

FINANCE MEETING

DATE: 1-18-21

TOPICS PREPARED FROM DEPARTMENT MEETING: 1-14-21

PUBLIC COMMENT:

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UTILITIES:

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PUBLIC WORKS:

- Approve resolution for MFT bid letting
- Approve Materials bids for Public Works Dept.
- Exterior work for City Hall
- Downtown and Holy Cross project update

POLICE:

- Police reform bill
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RECREATION:

- Park Custodian apps
- Golf financials report

BUSINESS ADMINISTRATOR:

- Approve grants to local businesses
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CITY COLLECTOR:

- R&W Builders bill
- Grass cutting bids needed
- COVID sick leave

AMBULANCE:

- EMS collections
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ZONING:

- Raeber ordinance
- Foppe Ace Hardware hearing Feb. 4, 2021

MAYOR'S REPORT:

- Attorney fee increase
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FINANCE COMMITTEE MEETING * January 18, 2021

Minutes of the finance committee meeting of the Breese City Council held in City Hall and on Zoom on the above date.

The meeting commenced at 7:00 p.m.

Aldermen in attendance: Carl Ratermann, Kevin Timmermann, Robert Berndsen, Gary Usselman, Debbie Koetting, Tim Schleper, Bill Fischer, Jason Davinroy

Absent:

City Officials: City Business Administrator Shelly Schadeegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, Police Chief Bob Fix, Public Works Manager/Building Inspector Don Voss.

Press: none

Visitors: Terry Fields, Bryan Eversgerd

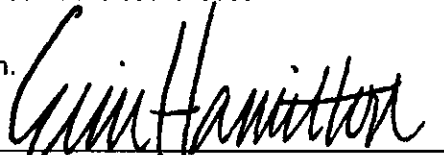
Public Comment:

1. CPI Adjustment – recommendation to raise water, electric and sewer rates by 1.1%. Only increase in past 5 years has been power cost adjustment. With no objections from the council, by ordinance the increase will go into effect.
2. Approve resolution for MFT bid will be on tomorrow night's agenda.
3. Approve Materials bids for Public Works Dept. - Quad County for concrete bid and Beelman for the rock bid.
4. Exterior work for City Hall – When the City put the last new roof on City Hall, opted not to do a snow rail due to cost. Gutters are now about to fall off and Don recommends the snow rail at this time. Have requested current bids for snow rail and guttering. Will discuss further at a later council meeting.
5. Downtown work started today and will do demolition work tomorrow. Will bring finishes in on Thursday. Started by Turf and will do ½ block at a time.
6. Holy Cross project update – plan is to start paving in April.
7. Police reform bill – Chief Fix has been reading to understand the law. The Governor has not yet signed it. It is believed that the portion about removing police officers from schools has been removed. Some parts of the bill will go into effect immediately, some not until 2025. Chief Fix will continue to update.
8. Certification from Department of Justice and IL Chiefs of Police Association on our updated policy manual. In addition, completed 12 additional (optional) items which will keep us in good standing with the IL DOJ. May have to make a few policy adjustments in the future. Chief Fix will be putting out Cyber Crimes information to the Council.

9. 14 Park Custodian applications have been received. Council will gather next week Monday at 6:30 pm to review resumes for interviews.
10. Golf financials report – as of December 31, net profit was \$48,344.
11. Approve grants to local businesses – committee met last week to review applications. Business District COVID Relief Grants \$27,247, General Fund COVID Relief Grants \$96,400
12. R&W Builders bill for \$32,442.93 to be approved tomorrow night for City Hall project. There have been some discrepancies with the project. Will hold until the next meeting for approval.
13. Grass cutting bids needed – have only received (1) so far. Will be accepting bids until January 29, 2021.
14. COVID sick leave expired January 1, 2021 but has been extended until March 31, 2021. Council agreed to roll over employees' unused time (of 80 hours) until March 31, 2021.
15. EMS collections – Marsha, who does our collections, has retired. On December 31, Shelley received a large amount of files. Shelley proposes moving the bad debt accounts to Wakefield & Associates. Pricing is comparable to previous rates with additional benefits. Council will be provided with contract to review, approval will be on the agenda in 2 weeks.
16. Raeber ordinance was approved by Zoning Board – will be on agenda for council vote tomorrow night.
17. Foppe Ace Hardware hearing February 4, 2021 to build a warehouse on the back of their property.
18. Attorney fee increase – rates have not increased since 2005. Council agreed that the rate increase is acceptable – will be on agenda tomorrow night for approval.
19. Annexations have been recorded at the courthouse.

The meeting adjourned at 8:06 p.m.

Non-verbatim minutes taken by:


Erin Hamilton, City Clerk

FINANCE MEETING

DATE: 2-16-21

TOPICS PREPARED FROM DEPARTMENT MEETING: 2-11-21

PUBLIC COMMENT:

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UTILITIES:

- On line bill pay update
- Waste water plant upgrades

PUBLIC WORKS:

- City Hall snow guard and guttering
- Sewer project for Dollar General
- Set date for informational meeting for downtown businesses on revitalization project
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POLICE:

- Computer upgrades approval - \$5,190.82 plus labor
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RECREATION:

- Park custodian applications – decide on 3 interviews and interview date
- Golf financials
- YMCA & Optimists need approval for summer camp 2021

BUSINESS ADMINISTRATOR:

- Bed and Breakfast Ordinance addressing inspections
- Brochure for downtown revitalization Project
- COVID return to work policy change.
- Woda-Cooper – Restricted Covenants

CITY COLLECTOR:

- Lawn cutting bids, spraying bids, Welcome to Breese signs
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AMBULANCE:

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ZONING:

- Foppe Hardware variance
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MAYOR'S REPORT:

- Ordinance that all rental developments (over 4 apartments) must come in under a planned development
- Update COVID-19 Return to Work Policy
- Waste Management proposal on trash containers
- Liquor licenses for caterers – special class
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FINANCE COMMITTEE MEETING * February 16, 2021

Minutes of the finance committee meeting of the Breese City Council held in City Hall and on Zoom on the above date. Meeting was postponed from February 15, 2021 due to weather.

The meeting commenced at 6:30 p.m.

Aldermen in attendance: Carl Ratermann, Kevin Timmermann, Robert Berndsen, Debbie Koetting, Tim Schleper, Bill Fischer, Jason Davinroy

Absent: Gary Usselmann

City Officials: City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, Police Chief Bob Fix, Public Works Manager/Building Inspector Don Voss, Golf Course Manager Deanna Rensing.

Press: Brian Hunt – Breese Journal
Todd Marver – Carlyle Union Banner

Visitors: Terry Fields, Bryan Eversgerd, Tricia Buehne

Public Comment:

1. On line bill pay update – estimated “Go-Live” date in April, no confirmation yet.
2. Waste water plant upgrades under discussion.
3. Generators were running for a few hours yesterday (7-10 pm) and restarted today. Will continue to run for the next 48 hours. Many local municipalities are doing the same – the employees are working 12-hour shifts.
4. City Hall snow guard and guttering – on the agenda for approval.
5. Sewer project for Dollar General
6. Informational meeting for downtown businesses on revitalization project on February 23, 2021, 7 pm at the Breese KC Hall.
7. Computer upgrades approval - \$5,190.82 plus labor. This is an effort to separate the police department from the City network for additional layers of security.
8. Park custodian applications – decide on 3 interviews and set interview date for February 24th at City Hall.
9. Golf financials YTD \$24,305 compared to last year’s loss of 35,009. No loans outstanding to General Fund, compared to last year’s \$30,000 loan.
10. YMCA & Optimists need approval for summer camp 2021 and Fall Fest September 24-26.
11. Bed and Breakfast Ordinance addressing inspections – per State statute, this falls on the Municipality. It is a simple inspection of common areas, no guest rooms.
12. Brochure for downtown revitalization Project to be distributed soon.
13. Badging system changing for City Hall.
14. COVID return to work policy change.

