

FINANCE MEETING

DATE: 10-19-20

TOPICS PREPARED FROM DEPARTMENT MEETING: 10-15-20

PUBLIC COMMENT:

- Shawn Williamson – audit report
- Taylor Koetting – return to work/light duty policy; Why the City needs one?

UTILITIES:

- Power cost adjustment
- Online bill payments
- Retirement of Al Menietti next May 2021
- Sick leave policy – Supervisors using discretion
- Replacing Dale's truck

PUBLIC WORKS:

- City Hall change order - \$392
- City Hall flooring bid
- Preliminary plat for "Classic Storage Park" – Dollar General
- Update of ongoing projects

POLICE:

- Retirement of Curt Weh May 2021
- Hiring of new officer

RECREATION:

- Golf financial report
- Golf Course: Proposed membership rates and daily rates
- Bids to resurface tennis/pickle ball courts
- Retirement of Ernie Gebke on April 30, 2021

BUSINESS ADMINISTRATOR:

- General ADA project final report submitted
- TIF #3 – Excel TIF agreement
- Sexual harassment Training – zoom – all elected officials and employees must take before Dec. 31, 2020
- TIF #2 - Approval of fence for DDS
-

CITY COLLECTOR:

- Approve Business District expense for Dollar General
- Business Dist. monies received
- Telecom monies received
- Beth Busch salary increase

AMBULANCE:

- Approval of SSA agreements
-

ZONING:

- Approval of findings of facts and ordinance for Robert Fix property
- John Becker to retire as of Apr. 30, 2021

MAYOR'S REPORT:

- Petitions for municipal, school, and township election available
- Election Day holiday lawsuit
-
-

FINANCE COMMITTEE MEETING * October 19, 2020

Minutes of the finance committee meeting of the Breese City Council held in City Hall and on Zoom on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Carl Ratermann, Kevin Timmermann, Jason Davinroy, Robert Berndsen, Gary Usselmann, Debbie Koetting, Tim Schleper

Absent: Bill Fischer

City Officials: City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, Public Works Manager/Building Inspector Don Voss, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, Clubhouse Manager Deanna Rensing

Press: none

Visitors: Shawn Williamson, Taylor Koetting, David McHenry

Public Comment:

1. Shawn Williamson from Fick, Eggemeyer & Williamson reviewed City Audit report highlights.
2. Taylor Koetting and David McHenry from Koetting Insurance visited the City to review opportunities for loss control. David McHenry is from IML-RMA. He represents our insurance carrier. Taylor is our agent of record and works with IML-RMA in our dealings with them. Taylor recommends implementing a return to work/light duty policy; why the City needs one? Research shows there will be fewer "Monday morning" claims, employees return to work sooner, reduction in overtime for remaining employees, and less overall claims. Since 2012, there have been more than \$800,000 in claims, the majority of which are from work comp. Council agreed to continue to consider the program.
3. Power cost adjustment for October is 1.17 cents. Dale proposes adjusting to .75 cent, as we have done for the last few months. Power demand and sales have been down. Council agreed.
4. Online bill payments – agreement has been signed with Invoice Cloud. Roll-out is currently not yet scheduled, tentatively 60-90 days from agreement date. Will no longer be taking direct debit through Germantown Bank, all automatic payments will need to be done through this system.
5. Retirement of Al Menietti in May 2021. Al's job will be broken up, but the city will only be hiring 1 person to replace him. Will be posting job opening internally first.
6. Sick leave policy – The City will be following contracts on sick leave. Supervisors will use discretion as provided in the contracts.
7. Replacing Dale's Truck – discussed at previous finance meeting. Quote for replacement is \$27,000 with trade-in of existing truck and government discounts. 12-week lead time on ordering.
8. City Hall change order - \$392
9. City Hall flooring bid
10. Preliminary plat for "Classic Storage Park" – Dollar General
11. Update of ongoing Public Works projects

12. Retirement of Curt Weh in May 2021
13. Hiring of new officer
14. Golf financial report
15. Golf Course: Proposed membership rates and daily rates, in effect May 1 – council agreed.
16. Bids to resurface tennis/pickle ball courts – council has requested additional bids to consider.
17. Retirement of Ernie Gebke on April 30, 2021
18. General ADA project final report submitted.
19. TIF #3 – Excel TIF agreement – council seeking more information before making decisions.
20. Sexual Harassment Training – zoom – all elected officials and employees must take before December 31, 2020. Shelley will be setting up dates and times.
21. TIF #2 – Approval of fence for DDS.
22. Approve Business District expense for Dollar General
23. Business District monies received totaling \$32,454.
24. Telecommunications tax monies received \$6,926.
25. Beth Busch salary increase – council agreed \$0.50, to be effective as of her employment anniversary date.
26. Approval of SSA agreements
27. Approval of ordinance for Robert Fix property
28. John Becker to retire as of April 30, 2021
29. Petitions for municipal, school and township election available
30. Election Day holiday lawsuit. Council did not vote to make this a paid holiday.

The meeting adjourned at 9:16 p.m.

Non-verbatim minutes taken by:


Erin Hamilton, City Clerk