rate and will continue discussion at December finance meeting.
- Approval for pay estimate #2 on City Hall Security Project will be on agenda for council meeting.

AMBULANCE:

- Ambulance currently using CPI increases for ambulance rates. Asked to use medical CPI for ambulance rates. Council agrees to amend ordinance.

ZONING:

- Comprehensive plan commission meeting-Reviewed notes from the meeting, minutes will go out to the Comprehensive Planning Committee and to the Council
- Hiring a new zoning administrator/code enforcement officer
 - Mayor would like to see hiring of this position same time line as park custodian. Mayor mentioned that New Baden, Trenton and possibly other towns do have Chief of Police perform the Zoning Administrator and Code Enforcement Officer. Will discuss more with Police Chief in regards to this position. Will discuss at next finance meeting.

MAYOR'S REPORT:

- Light duty rules- Council discussed – Insurance company will give us samples, will get to all department heads for review. Will need to research the union contracts as well.
- Employee COVID sick leave rules – discussion followed about occupancy of hospitals. Suggested to hand out the rules for COVID Sick Leave Rules to all employees.
- Discussed going into executive session at next council meeting to discuss Golf Clubhouse manager PIP plan.
- The new Clinton County Rural Health building opened today – 26 new exam rooms – state of the art facility.
- Discussion followed about opening of 3 Diamond
- Discussion followed about the Rental Inspection process. Don Voss gave an update.
- Reminder of Sexual Harassment Training 6:00 p.m. Tuesday

The meeting adjourned at 8:49 p.m.

Non-verbatim minutes taken by: 
Sandy Hermann, Deputy City Clerk