15. Woda-Cooper – Restricted Covenants on agenda for approval.
16. Lawn cutting bids, spraying bids, Welcome to Breese signs – approve grass cutting only tonight.
17. Foppe Hardware variance on agenda for tonight.
18. Ordinance that all rental developments (over 4 apartments) must come in under a planned development
19. Update COVID-19 Return to Work Policy change includes that an employee may return to work, no quarantine necessary, if employee has received both rounds of vaccination, either Moderna or Pfizer, more than 14 days ago, less than 90 days ago, and still must wear mask and social distance.
20. Waste Management proposal on trash containers – asked to reschedule for March 2 meeting, due to weather. Proposal to give each resident a 64 gallon trash container on wheels. Trash will be coming late this week due to the weather. Will be in Breese on Saturday.
21. Liquor licenses for caterers – should they be part of a special class? Will continue to discuss.
22. IMRF policy discussion.

The meeting adjourned at 7:30 p.m.

Non-verbatim minutes taken by:


Erin Hamilton, City Clerk

FINANCE MEETING

DATE: 3-15-21

TOPICS PREPARED FROM DEPARTMENT MEETING: 3-11-21

PUBLIC COMMENT:

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UTILITIES:

- Fill Mike Weigmann's position
- AT&T tower

PUBLIC WORKS:

- Dollar General sewer report
- Hiring a replacement to fill retiring water dept workers
- Easement for Ameren – they need easement for Reinforcement Project
-

POLICE:

- Bob Fix retirement on May 31st – start search for new Police Chief
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RECREATION:

- Golf financial report
- Park Board meeting Mar. 24 at 7pm at City Hall

BUSINESS ADMINISTRATOR:

- Interiors on Main loan funds
- TIF projection including extension on Holy Cross widening
- Business District projections
- Developing Business Dist. Advisory Groups- purposes

CITY COLLECTOR:

- Capital outlays for 2021-2022 fiscal year
- Budgets for 2021-2022 fiscal year

AMBULANCE:

- EMS financial and run updates
-

ZONING:

- John Becker remaining as Zoning Adm until end of contract 2023
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MAYOR'S REPORT:

- W/M container proposal
- Need for Caterer's license
- Increase the number of Class A licenses from 18 to 24 or allow unlimited number – either would need change to Li quor Ordinance
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FINANCE COMMITTEE MEETING * March 15, 2021

Minutes of the finance committee meeting of the Breese City Council held in City Hall and on Zoom on the above date.

The meeting commenced at 6:30 p.m.

Aldermen in attendance: Carl Ratermann, Kevin Timmermann, Robert Berndsen, Debbie Koetting, Tim Schleper, Bill Fischer, Jason Davinroy

Absent: Gary Usselman

City Officials: City Business Administrator Shelly Schadegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, Police Chief Bob Fix, Public Works Manager/Building Inspector Don Voss, Police Officer Kurt Detmer.

Press: none.

Visitors: none.

Public Comment:

1. Mike Wiegmann will be retiring on June 1st. Council agreed to advertise open position in the paper.
2. Task order #4 to get started on the wastewater treatment plant. Will be basic design work. In the amount of \$83,335.00.
3. AT&T tower – AT&T real estate team contacted Dale Detmer regarding upgrades to the water tower or they will move off of it. With the City considering a new water tower, AT&T may be upgrading to 5G in Breese. Will no longer need as many smaller cell sites around town. Early stages- Dale will update as available.
4. New City Truck arrived last week.
5. IL Legislature has introduced 7,000 policies this spring, a large portion regarding energy.
6. Dollar General's sewer line was finished Friday. Cleanup and testing today. One final test due in 28 days.
7. Hiring a replacement to fill retiring water dept workers – will be losing 2 key employees to retirement in the next 3-6 years. Don proposes hiring an additional employee this fiscal year to begin training, rather than wait until the retirements are announced. There is a lot of historical knowledge to pass along.
8. Easement for Ameren – they need 20 ft easement for Reinforcement Project
9. HSIP – Highway Safety Improvement Program
10. Bob Fix retirement on May 31st. Will be putting an ad in the Breese Journal for a new officer.
11. Police department would like to purchase either a new Explorer or Truck to replace a 2013 car with over 100,000 miles. Potential to sell old car, outright, for \$7,000 - \$10,000 to a smaller department.
12. ID Networks – Police Records Management Systems proposed in budget.

13. Replacing Bullet Proof Vests & Accessories proposed in budget. (Was in last years' budget – unused.)
14. Replacing portable radios & accessories – was in last years' budget but unpurchased due to the need for the ID Networks systems.
15. Chief Fix proposed establishing a SUAV (drone) program – Officer Detmer has been trained and certified – would be the only police department in the area with the program. Would be helpful for finding missing persons, crowd control, criminal apprehension, and many more.
16. Golf financial report reviewed with Council. \$2,000 ahead beginning of March.
17. Sunday, March 20 customer appreciation day at Bent Oak. Will be live music and food.
18. Park Board meeting Mar. 24 at 7pm at City Hall.
19. Interiors on Main has outstanding loan funds and they are looking to close
20. TIF projection, including extension on Holy Cross widening, reviewed with Council. Council agreed to include the extension of Holy Cross from Lincoln Village to the corporate boundaries. Reviewed TIF projections through the end of 2022, which is when the TIF ends.
21. Proposed Business District Advisory Board, made up of local business owners within the TIF district. 3 different boards, one for each business district.
22. Business District projections were reviewed.
23. Capital outlays for 2021-2022 fiscal year reviewed.
24. Budgets for 2021-2022 fiscal year will be ready by April Finance Meeting.
25. EMS financial and run updates – down 55 runs from last year – equates to \$55,000 down. Projected loss of \$10,000 for the year.
26. Ambulance meeting moved to March 22, 2021 at 6:30 at the Ambulance base.
27. John Becker remaining as Zoning Admin until end of contract 2023.
28. W/M container proposal – council agreed to allow W/M to provide free containers. Will be added to an agenda for official approval.
29. Need for Caterer's Liquor license – Joanne Stevenson will write an ordinance to create.
30. Increase the number of Class A liquor licenses from 18 to 24 or allow unlimited number – either would need change to Liquor Ordinance.
31. Will be sending a letter to support House Bill 2776 – professional licenses for military spouses.
32. April 20 – post holiday party and Mayor Hilmes retirement party at the Bent Oak clubhouse.

The meeting adjourned at 7:30 p.m.

Non-verbatim minutes taken by:


Erin Hamilton, City Clerk

FINANCE MEETING**DATE: 4-19-21****TOPICS PREPARED FROM DEPARTMENT MEETING: 4-15-21****PUBLIC COMMENT:**

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UTILITIES:

- Interviews for job opening – Apr. 22 at 6:30pm at City Hall
- Change in PCA(Power Cost Adjustment) vs base rate. Last change in 2015
- IMEA Green Power Choice program for commercial and residential

PUBLIC WORKS:

- Downtown project update
- Holy Cross Lane project
- MFT award
- Material award for Holy Cross Lane project
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POLICE:

- Interviews for police position – Apr. 26 at 6:30pm at City Hall
- Milton Deien's house
- Computer upgrades with County
- Policy updates will be needed

RECREATION:

- Pool season coming
- Bent Oak reforecast – should have received an email

BUSINESS ADMINISTRATOR:

- Update on Excel project
- Woda Cooper site plan
- Raeber property
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CITY COLLECTOR:

- Budgets for 2021-2022 fiscal year
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AMBULANCE:

- COVID policies update
- Ambulance reforecast – should have received from Shelly by email

ZONING:

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MAYOR'S REPORT:

- Ordinance on Liquor changes (caterer's license and increasing Class "A" from 18 – 24)
- SB 1140 – will change TIF laws making it more difficult for small towns to survive
- **THANK YOU** TO ALL WHO HAVE MADE THIS JOURNEY SO INCREDIBLE. I WILL ALWAYS REMEMBER YOUR EFFORTS TO MAKE BREESE A BETTER PLACE TO LIVE AND WORK IN.
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FINANCE COMMITTEE MEETING * April 19, 2021

Minutes of the finance committee meeting of the Breese City Council held in City Hall on the above date.

The meeting commenced at 7:15 p.m.

Aldermen in attendance: Carl Ratermann, Kevin Timmermann, Robert Berndsen, Debbie Koetting, Tim Schleper, Bill Fischer, Gary Usselman.

