

**FINANCE AGENDA**

DATE: APRIL 18, 2022

**PUBLIC COMMENT**

Kelly Zurliene/Library – Parking Lot &amp; Alley

**COMMITTEE REPORTS:****PUBLIC WORKS**

- Sale of Surplus Equipment - \$6615.00 to Lincoln Duncan
- Cherry Street Project
- Water Tower Land

**UTILITIES:**

- Prairie State & IMEA/IMUA Conference

**PUBLIC SAFETY****BUSINESS ADMINISTRATOR**

- TIF 4 Amendment Public Hearing – Set Date
- Year End Inventory Due 5/10/22
- Fire Department TIF Project Status
- Lager Monument and 12<sup>th</sup> Street Residential – No Updates
- St. Peters Hardware & Rental- Business District Agreement
- Fixed Asset Year End Questions:
  1. Library Parking is \$8936 from Neenah the total? Or more to come?
  2. Police/City Hall cameras – when install and final amount paid?
- Community Wide Yard Sales – May 12-13-14

### AMBULANCE

- EMS Policies

### RECREATION

- Southside Park Fence – Approval to spend up to \$10,000
- North Park Playground Equipment
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### CITY COLLECTOR

- Budgets
- Agendas – Attach all documents to be approved
- Admin Assistant Position – Interviews May 26
- Whistleblower Ordinance

### ZONING

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### MAYORS REPORT

- Clearwave
- Dollar General – Notice of Violation Letter Sent
- North Cherry Court Apartments

### OLD BUSINESS

- Shouses
- Chickens

## **FINANCE COMMITTEE MEETING \* APRIL 18, 2022**

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, EMS Supervisor Shane Westfall, City Attorney Joanne Stevenson.

Visitors: Jean Vogt, Librarian Kelly Zurliene.

### **PUBLIC COMMENT**

Jean Vogt addressed the council regarding Christmas lighting at the park. Jean is in charge of the Christmas lighting program at the park. Jean reported that she is having trouble figuring out where she stands on funds as far as donated monies and money the city puts into the budget. Jean believes at this time she is \$4500 short on donated money. After much discussion, regarding what is donated money and what is budget money, the council decided that Jean should make a plan each year of what she wants to purchase and bring it to the council for approval.

Library Director, Kelly Zurliene asked the council what is the long-term plan for the library parking lot and alley. Mayor Timmermann informed Zurliene that the city will be re-doing the parking lot in the fall, depending on the street department schedule. There are no plans for the alley at this time, but it will be looked into. Zurliene also stated this is the 60- year anniversary for the library and a celebration is being planned. She will notify the city council with plans when confirmed.

### **PUBLIC WORKS:**

- The street department had a bid opening for sale of an old dump truck. The high bid was \$6615.00 from Lincoln Duncan. It is on the agenda for approval for sale of surplus equipment at the next council meeting
- Cherry Street project will be out for bid by the end of April. Bid to be awarded at the May 16<sup>th</sup> council meeting. HMG does not have a cost for the project at this time.
- Water Tower Land will be closed on as soon as the subdivision is approved by the County.
- Mine Street – may have some TIF funds to contribute to this project depending on the price to complete Cherry Street. Business District Tax will be limited to \$110,000 per year.

### **UTILITIES**

- Prairie State & IMEA/IMUA Conference – Dale taking names for anyone who wants to attend.

**PUBLIC SAFETY**

- Police still working on truck purchase.
- Cameras at park – asked police Chief Berndsen to get a new bid from Jim Astroth. Chief is also wanting to add a few cameras to the east end of the park to show traffic coming from new Rt. 50.

**AMBULANCE:**

- EMS policies is on the agenda for approval tomorrow night
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**BUSINESS ADMINISTRATOR:**

- TIF 4 Amendment public hearing is set for May 3
- Year- end inventory is due 5/10/22 from managers
- Fire Department TIF project – Fire department still waiting on generator. Hoping to have by July
- No update on Lager Monument or 12<sup>th</sup> Street Residential projects
- St. Peters Hardware & Rental is moving into the old Fred's Building. The store will be a True Value hardware and planning for a September opening date. They are estimating to put \$157,000 into the building and fixtures. Shelly proposed a business district agreement not to exceed \$78,500, to be paid only after taxes are collected.
- Fixed Assets – Library parking lot will need approximately \$35,000 additional funds to resurface in concrete. Shelly will add to budget.
- City Hall cameras scheduled to be installed by end of April
- Police Tasers – Shelly would like tasers paid off this fiscal year – Council approved

**RECREATION:**

- Southside Park Fence – on agenda for approval to spend \$10,000
- North Park playground equipment – Shelly coordinating with Park Custodian
- Swimming Pool – will need regular maintenance, nothing new to be purchased.
- Angie Gibson would like pool ready for 5/23, so she can get guards certified prior to opening.

**CITY COLLECTOR:**

- Budgets – committee meeting scheduled for May 2 @ 7:00 PM

- Admin Asst. Position – Interviews set for April 26 @ starting at 6:30 PM
- Agendas – will be including all documents to be passed, to ensure alderman see documents prior to approval
- Whistleblower Ordinance – on agenda for approval Tuesday night

### ZONING

- Hearing set for 4/21 for AG Becker special use & variance to construct storage units at 454 Memorial Drive (old Dollar General).

### MAYOR'S REPORT:

- Clearwave – Mayor and Shelly met with Clearwave, and they are wanting to come in with fiber to each household.
- Dollar General Letter – We have had complaints about trash blowing onto neighbors' properties. Mayor has heard from David Elkan with Dollar General in response to the letter city attorney sent and they will work to resolve the trash problem
- North Cherry Court Apartments – we now have had 2 shooting incidents. Police Chief to contact owners as they promised better security and have not installed cameras or any improvements.

### OLD BUSINESS:

- Shouses – Everyone review ordinance city attorney prepared and will be on agenda for approval at May 3<sup>rd</sup> meeting.
- Chickens – Alderman Fields and Eversgerd took Carlyle's ordinance regarding chickens and made the following changes: remove from zoning ordinance, setting a timeframe for present chicken owners to comply and set a \$25.00 fee for permit. Joanne to prepare an ordinance for everyone's review before next finance meeting. The fee was discussed in depth and will be resolved at next finance meeting.

Meeting adjourned at 8:25 PM

Non-verbatim minutes taken by:

  
Sandy Hemann, City Clerk