

FINANCE AGENDA

August 16, 2021

COMMITTEE REPORTS:**PUBLIC WORKS**

- Mine Street Improvement
- Derelict Houses
- Downtown Street Project
- Extension of Holy Cross Lane

UTILITIES:

- Fuel Line Appurtenances- add to Budget
- Water Tower Project
- Sewer Plant Project
- Funding of both Projects

PUBLIC SAFETY**BUSINESS ADMINISTRATOR**

- Tif funds
- ARPA
- Grocery Store

AMBULANCE

- Financing of new ambulance

CITY COLLECTOR

- Financials

MAYORS REPORT

- Met with State Representative Charlie Meier
- Contacted Susan Petty from U.S. Representative Mary Miller office

FINANCE COMMITTEE MEETING * AUGUST 16, 2021

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Police Chief Mark Berndsen, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, Ambulance Supervisor Shane Westfall, City Attorney Joanne Stevenson, City Treasurer Bob Venhaus, Zoning Admin John Becker.

Visitors: None.

UTILITIES

- Fuel Line Appurtenance – Received 2 bids, still waiting on the 3rd.
- Water Tower Project – Council agreed to start negotiations with landowner to purchase approximately ½ - 1 acre of property located West of Jaycee Park. Also, to contact the Jaycees for an easement to property.
- Sewer Plant Project – HMG is working on the planning. Not to building design phase yet, but working on logistics of the plant itself. No contract on design yet.
- Funding of both projects – Mayor Timmermann stated we have had meetings with Rep. Charlie Meier, Sen. Jason Plummer & Rep. Mary Miller's office for any possible help they can offer to secure funding for these projects. Will also be reaching out to Sen. Durbin. There are Federal and State infrastructure grants available at this time, and a meeting has been set with Brad Hummert & Bryan Buchheit at HMG tomorrow to get funding applications prepared and submitted.
- Had dirty water reports. Been running tests to figure out where it's coming from. May need to change some chemicals to get it cleaned up. Will be doing some flushing later this week.

PUBLIC WORKS:

- Mine Street – Waiting on HMG task order.
- Holy Cross Lane – doing dirt work and seeding.
- Rocking & Oiling of alleys & driveways – Have about 8-10 applications, but doesn't fit in current work schedule. Agreed to get a price from Don Anderson to do the work, instead of putting it off another year.
- Downtown Street Project – will start up again in 2-3 weeks
- Extension of Holy Cross Lane – will depend on available funds in TIF 1
- Shouses (house/shed in one) Have had several requests to build these in the past. Although some look nice, they look better in a rural setting, as most are constructed with metal siding.

Currently nothing in zoning code allowing or disallowing them. Recommended Zoning Administrator to bring it up to the zoning board to get their opinion.

PUBLIC SAFETY:

- New Ambulance - Alderman Schleper discussed purchasing a new ambulance. He was not impressed with an ambulance they looked at, and believes with revenue down, now is not the time for such a purchase. Council agreed to wait.

Schleper believes we need to start a campaign to recruit new employees to fill secondary shifts that are consistently open. Mayor Timmermann discussed issues with personnel not filling shifts, and having to turn down runs. He stated that with revenue lacking, these shifts need to be filled. He instructed Ambulance Supervisor Shane Westfall to work with current personnel to fill all shifts. Westfall stated secondary is hard to fill because of the low on-call pay. It takes a dedicated person to be willing to do this, and that is hard to find. Shelly stated we have hired 4 new people recently and that will help, but 4-6 more are needed.

BUSINESS ADMINISTRATOR:

- TIF 1 Funds – Sent out projections to everyone. Shelly Schadeegg went over projects and finances to review what is allotted to current projects and what is available for Holy Cross extension. Any funds not assigned to a current project will have to be refunded to taxing bodies when TIF ends. Current finances lean toward having \$1 million available for Holy Cross extension. Don Voss is currently working with HMG on the extension, as storm sewer will be an issue. Will have to determine if enough funds are available to do the complete project. If not, possibly plan to do a portion of the project; maybe storm sewer and engineering and finish project at a later date.
- TIF 2 & 3 – TIF 2 funds from the restaurants will not be received until next year, as property was not assessed by county in time for this year. TIF 3 will not receive funds for several years until K & J is complete.
- ARPA Funds – have applied for the \$609,000 and we should receive half of funds within 30 days, and the remainder in 12 months.
- Grocery Store – the floor is done. Still no date for opening
- New TIF – PGAV agreement will be \$9000 to complete. Council agreed to have PGAV start drafting a plan. Would like to approve agreement at the next meeting.

CITY COLLECTOR:

- Financials: Received first installment of property taxes today. Reviewed monthly budgets, with most being on target.

Mayor Timmermann questioned Shelly on projections for swimming pool ending with a \$23,000 loss. It was explained that revenue was down due to no lessons being given this year and no aerobics & Zumba. Also training expense was up due to retraining lifeguards due to COVID last year.

Police budget- Cameras at the parks were discussed and possible grant money for funding. Council agreed to pursue a price for new cameras. Shelly will also check if ARPA funds can be used for safety reason.


MAYOR'S REPORT:

Mayor Timmermann reported on "Back to Business Grants" available to businesses, for losses due to COVID. The federal government has allotted \$250,000,000 to each state to fund these grants for businesses in their towns. Shelly has reached out to businesses with information on how to apply for these funds. Anyone with questions, is welcome to contact Shelly for information.

Derelict houses – met with Joanne to start process of getting 4 properties taken care of. Joanne is checking for lenders and owners, and will send letters. If no response, will petition court to put a lien on property for doing repair or demolition.

Meeting adjourned at 8:17 PM

Non-verbatim minutes taken by:



Sandy Hemann, City Clerk