Absent: Jason Davinroy

City Officials: City Business Administrator Shelly Schadeegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Utility Plant Operations Manager Dale Detmer, City Collector Sandy Hemann, Golf Course Superintendent Paul Smith, Police Chief Bob Fix, Public Works Manager/Building Inspector Don Voss, Police Officer Kurt Detmer, Police Sargent Mark Berndsen.

Press: none.

Visitors: Terry Fields, Bryan Eversgerd.

Public Comment:

1. Interview for Maintenance/Relief Operator job opening – April 22 at 6:30 pm at City Hall
2. Change in PCA (Power Cost Adjustment) versus base rate, from \$.07 to \$0.0775. Last change was in 2015. This is NOT a rate increase; it moves the cost from the power cost adjustment line to the base rate line, thereby lowering the PCA. Ordinance may be available for voting by first regular meeting in May.
3. Lower rate during the pandemic saved electric customers \$236,500 since June, 2020.
4. IMEA Green Power Choice program for commercial and residential.
5. Downtown project update – will finish block up this week. Weather has been cooperating.
6. Holy Cross Lane Project – charter line is out of the way, waiting on a phone line to move.
7. MFT Award – oil came in about 18% higher than last year, equaling about \$10k. Approval on agenda for tomorrow night.
8. Material award for Holy Cross Lane project – rock came in higher. Approval on agenda for tomorrow night.
9. Interviews for police position – April 26 at 6:30 pm at City Hall
10. Milton Deien's house on S. 4th St. – owner is Jared Thompson. Has tried to get 3 bids on demolishing it – has made a deal to sell but has not heard back. Will begin working on it in 2 months.
11. Computer upgrades with County – ID Networks, will cost \$9,700 per year with a 5 year contract, including maintenance.
12. Policy updates will be needed – still to be determined. Will be based upon state law.
13. Pool season coming – target opening date will be Memorial Day weekend.

14. Bent Oak reforecast – should have received an email from Shelly. Last month anticipated would end the year at -\$10,000. March was a good month and projected to end at +\$3,000. Memberships starting to come in, will go into effect on May 1.
15. Looking for a couple of teams for May 2 – American Legion Baseball golf tournament.
16. Update on Excel project – will be building on the property south of Faith Baptist. Wanted the culvert built immediately – site plan needs to be submitted and culvert needs to be engineered. City crews are busy and it may need to be put out to bid.
17. Woda Cooper site plan – waiting on the signed restricted covenant before giving the approved site plan to begin work.
18. Raeber property – offer has been put in, waiting to hear back from the trust.
19. Last pay estimate for \$10,397.20 to R&W builders received. This is for the City Hall project.
20. Budgets for 2021-2022 fiscal year – need to be reviewed and cut. May 10, Finance committee will be established and budgets will be cut by the council.
21. COVID policies update – no current changes directed by the State – anticipate seeing some soon.
22. Ambulance forecast +\$96,000 to end the year. Should have received an email from Shelly
23. May 6 – Zoning Hearing at 7:30 pm
24. Dutchman's requested permission to close off North Broadway for a period of time for an event on May 22 from 11 am to 9 pm. Mayor Hilmes stated that the request needed to start at the police department.
25. Ordinance on Liquor changes (caterer's license and increasing Class "A" from 18 to 24) on agenda for tomorrow night.
26. SB1140 – will change TIF laws making it more difficult for small towns to survive.
27. **THANK YOU TO ALL WHO HAVE MADE THIS JOURNEY TO INCREDIBLE. I WILL ALWAYS REMEMBER YOUR EFFORTS TO MAKE BREESE A BETTER PLACE TO LIVE AND WORK IN.**

The meeting adjourned at 7:57 p.m.

Non-verbatim minutes taken by:


Erin Hamilton, City Clerk

FINANCE MEETING

DATE: 5/17/21

TOPICS PREPARED FROM DEPARTMENT MEETING: 5/13/21

PUBLIC COMMENT:

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UTILITIES:

- Al Menietti Retirement

PUBLIC WORKS:

- New Equipment Financing
- Holy Cross Lane Progress Report
- Downtown Update
- Contacting Don Anderson regarding Bituminous Materials

POLICE:

- Additional Cost of ID Network
- Qualified Immunity Policy

RECREATION:

- Deanna – Ice Machine
- Paul-Course Report
- Golf Financials

BUSINESS ADMINISTRATOR:

- TIF Agreements:
 1. K&J Land Management (TIF Agreement & Escrow Agreement)
 2. EC Meier Investments
 3. Community Bank of Trenton
- GTSB Loan for K&J TIF

- Inventory
- Social media Policy

CITY COLLECTOR:

- Budget Updates
- Lot by Haag Foods

AMBULANCE:

- EMS Financials
- EMS Equipment Rental
- EMS Policies/Procedures

ZONING:

- Excel Bottling Zoning/Shelly
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MAYOR'S REPORT:

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FINANCE COMMITTEE MEETING * MAY 17, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Bill Fischer.

City Officials: Utility Plan Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Golf Course Mgr. Paul Smith, Sgt. Mark Berndsen, Tom Tebbe, Zoning Admin. John Becker.

The council reviewed bills to be paid.

The Council went over the attached agenda items:

PUBLIC WORKS:

New Equipment: Don Voss & Tom Tebbe went over prices for the Mini Excavator & Compact Trackloader, and answered questions about each. Caterpillar turned in a price of \$100,059.02 for the Mini and \$152,960 for the Trackloader. Bobcat was \$83,709.68 for the Mini, and \$134,013.00 for the Trackloader. Prices include trade in equipment. The decision was to go with Bobcat.

Approved to purchase a new dump truck from Truck Centers at the price of \$143,094.00. Don will order tomorrow. Financing for the 3 pieces of equipment will be through Germantown Bank with an approximate cost of \$54,000/year for 6 years; interest rate of 3.1%.

Holy Cross Lane: Hoping to pour concrete Monday.

Downtown Renovation: On hold at this time. The wrong light pole arms were sent, and have been returned. Looking at a June date for delivery of the new/correct arms.

Don Anderson has not been contacted as of this time.

UTILITIES:

Al Menietti is retiring, his last day was today. Will be presenting plaque to him at the council meeting Tuesday. Al completed 24 years of service to the City.

IMUA/IMEA Annual Conference will be held via zoom May 20-21st. Dale will have it up on his big screen in his conference room and anyone is welcome to join.

POLICE:

The new ID Network will cost \$4,450 this year and \$3450/year going forward. Will take out of the PDAF this year.

Qualified Immunity Policy – Mark B. turned to Taylor K. and no progress has been made to date. Joanne stated the language is not in the current bill at this time. Discussion ensued regarding the new police mandates.

RECREATION:

Ice machine in clubhouse needs maintenance and filter replaced regularly.

Paul reported that the course is in good shape, range is busy, weekend was good, and pass sales are up. Paul also briefly reviewed the financials that Shelly sent out.

BUSINESS ADMINISTRATOR:

Shelly was unable to attend the meeting, so Kevin went over the items she sent out, and the following are the results:

1. K&J TIF Agreement – Council agreed to fencing addition, and the tree removal, but IDOT needs to be contacted about trees. Council was in favor of the Escrow Agreement. Kevin & Shelly have talked to GTSB about a loan for the \$700,000.

2. Excel Bottling – on #9, need to add “not to exceed 89,680.61” on the culvert and paving. Was also some concern on surfacing, but will address that when we receive site-plan.
3. Community Title TIF Agreement – Council in agreement to proceed as is.

Social media policy was put on hold, until Shelly is present to answer questions.

CITY COLLECTOR:

Budget Updates: Review changes made to the budget since last committee meeting. General fund is still in the red \$47,279.52 at this time. Waiting for numbers from Don Voss on the Downtown Renovation project budget, to see if there are funds that can be transferred from TIF1 to reimburse street wages & equipment. We will review and hopefully pass budget at June 1 council meeting.

Take notice on Haag Drive lot the City has a mortgage on. Joanne explained the City does not own this lot, but has a mortgage on it. The City has received a take notice, which means the real estate taxes on this lot have been taken. The redemption cost of this take is \$1491.52, and if the city does not pay these taxes, the city will lose all interest in this lot. The costs to get the title cleared and pay the redemption cost, would be more than the lot is worth. Council agreed to let the lot go, as it would be too costly to try to clear the title.

AMBULANCE:

EMS Equipment Purchase – Council asked that Shelly send out information on this purchase before tomorrow’s council meeting, so they are informed as to what is being purchased.

EMS financials and Policies/Procedures was put on hold, until Shelly can be present.

ZONING:

Excel Bottling zoning – Joanne stated the issue was way back when they changed zoning on that parcel to C-3 to build that warehouse/distribution center. Should they have gotten a special use permit for what they were doing? Joanne believes it falls within permitted uses for commercial establishment wholesale & retail.

Under special use "storage building" seems to refer to storage rental spaces, and that's not what this is. Alderman Fields recommended doing an amendment to C-3 permitted uses, to include warehousing, and add the definition of storage building and warehousing. Joanne to review definitions.

Alderman Schleper also brought up planned developments, changing anything over a 4-unit, must be a planned development. Joanne to prepare ordinance for this change.

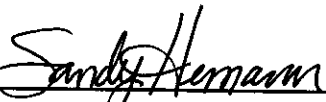
MAYOR'S REPORT:

Mayor Timmermann stated that we will be looking at expenses on a monthly basis. Reports will be printed out for review at each finance meeting.

Alderman Usselman brought a request from the Library for more exterior lighting on back parking lot towards the east side. Dale to look into adding a light in that area.

Meeting adjourned at 9:18 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE MEETING**DATE: 6/14/21****PUBLIC COMMENT:****UTILITIES:**

- Fuel Oil Leak Power plant
- Energy Policy- State of IL
- Online Billing – Went Live 6/8/21

PUBLIC WORKS:

- Holy Cross Lane Update
- Traffic Signal Master Agreement

POLICE:

- Increase in Price of servers for report writing system

RECREATION:**BUSINESS ADMINISTRATOR**

- Social media Policy

CITY COLLECTOR:

- Budget Updates
- Travel Expense Forms

FINANCE COMMITTEE MEETING * JUNE 14, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Terry Fields.

City Officials: Utility Plan Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Business Administrator Shelly Schadeegg, City Treasurer Bob Venhaus, City Attorney Joanne Stevenson, Police Chief Mark Berndsen.

Visitors: Librarian Kelly Zurliene, Gwen Fischer.

Press: Bryan Hunt-Breese Journal.

Kelly Zurliene passed out a map of the library building & parking lot. She is asking for 3 spaces to be designated as "Library Patrons Only" spaces. She sited the parking lot is being used for various businesses and the lot is full many times. After discussion the council agreed to have 3 spaces on the south side of the parking lot and the first 3 spaces off 3rd Street on the east side of the building designated for library patrons with signs to be posted.

The council reviewed bills to be paid.

The Council went over the attached agenda items:

UTILITIES:

Dale reported the fuel line leak. EPA was called and we were able to isolate the line and clean up. United Petroleum was called to repair the leak, and EPA will have to return to approve the repairs.

Online billing went live on June 10. People will be able to pay with a credit card or an ACH from their bank account. Flyers will be sent with the July bill announcing to residents. City Hall has been receiving some calls and are helping customers with the transition.

Energy Policy Bill-State of Illinois: Governors draft bill and the Senate draft bill were released last week. In those policies, all coal plants will be shut down by 2035. If this happens, energy prices will increase drastically and reliability will be questionable. IMEA is working to curtail these bills.

PUBLIC WORKS:

Holy Cross Lane traffic control signals were removed today, and the 1st section is open. Hoping to finish the 2nd section in 5 weeks.

IDOT sent the 2021 Traffic Signal Master Agreement renewal for signatures. Joanne reviewed and she is unclear as to which agency is doing the maintenance. Don Voss to check into this, and report his findings. IDOT would like the agreements back by July 1, 2021.

Don requested permission to seek a new water plant operator. A current water plant operator will be moved to water distribution to replace current personnel who will be retiring in the future. Council approved.

POLICE:

There will be a price increase for the report writing system. Three servers are needed instead of one. Will update when firm price is received.

Chief Berndsen ordered 5 new bullet proof vests to replace existing vests. Costs to be defrayed by a program that will pay 50% of costs.

Police Officer April Decker was injured while assisting on an incident. She is on work comp, and hopefully will be back in action July 1.

RECREATION:

Pool is very busy.

BUSINESS ADMINISTRATOR:

Sent out proposed social media policy. Will be on agenda for approval June 15.

CITY COLLECTOR:

Budgets have been finalized and will be up for approval at the June 15 council meeting.

Travel expense forms need to be filled out for anyone planning to attend any conferences.

AMBULANCE:

Council approved Zoll Medical Preventive Maintenance Contract for Ventilators at a cost of \$1,305.00.

ZONING:


No Report

MAYOR'S REPORT:

No Report

Meeting adjourned at 7:58 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA**JULY 19, 2021****COMMITTEE REPORTS:****PUBLIC WORKS**

- Mine Street Improvement
- Replacing Sidewalk N 5th Street between Elm & Gerdes
- Holy Cross Lane – Traffic signals coming down next Friday
- Derelict Houses
- Sidewalk – N 7th between Elm & Gerdes
- Nick Haag/Otke Lane- standing water on property

UTILITIES:

- Hire Mitchell Pollmann-Water Operator-Effective 8/2/21
- Fuel Line Appurtenances- add to Budget

PUBLIC SAFETY

- Hire part-time police officer – Jason Stockman
- Server for ID Network

BUSINESS ADMINISTRATOR

- Audit FY-2021
- Builders First Source Status
- Risk Management Insurance Renewal
- Waste Management Issue – Yard Waste
- Modified Engagement Letter – Auditors
- Internal Loans-Clean up Smaller ones.

AMBULANCE

- Finances

CITY COLLECTOR

- Appropriation Ordinance
- Review Monthly Financials

MAYORS REPORT

- Republic Services wants to bid Trash Service
- IML Conference attendance

FINANCE COMMITTEE MEETING * JULY 19, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 p.m. Public Hearing on Appropriation Ordinance also started at 7:00 p.m. and will run concurrent with the finance meeting.

Aldermen in attendance: Robert Berndsen, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Jason Davinroy.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, City Business Administrator Shelly Schadegg, Sgt. Kurt Detmer, Golf Course Supt. Paul Smith, City Treasurer Robert Venhaus.

Visitors: Mike Raeber, Chad Sellers.

UTILITIES:

The Utility Department will be hiring Mitchell Pollmann as water operator, effective August 2, 2021. Will be on agenda for approval at 7/20/21 meeting.

Fuel Line Repair – Supt. Dale Detmer has a price from United Petroleum and is waiting on 2 more bids.

IMEA is having their annual meeting on August 25. Mayor Timmermann, Terry Fields & Bob Berndsen will be attending.

PUBLIC WORKS:

Mine Street Improvements – Gateway FS asked the City to do some improvements to Mine Street. Public Works Mgr. Don Voss stated that after inspection we could tile the ditches, address any drainage issues, widen the shoulders and patch the street. Shelly stated that this improvement would qualify for Business District funds.

The Street department will be replacing the sidewalk on N. 5th Street between Elm & Gerdes. Due to some previous construction, the sidewalk was in need of

replacement. Alderman Fields brought up possibly putting a sidewalk on Elm St. in that area. No action was taken.

There are 2 derelict houses that the City would like to see cleaned up. The properties are 295 N. 11th and 639 S. 4th Streets. Will be working with City Attorney to get these looked into and cleaned up.

Holy Cross Lane is hopefully going to be complete within the week, weather permitting.

POLICE:

Sgt. Kurt Detmer stated they will be hiring a new part-time police officer. Jason Stockman will be hired and sent through the academy for part-time officer training.

County is waiting on John Skain to order the Servers for ID network.

BUSINESS ADMINISTRATOR:

Shelly stated the auditors on-site work was completed last week and they will continue testing from their office. They will require a modified engagement letter to be signed.

Builders First Source – owner's group is waiting on notice from Builders First Source. They cannot move forward on marketing of the building/property until notice is received.

Risk Management Insurance renewal – No increase at this time, unless we have a sizeable increase in assets or claims.

Waste Management – Shelly stated she met with a resident regarding yard waste pickup and billing. It seems residents were billed for yard waste for winter months from January-March, but had not contacted Waste Management to be added to the winter pickup. A few residents were reimbursed for this charge, however, Waste Management would like for City to send in a list of all residents that received the charge incorrectly in order to correct their account and credit

the incorrect charges. The Mayor will discuss this at the Council meeting on 07/20/2021.

Shelly asked permission to clean up some smaller internal loans. Council was in agreement to allow this. The loans are as follows:

General fund to TIF 1 - \$42,900.98 (from CDAP buyout)

Business District 3 to TIF 1 - \$635

Street to Electric - \$6,250

Business District 2 to TIF 1 - \$1595.25

At 7:30 p.m. Mayor Timmermann asked for a motion to close the public hearing for the appropriation ordinance. Motion by Terry Fields, seconded by Gary Usselman. Motion carried.

Mayor Timmermann opened the meeting for public comment. Mike Raeber and Chad Sellers met with Mayor Timmermann and Business Admin Shelly Schadegg last week. Raeber wants to consider developing his property on North 12th Street. The property is located on the South side of N. 12th behind 11th Street and the North side of N. 12th next to McDonalds. Mike Raeber is currently investigating development of Townhomes on the South West lot of the Subdivision.

Business Administrator, Shelly Schadegg stated that a resolution was passed in late 2019 when a feasibility study was done on future TIF's. The property was included in the feasibility study and is eligible for a new TIF. The Mayor stated there is criteria that will have to be met in order for the City to move forward with the creation of a TIF for these parcels. Shelly explained the criteria to Raeber and Sellers. She stated the criteria is put in place to protect the City. In case the development does not happen, the City will be reimbursed for their expenses invested in the creation of the TIF. After discussion, Raeber agreed to the criteria and will have his attorney communicate any questions to the City Attorney. Mayor Timmermann stated that the clock is ticking and that we need to get the TIF Approved by 12/31/21, due to the expiration of the current TIF1.

AMBULANCE:

Mayor Timmermann brought up finances at this time. He went over the monthly reports and brought forward any department that was over budget. He stated he will be reviewing budgets monthly to try to stay on track.

CITY COLLECTOR:

Appropriation Ordinance – there were no visitors or questions at the public hearing. The Ordinance will be on the agenda for approval at tomorrow night's Council meeting.

MAYOR'S REPORT:

Mayor Timmermann met with the owner of the new grocery store. Currently, multiple contractors are working on the inside, however, at this time there is no opening date set.

Republic Service contacted the Mayor, and would like to bid our trash service. The current contract with Waste Management renews December 31, 2021, but is a continuous contract. The Mayor stated we will be accepting bids.

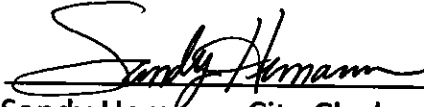
There are several golf tournaments the City was asked to do a hole sponsorship. It was agreed to do \$100.00 hole sponsors for the following tournaments: HSHS, Big Brothers, Big Sisters and Crimestoppers. The City will also sponsor a team in the HSHS tournament.

IML – Mayor Timmermann would like to set a limit on the number of people attending to 4. It was agreed Schleper, Fields, Usselman, Police Chief Berndsen and City Attorney Joanne Stevenson will attend.

Due to the sudden death of CEO Chuck Poettker of Poettker Construction, it was asked that the Police Department provide traffic control on Germantown Road for the visitation that will be held at their office building on 7/23. Council agreed to 2 officers for traffic control.

Meeting adjourned at 8:28 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

August 16, 2021

COMMITTEE REPORTS:**PUBLIC WORKS**

- Mine Street Improvement
- Derelict Houses
- Downtown Street Project
- Extension of Holy Cross Lane

UTILITIES:

- Fuel Line Appurtenances- add to Budget
- Water Tower Project
- Sewer Plant Project
- Funding of both Projects

PUBLIC SAFETY**BUSINESS ADMINISTRATOR**

- Tif funds
- ARPA
- Grocery Store

AMBULANCE

- Financing of new ambulance

CITY COLLECTOR

- Financials

MAYORS REPORT

- Met with State Representative Charlie Meier
- Contacted Susan Petty from U.S. Representative Mary Miller office

FINANCE COMMITTEE MEETING * AUGUST 16, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselman.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Police Chief Mark Berndsen, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, Ambulance Supervisor Shane Westfall, City Attorney Joanne Stevenson, City Treasurer Bob Venhaus, Zoning Admin John Becker.

Visitors: None.

UTILITIES

- Fuel Line Appurtenance – Received 2 bids, still waiting on the 3rd.
- Water Tower Project – Council agreed to start negotiations with landowner to purchase approximately ½ - 1 acre of property located West of Jaycee Park. Also, to contact the Jaycees for an easement to property.
- Sewer Plant Project – HMG is working on the planning. Not to building design phase yet, but working on logistics of the plant itself. No contract on design yet.
- Funding of both projects – Mayor Timmermann stated we have had meetings with Rep. Charlie Meier, Sen. Jason Plummer & Rep. Mary Miller's office for any possible help they can offer to secure funding for these projects. Will also be reaching out to Sen. Durbin. There are Federal and State infrastructure grants available at this time, and a meeting has been set with Brad Hummert & Bryan Buchheit at HMG tomorrow to get funding applications prepared and submitted.
- Had dirty water reports. Been running tests to figure out where it's coming from. May need to change some chemicals to get it cleaned up. Will be doing some flushing later this week.

PUBLIC WORKS:

- Mine Street – Waiting on HMG task order.
- Holy Cross Lane – doing dirt work and seeding.
- Rocking & Oiling of alleys & driveways – Have about 8-10 applications, but doesn't fit in current work schedule. Agreed to get a price from Don Anderson to do the work, instead of putting it off another year.
- Downtown Street Project – will start up again in 2-3 weeks
- Extension of Holy Cross Lane – will depend on available funds in TIF 1
- Shouses (house/shed in one) Have had several requests to build these in the past. Although some look nice, they look better in a rural setting, as most are constructed with metal siding.

Currently nothing in zoning code allowing or disallowing them. Recommended Zoning Administrator to bring it up to the zoning board to get their opinion.

PUBLIC SAFETY:

- New Ambulance - Alderman Schleper discussed purchasing a new ambulance. He was not impressed with an ambulance they looked at, and believes with revenue down, now is not the time for such a purchase. Council agreed to wait.

Schleper believes we need to start a campaign to recruit new employees to fill secondary shifts that are consistently open. Mayor Timmermann discussed issues with personnel not filling shifts, and having to turn down runs. He stated that with revenue lacking, these shifts need to be filled. He instructed Ambulance Supervisor Shane Westfall to work with current personnel to fill all shifts. Westfall stated secondary is hard to fill because of the low on-call pay. It takes a dedicated person to be willing to do this, and that is hard to find. Shelly stated we have hired 4 new people recently and that will help, but 4-6 more are needed.

BUSINESS ADMINISTRATOR:

- TIF 1 Funds – Sent out projections to everyone. Shelly Schadege went over projects and finances to review what is allotted to current projects and what is available for Holy Cross extension. Any funds not assigned to a current project will have to be refunded to taxing bodies when TIF ends. Current finances lean toward having \$1 million available for Holy Cross extension. Don Voss is currently working with HMG on the extension, as storm sewer will be an issue. Will have to determine if enough funds are available to do the complete project. If not, possibly plan to do a portion of the project; maybe storm sewer and engineering and finish project at a later date.
- TIF 2 & 3 – TIF 2 funds from the restaurants will not be received until next year, as property was not assessed by county in time for this year. TIF 3 will not receive funds for several years until K & J is complete.
- ARPA Funds – have applied for the \$609,000 and we should receive half of funds within 30 days, and the remainder in 12 months.
- Grocery Store – the floor is done. Still no date for opening
- New TIF – PGAV agreement will be \$9000 to complete. Council agreed to have PGAV start drafting a plan. Would like to approve agreement at the next meeting.

CITY COLLECTOR:

- Financials: Received first installment of property taxes today. Reviewed monthly budgets, with most being on target.

Mayor Timmermann questioned Shelly on projections for swimming pool ending with a \$23,000 loss. It was explained that revenue was down due to no lessons being given this year and no aerobics & Zumba. Also training expense was up due to retraining lifeguards due to COVID last year.

Police budget- Cameras at the parks were discussed and possible grant money for funding. Council agreed to pursue a price for new cameras. Shelly will also check if ARPA funds can be used for safety reason.


MAYOR'S REPORT:

Mayor Timmermann reported on "Back to Business Grants" available to businesses, for losses due to COVID. The federal government has allotted \$250,000,000 to each state to fund these grants for businesses in their towns. Shelly has reached out to businesses with information on how to apply for these funds. Anyone with questions, is welcome to contact Shelly for information.

Derelict houses – met with Joanne to start process of getting 4 properties taken care of. Joanne is checking for lenders and owners, and will send letters. If no response, will petition court to put a lien on property for doing repair or demolition.

Meeting adjourned at 8:17 PM

Non-verbatim minutes taken by:



Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: SEPTEMBER 20, 2021

PUBLIC COMMENT

City auditors, Fick, Eggemeyer & Williamson – Report FY-2021 Audit.

COMMITTEE REPORTS:**PUBLIC WORKS**

- Mine Street Improvement
- Cherry Street improvement
- Main Street Project
- Equipment (Track Loader)
- Excel box culvert

UTILITIES:

- Fuel Line Appurtenances- add to Budget
- Water Tower Project
- Land Purchase
- Sewer Plant Project
- Federal and State legislation
- Energy Policy

PUBLIC SAFETY

- Camera system
- Demolition house on south 4th

BUSINESS ADMINISTRATOR

- 12th street Redevelopment (TIF)
- TIF 1 Projections
- Business License Proposal
- Removing gaming machines at Golf Course

AMBULANCE

RECREATIONCITY COLLECTOR

- Financials
- Flu shots

ZONING

- Zoning Hearing Results – Jarod Thompson – Variance
- « Shouses »

MAYORS REPORT

FINANCE COMMITTEE MEETING * SEPTEMBER 20, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. In the absence of Mayor Timmermann, Finance Chairman Jason Davinroy called the meeting to order at 7:00 PM (Mayor Timmermann had a meeting with Fire District and arrived at 7:30 PM)

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Terry Fields, Bill Fischer, Tim Schleper (at 7:30), Carl Ratermann, Gary Usselman.

Absent: Bryan Eversgerd.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin. Shelly Schadegg, Ambulance Supervisor Shane Westfall, City Attorney Joanne Stevenson, City Treasurer Bob Venhaus.

Visitors: Leslie Gregory with Fick, Eggemeyer & Williamson, CPA.

PUBLIC COMMENT

Leslie Gregory, with Fick, Eggemeyer & Williamson, the City's auditing firm presented the findings of the FY-2021 audit. The audit went well with the city increasing its net position.

UTILITIES

- Fuel Line Appurtenance – Last Bid due Friday. If not received, will proceed with 2 bids we have
- Water Tower Project – Letters sent to legislators regarding funding.
- Sewer Plant Project – HMG is working on the site survey. The current building is not big enough for new electrical center. Probably going to need to replace the building. Will be keeping under 1 million gallon per day capacity, to avoid additional regulations. Will design for expansion. Letters have also been sent to legislators regarding funding.
- New AT&T tower –AT&T is looking to build tower north of the water tower on 1st Street. Zoning Hearing is set due to height variance.
- Energy Policy – State passed energy policy. Must have 45% reduction of emissions by 2035. If not achievable, will extend to 2038. Must have 100% reduction by 2045, which means will be shut down at that time. If cannot provide reliable power, plant will stay open.

PUBLIC WORKS:

- Excel Bottling culvert - will be going in the first week of October
- Equipment –Bobcat is here. All should be in by end of January.
- Main Street – crews have started this week.
- Mine Street – Task order will be on next meeting agenda
- S. Buehne Subdivision Plat – Subdivision 1.5 miles outside city limits on Linden Grove Road. Will need approval at next meeting.

PUBLIC SAFETY:

- House on S. 4th Street should be coming down next week.
- Camera System – waiting on bid from Jim Astroth. Garrick Krebs chose not to bid.
- Damage at soccer park – vandals were caught and will be paying restitution.

BUSINESS ADMINISTRATOR:

- Ambulance SSA Agreements – need approval for a 3.5% increase. Council in agreement, will be on next meeting for approval.
- 12th Street Redevelopment TIF – Drainage plan has been received and sent to PGAV for review. Should be complete by December 21st.
- TIF projections – were sent out with \$544,000 to complete Downtown Revitalization, leaving \$1,478,500 left for a project.

Mayor Timmermann stated we need a project and would like to propose resurfacing N. Cherry Street, from Rt. 50 to N. 1st Street. Drainage was questioned and discussed. Don Voss doesn't believe HMG can complete the engineering and get bid out before June. With TIF1 ending, it was asked when project has to be complete. Shelly stated that is a question no one seems to be able to answer. Holy Cross Lane extension to end of corporate limits was brought up. Original estimate was \$1.4 million. There is a possible drainage issue with that project that will need to be addressed. Council was in agreement to proceed with Holy Cross Lane extension.

- Business License Proposal – No decision was made at this time
- Gaming machines at Golf Course – council in agreement to remove machines.

AMBULANCE:

- Secondary Runs – Shane presented a proposal to fill secondary shifts. Would like to change call pay to \$40 in-district, \$60 out- of- district, and \$75 long- distance. Also, \$10.00 call in pay as an incentive for call-in. In doing this, Shane believes we will be able to take more calls, therefore increasing revenue. Mayor Timmermann stated there is difficulty getting paramedics and EMT's everywhere. All ambulance services are struggling to get personnel. Many of them offering more money, just to get workers. It is a nationwide problem in all industries. After a lengthy discussion, it was decided to approve the pay increase and to be placed on agenda for approval at the Oct. 5th meeting.

RECREATION:

- Clubhouse Manager Position – advertise in the Journal and on City Facebook page for 2 weeks.
- Optimist Fallfest is this weekend.
- Swings being installed at South Park.

CITY COLLECTOR:

- Flu Shots – will be a flu shot clinic held on October 21st from 3-6 PM for all employees and dependents. Jackie will send out notice and schedule time slots. Shots will be turned in to employee insurance.
- City Christmas party will be scheduled for December 17th at Bent Oak Clubhouse.
- Financials – Review budgets.

ZONING

- Zoning Hearing Results - Zoning Board approved Variance for Jarod Thompson – on agenda for approval Sept. 21st.
- “Shouses” (sheds & houses in one) Zoning board not in favor of allowing them. Would need to start with an ordinance defining them. City Attorney to research.
- Gateway FS is increasing the size of their anhydrous ammonia storage tank and requested a letter from Zoning Administrator to obtain a permit from the state. John sent letter, and they received tentative approval from state.
- Chris Dorries is resigning from Zoning Board after 15 years of service. Will need to seek a replacement.

MAYOR'S REPORT:

Mayor Timmermann reported they met with Charlie Meier, IDOT Secretary of Transportation, Omer Osman and IDOT Acting Region 5 Engineer Keith Roberts and were allowed time to present the Holy Cross Lane/New Rt. 50 proposal. We are now on the state's 5- year plan. Need letters of support. Mayor Timmermann has talked to several people who will be providing letters, and will be contacting several others in the next days. This is a big step towards getting the project approved.

Meeting adjourned at 8:30 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA**DATE: OCTOBER 18 2021****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

- Main Street Project
- Cherry Street Project
- At Grade Crossing
- Clogged Sewer by Haag Foods
- Drains by All Saints Academy
- Equipment Purchase
- Rename 3rd Street between Cherry & Clinton

UTILITIES:

- Fuel Line Appurtenance
- Water Tower Project -- Land Purchase
- Sewer Plant Project
- IMEA/IMUA Regional Meeting in Collinsville on 11/9/21

PUBLIC SAFETY

- Camera system

BUSINESS ADMINISTRATOR

- Resolution – TIF Public Hearing
- JRB Meeting – Nov. 15th
- Business Licenses
- Grant Application – Broadband
- Grant Application – Water Tower

AMBULANCE

-

RECREATION

- New Roof on 2 pavillons
- Main pavillon concrete

CITY COLLECTOR

- Tax Levy
- Halloween – Trick or Treating

ZONING

- Ordinance – Variance Dolan Realty Advisor LLC – Cell Tower
- Zoning Hearing – 11/4/21 @ 7 :30 - Jason/Jessica Prichard – Variance – Dog Kennel
- Appoint Meredith Schulte to Zoning Board

MAYORS REPORT

- Waste Management Contract

FINANCE COMMITTEE MEETING * OCTOBER 18, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Tim Schleper, Carl Ratermann, Gary Usselmann.

Absent: None.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Attorney Joanne Stevenson, City Treasurer Bob Venhaus.

Visitors: Carrie Ward with Republic Services, Josh Johnson with Waste Management

PUBLIC COMMENT

Mayor Timmermann announced that the City's garbage disposal contract is up for renewal on January 1, 2022. He called on Carrie Ward with Republic Services who stated she is attending to answer any questions anyone may have regarding trash pickup services. Josh Johnson Waste Management, who is the current provider, was there to answer any questions also. After the question-and-answer session, the mayor stated we will get a RSP together for each company to provide a bid, which will include all services the city will require.

PUBLIC WORKS:

- Main Street – Will continue working to Broadway, on East side of street.
- Cherry Street – topo is done and the design should be done soon.
- At-grade Crossing – Working on letters of support. We have received a letter from HSHS and several other taxing bodies. Kevin is working on acquiring letters from the rest of the businesses on HCL.
- Clogged sewer by Haag Foods – is fixed. It was collapsed.
- Drains by All Saints – ASA contacted the city to fix drains because their insurance carrier recommended it. Is on schedule to be fixed
- Equipment Purchase – Mini excavator is in, and we don't have a date for delivery of dump truck. Would like approval to purchase the backhoe we have been leasing from MTS. Price will be around \$100,000, less what we have already paid for the lease. This was in the water budget. Council agreed, and will be on next meeting agenda for approval.
- Rename 3rd Street between Cherry & Clinton – Request from ASA. This would be an auction item that someone would bid on to change the name for 1 year. Council not in favor. Kevin will contact ASA.

UTILITIES

- Fuel Line Appurtenance – All bids have been received. Lowest price is approximately \$100,000 from United Petroleum. Dale asked that the budget be amended to \$125,000 for complete project. Council agreed and will be on agenda for November council meeting.
- Water Tower Project – Should be meeting with property owner on Tuesday
- Sewer Plant Project – HMG will have an update for us next month.
- IMEA/IMUA Regional meeting on 11/9/21 – RSVP Dale if going.

PUBLIC SAFETY

- Camera System – Chief Berndsen stated he got a bid from Jim Astroth to include license plate readers from each direction into town. The bid was \$52,000. He is also looking for grant money to possibly help funding. Mayor Timmermann stated he wants cameras at City Hall included in the bid. Berndsen to contact Astroth about this.
- Chief Berndsen brought up the fines for fighting in bars. He believes the fines should be greater than \$75.00. We have had officers hurt in these confrontations. City attorney will look into this.

BUSINESS ADMINISTRATOR:

- Resolution – TIF public hearing will be December 6th, for the new 12th St. TIF
- JRB Meeting – November 15 @ 6:00. This will be the annual meeting and for the 12th Street project.
- Business Licenses – Many New businesses in town, and we have no way to know if they are registered with the state and we are receiving sales tax from them. License would solve this. Council in agreement to move forward with implementing business licenses. Licenses would be \$25.00 yearly.
- Grant application – Broadband – Shelly looking into grants for broadband hopefully get internet out to golf course.
- Grant application – water tower – Will submit at end of month
- Fire District – Mayor Timmermann stated the Fire District has submitted a request for TIF funds. They would like to improve their kitchen and add a generator that will service the complete fire department. The one they have now cannot do this. Total request was 20K for kitchen and 55K for generator. Council agreed to 55K for generator. Allowing this TIF agreement will have to reduce the Cherry Street budget.
- Shelly will be sending out information on a request for TIF agreement for AVH Ink & Vinyl for renovation to their property on Main Street.

AMBULANCE:

- No report.

RECREATION:

- Park board asked park custodian, Bruce Kruep to get bids for new roofs on 2 pavilions, and concrete replacement at the main pavilion.
- Alderman Fischer stated 2 more trees need removing and asked the electric department to take care of this when they have time.

CITY COLLECTOR:

- Tax Levy – will need to be passed in December. Will have more information for the council at November finance meeting.

ZONING

- Variance – Dolan Realty Advisor LLC – for a cell tower will be on the agenda Tuesday night for approval. Zoning board approved at hearing.
- Zoning Hearing – a zoning hearing is scheduled for 11/4/21 @ 7:30 for Jason/Jessica Prichard for a dog kennel at 8727 Old Hwy 50. The request is for a setback and overall area.
- Appoint Meredith Schulte to Zoning Board Tuesday night.

MAYOR'S REPORT:

- Mayor talked to Jeff Schwab and the 10 acres of the old Bloemker property at Rt. 50/Mater Dei drive will possibly going for sale in the next 5 years. This is prime property.
- Grocery store opens Tuesday!!! Applause from everyone.

Meeting adjourned at 8:20 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA**DATE: NOVEMBER 15, 2021****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

- Mine Street Improvement
- Cherry Street improvement
- Main Street Project
- Water Tower Land

UTILITIES:

- Maintenance Relief Operate Position

PUBLIC SAFETY

-

BUSINESS ADMINISTRATOR

- IML Risk Management Min/Max Ordinance
- AVH Vinyl TIF ask
- JRB Meeting
- Waste Management Contract Extension
- ARPA Funds – Resolution for Water Tower
- Water Tower Grant
- TIF Projections update
- K & J Update

AMBULANCE

- EMS Financials & Discussion

RECREATION

- Ryan Sherman's hours
- Clubhouse – Bids for flooring/painting
- Financials

CITY COLLECTOR

- Tax Levy
- Health Insurance Renewal

ZONING

- Zoning Hearing Ordinance – Variance – Dog Kennel

MAYORS REPORT

- Allowing Chickens
- Christmas Lighting at Park
- Christmas Parade

FINANCE COMMITTEE MEETING * NOVEMBER 15, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Tim Schleper, Gary Usselmann. Absent: Bill Fischer, Carl Ratermann.

Absent: None.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Attorney Joanne Stevenson, City Treasurer Bob Venhaus, Zoning Administrator John Becker, EMS Supervisor Shane Westfall, Police Chief Mark Berndsen.

Visitors: None.

PUBLIC COMMENT

None.

ZONING:

Zoning Administrator, John Becker brought up the issue of allowing chickens in town. We recently had a complaint about chickens running loose at a residence and in the street. Becker read an article on Sparta allowing chickens and limiting them to 4. City Attorney Joanne Stevenson stated that Sparta's code does not have any precedent or bearing on our code. At this time, our code prohibits chickens. If we decide to allow them, we will have to change our code, and set regulations for residents to follow. Joanne recommended having a public hearing, to allow residents to voice their opinion on allowing chickens. After much discussion, no decision was made at this time. It will be brought up again at a later date.

PUBLIC WORKS:

- Mine & Cherry Street Improvements – meeting with HMG Wednesday, will have more information after meeting.
- Main Street – continuing on West side of street between N Broadway & N. 1st
- Water Tower Land Purchase – price is \$1.15/square foot. We will also need to acquire an easement to the property on the southside of the lake to run the water main back to Germantown Road.

UTILITIES

- Maintenance Relief Operator Position – will put ad in paper advertising the available position. City's residency ordinance was brought up and discussed at length. No decision was made at this time.

PUBLIC SAFETY

- Police Chief Berndsen reported on the mileage of all the police cars. Tom Wuest's car went down and will need repair. Vehicle has 102,000 miles on it and repair could be extensive. Mayor Timmermann instructed Chief Berndsen to get prices and availability on a new vehicle, and will discuss at next finance meeting.

AMBULANCE:

- Financials for ambulance— Mayor Timmermann brought up the increase pay for runs and standby that was previously approved, and Business Administrator reported on those runs. Most were being paid to the full-time employees and not attracting new employees. Mayor Timmermann reported that the lack of employees is a nation- wide problem. Runs are down and we are forecasted to be in the red about \$160,000 at end of fiscal year. We need to find new revenue. A 1% sales tax increase was brought up, and also a special ambulance tax. Either of these would take a referendum to pass. Mayor Timmermann stated we are going to have to go into conversation with Germantown and Germantown Township, who are in our district, to discuss the need for revenue. This is going to be an ongoing discussion.

BUSINESS ADMINISTRATOR:

- IML Risk Management Min/Max ordinance will be on the agenda for approval at tomorrow's council meeting. There is an increase in price of about \$6,500 due to improvements and vehicles.
- AVH Ink & Vinyl TIF ask – Business Administrator Shelly Schadegg read over list of what AVH would like to be covered by TIF. Ask includes tearing down the inside of the original building, tearing down the house on N 5th St., putting in a parking lot and city to redo sidewalk, and adding electric service to the building.
- JRB Meeting – required meeting was held at 6:00 tonight.
- Waste Management contract on agenda. Same price, one year contract.
- ARPA Funds – resolution to be passed at council meeting to approve funds for water tower.
- Water Tower Grant – has been received and will move forward. HMG to keep us posted on progress.
- TIF Projections update – Shelly printed out update and handed out to council. Only change was the 1.4 million for Cherry Street and \$55,000 to Fire District.
- K & J – finalizing plans and hope to start in near future.

RECREATION:

- Clubhouse – will be getting bids for flooring & painting. Will be getting rid of carpet and putting in tile.
- Golf Supt. Paul Smith reported on employee hours.

CITY COLLECTOR:

- Tax Levy – according to assessor the district value is going up considerably. We should be able to levy an additional \$36,000 and still keep rate under \$1.00. Will send out to council when finalize numbers.
- Health insurance - meeting with broker on Tuesday @ 6:00. Received renewal numbers from Einstein, and it looks like Cigna has come in with a 1.97% increase, which is very favorable.

ZONING

- Zoning Variance for the dog kennel will be on agenda for approval. Zoning board approved at the public hearing.

MAYOR'S REPORT:

- Christmas lighting at Park – discussion on spending
- \$25.00 Christmas Lighting Credit – Alderman Berndsen to get approved at council meeting.
- Christmas Parade – Mayor Timmermann requested aldermen to ride along in parade
- City Christmas Party – scheduled for December 17 at Bent Oak.

Meeting adjourned at 8:36 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA**DATE: DECEMBER 20, 2021****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

- 2022 Material Bid Letting
- Main Street Project – Working on last block for the year.
- Water Tower Land
- Dump truck – should be in February

UTILITIES:

- St. Rose cpi
- Sewer Plant tour – Des Moines Iowa plant
- Maintenance Relief Operate Position – Interviews December 28
- Net Metering
- Clearwave Fiber

PUBLIC SAFETY

- New truck bid

BUSINESS ADMINISTRATOR

- (4) Ordinances- 12th Street Redevelopment area
- AVH Ink & Vinyl Incentive
- TIF inducement – 12th Street Redevelopment Area
- Golf Clubhouse Improvement Progress

AMBULANCE

-

RECREATION

- Golf Financial
- Park Board meetings start January 26 @ 7 :00 PM in City Hall

CITY COLLECTOR

- Tax Levy-On agenda for approval
- Health Insurance Renewal-Approve Cigna
- Custodian position
- IMRF Rate – from 12.06% to 9.91% for 2022

ZONING

-

MAYORS REPORT

- House on S. 4th Street - asbestos
- Gerstner Invoice – Bob Fix Sewer Tap
- Library Maintenance List from Kelly Zurliene

OLD BUSINESS

- Shouses
- Allowing chickens
- Business Licenses

FINANCE COMMITTEE MEETING * DECEMBER 20, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper. Absent: Bryan Eversgerd, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, EMS Supervisor, Shane Westfall, Police Chief Mark Berndsen.

Visitors: None.

PUBLIC COMMENT

None.

PUBLIC WORKS:

- 2022 Material Bid Letting – Aggregate will be awarded to Zachry Farms @ \$13.74/ton, and PV Mix came in at \$98/yard, with equal bids from Beelman Ready Mix and Quad-County Ready Mix. HMG recommended split 50/50 between each company, which the council agreed to. It was agreed switch off between companies, by block, on Main Street project, to keep equal. PP-2 concrete will be awarded to Quad County @ \$106/yard
- Main Street Project has been progressing. Working on the block between N. 1st & N. Broadway, including storm sewer.
- Water Tower Land – Dave Timmermann has contract in hand. Should be able to close before January 20th. Things are moving forward on the easement from the railroad.
- Dump Truck – Cab and Chassis are in, and should get delivered in February

UTILITIES

- Maintenance Relief Operator Position – interviews will be December 28 starting @ 6:00 PM
- St Rose cpi – Dale spoke to Carl Klostermann explaining the council agreed to stick with the contract which states cpi increase. Since cpi is at 7%, Klostermann asked to bring it back up for discussion. Council still in agreement to go with cpi, as our costs are increasing also.
- Sewer Plant Tour – Dale Detmer and Don Voss toured a sewer plant in Desoto, Iowa, which is identical to the plant the city will be constructing, only smaller.

- Net Metering – the Climate and Equitable Jobs Act recently passed the general assembly addressing self-generation. Each municipal system is required to change its policies for crediting customers for self-generation. IMUA will offer training in January on these new policies and Detmer encouraged all to sit in on the training. More information will follow, as the policy must be passed in 180 days.
- Clearwave Fiber – Clearwave presented a quote to move the city to fiber, to replace Charter for internet, television and telephone service. The biggest issue the city has at this time is there is no reliable data service to the golf course. Dale Detmer brought up there is currently a fiber optic line going past the golf course to the sewer plant. The city could use that line to provide data service to the golf course, at a cheaper cost than Clearwave. Detmer will move forward with this project.
- One of the water/sewer fleet pick-up trucks is having major issues, and will need to be replaced. Detmer to check in to cost of new truck.

PUBLIC SAFETY

- New Truck Bid – Chief Berndsen reported a new pick-up will cost \$42,000. Berndsen was instructed to wait to order, so it will be purchased in next fiscal year.

AMBULANCE:

No Report.

BUSINESS ADMINISTRATOR:

- 4 ordinances will need to be passed at the council meeting Tuesday, in correct order, for the 12th Street Redevelopment TIF.
- AVH Ink & Vinyl Incentive – Business Administrator to draft an agreement.
- TIF Inducement – 12th Street Redevelopment – will be an ordinance to pass at the January 4th council meeting.
- Golf Clubhouse – Getting prices for flooring & bar top after Jan. 1
- Fire Department Generator – No information from Fire Department yet.

RECREATION:

- Park Board meeting January 26 @ 7:00 pm in city hall

CITY COLLECTOR:

- Tax Levy – Will be approved at Council meeting
- Health Insurance Renewal – will be changing to Cigna for 2022 with a 1.97% increase.

- Custodian position – Beth Busch turned in her resignation with a last day of 12/24/21. Have advertised for new employee. Will decide on 12/27/21
- IMRF – Rate decreasing in 2022 to 9.91% (from 12.06% in 2021)
- Teledoc – discussed cancelling Teledoc. Was decided to send information to employees to increase usage, and decide in 4 months to keep or cancel.

ZONING

- No Report.

MAYOR'S REPORT:

- House on South 4th Street – asbestos – Wes Mitchell is going to remove and dispose of properly.
- Gerstner Invoice for sewer backup on Main Street – was decided to pay out of TIF1.
- Library maintenance – Mayor to contact Kelly Zurliene about needs.

OLD BUSINESS:

- Shouses – will discuss with Joanne to produce an ordinance with specifications
- Allowing Chickens – health, zoning, police to discuss.
- Business Licenses – Shelly will get ordinance prepared.

Meeting adjourned at 8:22 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk