

FINANCE AGENDA**DATE: JANUARY 17, 2022****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

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UTILITIES:

- New pickup
- Backhoe Purchase
- Lease Agreement – DRA Properties – Cell tower @ power plant
- Hire Nathan Koehler as Electric Maintenance effective 1/24/22
- CPI 7.5% increase
- Water/Sewer Financial Assistance Act

PUBLIC SAFETY

- New taser purchase
- Start looking for Funds for Body Armor

BUSINESS ADMINISTRATOR

- AVH Ink Vinyl Agreement
- Jansen Ford Incentive
- TIF Inducement TIF 6 Resolution (commercial lots)
- Hiring Golf Manager
- Scheduling Golf Committee Meeting
- Setting golf rates and membership rates for FYE 2023
- Golf Clubhouse Renovation Estimates
- Ambulance – Medical CPI 1.8%

AMBULANCE

- Waiver to Utilize First Responders

RECREATION

- Golf Financials
- Park Board meetings start January 26 @ 7 :00 PM in City Hall

CITY COLLECTOR

- New Hire to Replace Wendy
- Optimist Paid off Loan for SS Park Playground

ZONING

- Rezone 50 N. Main (Dutchmen Tavern) from MH-1 to C-1

MAYORS REPORT

- COVID sick leave policy
- Revised Code regarding Agreements/Ordinances

OLD BUSINESS

- Shouses
- Allowing chickens
- Business Licenses
- Police Fighting Fines

FINANCE COMMITTEE MEETING * JANUARY 17, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Carl Ratermann, Tim Schleper, Gary Usselman. Absent: Bill Fischer.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadeegg, City Treasurer Bob Venhaus, EMS Supervisor, Shane Westfall, Police Chief Mark Berndsen, Zoning Administrator John Becker, City Attorney Joanne Stevenson.

Visitors: Brian Buchheit.

PUBLIC COMMENT

None.

ZONING

- John Becker stated the property at 50 N. Main Street is currently zoned incorrectly. It is zoned MH-1, and the present use is downtown commercial (C-1). It was brought to his attention because the owner of the house to the Northeast would like to tear down his house and build an office building there, and asked the city to include his property in the zoning change. Becker recommended that the city have a hearing to change 50 N. Main to C-1 to conform with the present use. The other property will require a separate zoning amendment hearing to change the zoning to C-1. Council agreed to the zoning administrator recommendation.
- Zoning hearing February 3rd @ 7:30 PM for a variance for a pool.

PUBLIC WORKS:

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UTILITIES

- Don Voss reported he checked with Jansen Ford on a new pickup. The cost is \$34,527.00. Delivery date is unknown at this time. Cost to be split 50/50 between water and sewer.
- Backhoe Purchase – Cost would be \$100,910.00 with a rebate of possibly \$36,000-\$38,000. Will be paid for by water department. Council was in agreement to purchase.
- Lawn Mower – Don Voss got prices on several mowers. Midwest Tractor has 3 different models with a front mount being the best option. Cost would be \$18,950. Don to do more research.

- Lease agreement for the cell tower is on the agenda to be approved tomorrow night. Joanne has reviewed agreement and stated it looks good.
- Voss stated crews are working on cleaning a ditch by Best One Drive.
- Dale Detmer reported approval to hire Nathan Koehler as electric maintenance is on the agenda for approval tomorrow night. Effective date of 1/24/22. Detmer said Beckemeyer asked that if they had major problems, if Koehler would be able to come back and help them. Council agreed on that, but he would not be paid for that time.
- Detmer stated he and Wendy Heimann sat in on a meeting regarding net metering. Much more to decide on that, and will need a committee meeting to explain all when ready to report. Ordinance will have to be passed by March 2022.
- Water/Sewer Financial Assistance Act – this is a state program which is voluntary. Council agreed not to participate, due to the rate increases being substantial this year. It was stated we participate in the LIHEAP program, which provides assistance to low-income housing participants.
- CPI increase for 2022 is 7.5%. Electric, Water & Sewer rates will increase by the amount. Detmer recommends Water & Sewer should remain at the 7.5% increase, but increasing electric rates by 7.5% would be a very substantial increase to customers. He recommends a 5% increase for electric. After discussion, council agreed to the 5%. This will take council action, and will be on agenda for next meeting.
- Kevin Timmermann asked Brian Buchheit to report on the progress of the new sewer treatment plant. Buchheit stated they are on the downslope with the facility plan and are working on economic analysis now. They are on schedule to get to EPA for consideration of funding. Design and permitting will take over a year to get approved. Buchheit believes it will be FY-2025 before we see it on the intended funding list. Ballpark project cost of \$5-6 million.

PUBLIC SAFETY

- Taser purchase – Chief Berndsen received a price of \$21,600 to purchase new tasers. The current tasers are outdated. Tasers were included in this year's equipment budget. Council agreed to purchase tasers.

AMBULANCE:

- Waiver to utilize first responders - Paperwork has been sent to St. Elizabeth's Hospital to add some things to it, and then will be forwarded to Department of Public Health. This will allow using first responders on runs. This will mostly affect secondary runs.
- With minimum wage going up on 1/1, some of the longer-term employees are making less than new people. Shane will be going over and make a recommendation on wage changes.

BUSINESS ADMINISTRATOR:

- AVH Ink & Vinyl Agreement – Shelly reviewed terms of agreement, and will change to state \$700 in electric tap-in fees.
- Jansen Ford Incentive – Shelly has sent out estimated renovation cost, estimated sales and estimated sales tax generated. She has worked up an incentive and will continue to move forward with that, with council approval.
- TIF Inducement Resolution for TIF 6 is on agenda to be approved tomorrow night
- Golf Manager – ad in paper next 2 weeks. Applications will be accepted until 2/4/22.
- Will be scheduling golf committee meeting to set daily rates and membership rates for Fy-2023.
- Clubhouse reno – Got pricing for bar top, paint and flooring. Carpet is cheaper than wood plank vinyl. Shelly recommends going with carpet. Will have quotes for Feb 1st council meeting.
- Ambulance rates will go up in accordance with medical CPI which is 1.8% for 2022

RECREATION:

- Golf financials – still on schedule to clear a little over \$20,000. Sales exceeded half a million.
- Park board meeting for 1/26 is cancelled due to covid

CITY COLLECTOR:

- Collector let the council know that billing clerk, Wendy Heimann, will be retiring in May of 2023. Will need to seek a replacement.
- Optimist paid off playground equipment at southside park earlier than scheduled.
- Health Insurance - Employee's payroll deduction is going to decrease due to changing to Cigna and 7.5% cpi.

MAYOR'S REPORT:

- COVID sick leave – Mayor was approached asking the city to pay covid sick leave instead of requiring employees to use personal sick leave for it. In 2020 federal mandate required the city of pay employees sick leave when they were quarantined for covid. That mandate ended in January 2021. City denied the request.
- Mayor stated all agreements, contracts and ordinances must go through the city attorney. He asked the City Attorney to make and ordinance requiring this, and it will be on the agenda for the next city council meeting.

OLD BUSINESS:

- **Shouses** – need to define “shouses” before we can produce an ordinance. Will continue to research.
- **Allowing Chickens** – was noted zoning code states “no chicken coops” allowed in the city. How to enforce since chickens have been here for nearly 10 years. No decision was made.
- **Business Licenses** – City Attorney sent out an ordinance requiring business licensing. Aldermen were asked to review it, and it will be discussed again at the next finance meeting
- **Police Fighting Fines** – City Attorney stated the city has a general \$750.00 fine for any code violation. This will be used at discretion regarding fighting.

Meeting adjourned at 8:49 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA**DATE: FEBRUARY 14, 2022****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

- Library parking lot
- Breese Diamond Development
- Update on Cherry, Mine & MD Drive
- New Lawnmower – MTS \$19,175.00
- At Grade Cross New Rt 50 & Koch Lane

UTILITIES:

- Net Metering

PUBLIC SAFETY

- New Truck
- Camera's at City Hall

BUSINESS ADMINISTRATOR

- Richter/Best One lots and potential special use or zoning/Lager Monument
- Fire Department Generator TIF project
- Clubhouse Manager – Interviews Scheduled
- Southside ball field status – how much more needed?
- Business License/Registration

AMBULANCE

- Part-time Pay Raises

RECREATION

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CITY COLLECTOR

- Set pay for Utility Billing Position
- Police 457 Plan Waiting Period
-

ZONING

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MAYORS REPORT

- Whistle Blower Ordinance
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OLD BUSINESS

- Shouses

FINANCE COMMITTEE MEETING * FEBRUARY 14, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, EMS Supervisor, Shane Westfall, Police Chief Mark Berndsen, City Attorney Joanne Stevenson.

Visitors: Scott Rakers

PUBLIC COMMENT

Scott Rakers with HMG was present to give updates on the progress of Mater Dei Drive, Mine Street and Cherry Street.

PUBLIC WORKS:

- Library Parking Lot – Don got an estimate from Rooters for Blacktop of \$21,000. Concrete would be \$20,000. Also, the drain is rotten on the Southside of the Library and to replace it would be \$10,000.00. Don to get materials to replace drain and move forward. Shelly stated there will be money in TIF to pay for the project if started before December.
- Breese Diamond Development – will need approved ordinance repealing ordinance #1418 that was an incorrect plat. Will approve the new plat of easement at next council meeting.
- New Lawnmower – Purchasing from MTS for \$19,175.00. Don changed to rear discharge for safety reasons. Council in agreement to price.
- At Grade Crossing – will set up committee meeting to discuss

UTILITIES

- Net Metering – Have to pass new policy by March 14th. Joanne prepared policy and has been sent out to council for review.

PUBLIC SAFETY

- Breese Motors has not been able to locate a truck, but Lou Fusz has one available.
- Cameras at City Hall –still waiting on price.

AMBULANCE:

- Shane handed out sheet with part-time medic and EMT pay. Would like a pay increase of \$3.00 per hour. No action taken at this time.
- Kevin stated he will be meeting with the County to discuss a county-wide ambulance service.

BUSINESS ADMINISTRATOR:

- Richter/Best One lots – Lager Monument is considering purchasing property on Holy Cross Lane, but would need re-zoned to Industrial or a potential special use. Zoning Administrator recommendation is to re-zone it to Industrial, which requires a fence along the residential side. Also, if abutting property of Excel Bottling moves manufacturing to their building, that property would be rezoned Industrial also.
- Shelly spoke with fire department and they should be ready for new generator in the next few months. They will get with Shelly when ready to discuss TIF funds.
- Clubhouse Manager – Kevin stated that Doug Schulte has accepted the position and will need to be on March agenda for approval.
- Southside ball field – the city portion was set at \$10,000
- Business License/Registration – Joanne to update recommended changes to proposed ordinance. Joanne also recommended a town hall meeting to discuss with business owners.
- Residential lot on 12th Street – developer needs to meet with Don Voss to discuss preliminary plan.

RECREATION:

- Park board meeting 2/23/22 @ 7:00 PM in City Hall.

CITY COLLECTOR:

- Utility billing position – Sandy stated with present utility billing clerk retiring, pay needs to be set for the position. Kevin would like a committee meeting to discuss pay and training period.
- 457 Plan – discussed changing 6 month waiting period to immediate enrollment. Joanne will review plan agreement and Sandy will contact Jim Kueper with Edward Jones about making the change.

MAYOR'S REPORT:

- Whistleblower Ordinance – City needs to pass mandated whistleblower ordinance and appoint an auditing official.

OLD BUSINESS:

- Shouses – Joanne prepared a definition for a “shouse”. Will move forward with preparing ordinance stating it will require a special use in specific zoning districts to be allowed.

Meeting adjourned at 8:45 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: MARCH 14, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

- MFT Resolution
- Excel Bottling

UTILITIES:

- Pay Raises
- Concerned resident utility bill

PUBLIC SAFETY

- Camera's at City Hall

BUSINESS ADMINISTRATOR

- Amend Budget in TIF4 Redevelopment Plan
- Business Licenses
- PGAV Consultation Agreement Amending TIF 4 Plan Budget

AMBULANCE

- Report on meetings with Highland & Clinton County
- Financials
- Waiver

RECREATION

- Golf Cart Batteries
- Lease or Purchase used carts next season
- Purchase of Fairway Mower and Possibly Rough Mower
-

CITY COLLECTOR

- Budgets – Capital Expenses
- Need complete budgets by April 1st

ZONING

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MAYORS REPORT

- Residency
- Waste Management Contract
- Dollar General Parking Lot

OLD BUSINESS

- Shouses
- Chickens – Allow them or Enforce Current Ordinance

FINANCE COMMITTEE MEETING * MARCH 14, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, Zoning Administrator John Becker, City Attorney Joanne Stevenson.

Visitors: None.

PUBLIC COMMENT

None.

PUBLIC WORKS:

- MFT Resolution for Maintenance will be on the agenda for approval Tuesday night. It is a resolution appropriating \$219,550.00 of MFT funds for maintenance of streets and highways.
- Don Voss stated they have about 2 more weeks on Excel/Holy Cross lane, and then will move to the library project. When that is complete, they will return to Downtown project.

UTILITIES

- Pay raises – Due to budgeting for FY-2023 Dale Detmer asked the council if they intend to raise the electric lineman wages to be competitive with area municipalities, since it was discussed briefly after losing an employee to Ameren recently. Detmer was instructed to poll similar municipalities to see what they are paying, and budget accordingly. Wages will be discussed in depth in November, which is contract time.
- There is a resident in the city that has been contacting city hall and the mayor regarding her utility bill. It was explained that the city has done everything within our power to ensure the accuracy of the meter (meter was sent off for testing and proven 98.8% accuracy) and also that the billing is correct. The mayor assured the council that we have done everything possible on our end. He also stated we are only responsible for service from the meter to the pole, and that the landlord and tenant are responsible for everything from the meter to the unit.

PUBLIC SAFETY

- Chief Berndsen reported Jason Stockman will be installing cameras at City Hall
- Still waiting on truck. Equipment has been ordered for new truck.

AMBULANCE:

- Mayor Timmermann reported on the meetings with Highland and Clinton County. Consolidation of districts was discussed as a possible solution. Discussions will be ongoing. Financials were discussed in detail. To date the ambulance is seeing a loss of \$105,000 this fiscal year. Revenue is way down. Business Administrator noted that 117 runs were turned down, mostly due to staffing shortages. The general fund is going to have to subsidize the ambulance, which will eventually cause deficiencies in the general fund. Discussion of raising the SSA's to the maximum amount was brought up. The mayor stated something has to be done! If we cannot lower expenses and find a revenue source, the only other option is city employees being laid off. Less police for protection, less street projects for our roads and less city hall services. None of which are good for the city.

BUSINESS ADMINISTRATOR:

- PGAV Consultation Agreement Amending TIF 4 plan budget is on the agenda for approval. The change is due to the project being much larger than the original agreement.
- Business Licenses – Shelly to set a town hall meeting to inform businesses and answer any concerns they may have. Tentative date April 12 @ 7:00 PM in City Hall.

RECREATION:

- Paul Smith stated batteries are going bad on multiple golf carts. They are 4 years old and we either need to replace batteries at a cost of about \$1,000 per cart, or there is an option of purchasing used carts in August. He also stated the Fairway mower is a 1999 model, and needs to be replaced. Also, the rough mower is getting old and will need to be replaced. The current loan will be paid off in November. The council instructed to make do with the carts we have. Shift batteries and replace as needed to keep them running, until the other carts are available for purchase in August. Also, get quotes on the other 2 pieces of equipment needed.

CITY COLLECTOR:

- Capital expenses were handed out to the council. Full budgets are due to City Clerk April 1, and will be presented to the council at the April finance meeting.

ZONING

- Gateway FS zoning variance – John Becker explained that the neighbors were not in favor of allowing the tanks. They were concerned about drainage and property taxes. He explained that additional tanks will be added and they will contain the same product that is currently stored there, with a fence around the tanks. They will also be adding a new building for storage and warehousing. It was noted the zoning board voting 5-1 to approve the variance.

MAYOR'S REPORT:

- Residency – Council decided to allow the ambulance personnel and golf clubhouse manager 30 miles from city hall. All other employees will be allowed 10 miles from city hall. Joanne to prepare the ordinance.
- Waste Management Contract – Alderman Eversgerd will call a health committee meeting to go over Waste Management's proposal.
- Dollar General parking lot – Mayor had a couple of complaints on Dollar General's trash containers. Mayor contacted Dollar General to make sure trash is kept under control.

OLD BUSINESS:

- Shouses – we now have a definition of a shouse. Council decided not to allow them in any district. Joanne to prepare ordinance.
- Allowing Chickens – Alderman Eversgerd stated we either need to allow them or enforce the current code restricting them. It was discussed to allow them with a special use permit. Our zoning code already addresses chicken coops. After much discussion, it was decided to review Carlyle's ordinance, which allows them, and come up with our own restrictions. No roosters, special use and number of chickens being the main stipulations.

Meeting adjourned at 9:08 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: APRIL 18, 2022

PUBLIC COMMENT

Kelly Zurliene/Library – Parking Lot & Alley

COMMITTEE REPORTS:

PUBLIC WORKS

- Sale of Surplus Equipment - \$6615.00 to Lincoln Duncan
- Cherry Street Project
- Water Tower Land

UTILITIES:

- Prairie State & IMEA/IMUA Conference

PUBLIC SAFETY

BUSINESS ADMINISTRATOR

- TIF 4 Amendment Public Hearing – Set Date
- Year End Inventory Due 5/10/22
- Fire Department TIF Project Status
- Lager Monument and 12th Street Residential – No Updates
- St. Peters Hardware & Rental- Business District Agreement
- Fixed Asset Year End Questions:
 1. Library Parking is \$8936 from Neenah the total? Or more to come?
 2. Police/City Hall cameras – when install and final amount paid?
- Community Wide Yard Sales – May 12-13-14

AMBULANCE

- EMS Policies

RECREATION

- Southside Park Fence – Approval to spend up to \$10,000
- North Park Playground Equipment
-

CITY COLLECTOR

- Budgets
- Agendas – Attach all documents to be approved
- Admin Assistant Position – Interviews May 26
- Whistleblower Ordinance

ZONING

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MAYORS REPORT

- Clearwave
- Dollar General – Notice of Violation Letter Sent
- North Cherry Court Apartments

OLD BUSINESS

- Shouses
- Chickens

FINANCE COMMITTEE MEETING * APRIL 18, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, EMS Supervisor Shane Westfall, City Attorney Joanne Stevenson.

Visitors: Jean Vogt, Librarian Kelly Zurliene.

PUBLIC COMMENT

Jean Vogt addressed the council regarding Christmas lighting at the park. Jean is in charge of the Christmas lighting program at the park. Jean reported that she is having trouble figuring out where she stands on funds as far as donated monies and money the city puts into the budget. Jean believes at this time she is \$4500 short on donated money. After much discussion, regarding what is donated money and what is budget money, the council decided that Jean should make a plan each year of what she wants to purchase and bring it to the council for approval.

Library Director, Kelly Zurliene asked the council what is the long-term plan for the library parking lot and alley. Mayor Timmermann informed Zurliene that the city will be re-doing the parking lot in the fall, depending on the street department schedule. There are no plans for the alley at this time, but it will be looked into. Zurliene also stated this is the 60- year anniversary for the library and a celebration is being planned. She will notify the city council with plans when confirmed.

PUBLIC WORKS:

- The street department had a bid opening for sale of an old dump truck. The high bid was \$6615.00 from Lincoln Duncan. It is on the agenda for approval for sale of surplus equipment at the next council meeting
- Cherry Street project will be out for bid by the end of April. Bid to be awarded at the May 16th council meeting. HMG does not have a cost for the project at this time.
- Water Tower Land will be closed on as soon as the subdivision is approved by the County.
- Mine Street – may have some TIF funds to contribute to this project depending on the price to complete Cherry Street. Business District Tax will be limited to \$110,000 per year.

UTILITIES

- Prairie State & IMEA/IMUA Conference – Dale taking names for anyone who wants to attend.

PUBLIC SAFETY

- Police still working on truck purchase.
- Cameras at park – asked police Chief Berndsen to get a new bid from Jim Astroth. Chief is also wanting to add a few cameras to the east end of the park to show traffic coming from new Rt. 50.

AMBULANCE:

- EMS policies is on the agenda for approval tomorrow night
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BUSINESS ADMINISTRATOR:

- TIF 4 Amendment public hearing is set for May 3
- Year- end inventory is due 5/10/22 from managers
- Fire Department TIF project – Fire department still waiting on generator. Hoping to have by July
- No update on Lager Monument or 12th Street Residential projects
- St. Peters Hardware & Rental is moving into the old Fred's Building. The store will be a True Value hardware and planning for a September opening date. They are estimating to put \$157,000 into the building and fixtures. Shelly proposed a business district agreement not to exceed \$78,500, to be paid only after taxes are collected.
- Fixed Assets – Library parking lot will need approximately \$35,000 additional funds to resurface in concrete. Shelly will add to budget.
- City Hall cameras scheduled to be installed by end of April
- Police Tasers – Shelly would like tasers paid off this fiscal year – Council approved

RECREATION:

- Southside Park Fence – on agenda for approval to spend \$10,000
- North Park playground equipment – Shelly coordinating with Park Custodian
- Swimming Pool – will need regular maintenance, nothing new to be purchased.
- Angie Gibson would like pool ready for 5/23, so she can get guards certified prior to opening.

CITY COLLECTOR:

- Budgets – committee meeting scheduled for May 2 @ 7:00 PM

- Admin Asst. Position – Interviews set for April 26 @ starting at 6:30 PM
- Agendas – will be including all documents to be passed, to ensure alderman see documents prior to approval
- Whistleblower Ordinance – on agenda for approval Tuesday night

ZONING

- Hearing set for 4/21 for AG Becker special use & variance to construct storage units at 454 Memorial Drive (old Dollar General).

MAYOR'S REPORT:

- Clearwave – Mayor and Shelly met with Clearwave, and they are wanting to come in with fiber to each household.
- Dollar General Letter – We have had complaints about trash blowing onto neighbors' properties. Mayor has heard from David Elkan with Dollar General in response to the letter city attorney sent and they will work to resolve the trash problem
- North Cherry Court Apartments – we now have had 2 shooting incidents. Police Chief to contact owners as they promised better security and have not installed cameras or any improvements.

OLD BUSINESS:

- Shouses – Everyone review ordinance city attorney prepared and will be on agenda for approval at May 3rd meeting.
- Chickens – Alderman Fields and Eversgerd took Carlyle's ordinance regarding chickens and made the following changes: remove from zoning ordinance, setting a timeframe for present chicken owners to comply and set a \$25.00 fee for permit. Joanne to prepare an ordinance for everyone's review before next finance meeting. The fee was discussed in depth and will be resolved at next finance meeting.

Meeting adjourned at 8:25 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: MAY 16, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

- N Cherry Street Project
- Water Tower Land
- MFT Bid Results
- Main Street

UTILITIES:

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PUBLIC SAFETY

- Truck
- Cameras

BUSINESS ADMINISTRATOR

- St Peters Hardware Business District Agreement
- JRB Meeting for TIF 4 Plan Amendment will be May 23 6:00 pm
- Public Hearing for TIF 4 Plan Amendment will be 06/20/2022 6:45 pm.
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AMBULANCE

- Meeting Thursday, May 12th @ 7 :00 PM

RECREATION

- Jean Vogt Christmas Lighting Proposal
- Permanent Santa Hut
- Golf Course & Driving Range open for business

CITY COLLECTOR

- Budgets

ZONING

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MAYORS REPORT

- Trash Contract

OLD BUSINESS

- Chickens

FINANCE COMMITTEE MEETING * MAY 16, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselman. Absent: Jason Davinroy.

City Officials: Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, EMS Supervisor Shane Westfall, City Attorney Joanne Stevenson.

Visitors: Brad Hummert

PUBLIC WORKS:

- N. Cherry Street – City only received 1 bid from Hanks Excavating. Cost of project \$1,548,600.35. Discussion on the TIF budget to remove smaller projects that cannot be afforded if we do Cherry Street. Was decided to proceed with Cherry Street project, with a few things being removed from the project to reduce cost.
- Water Tower Land – Don working on paperwork and will close when all is complete
- MFT Bid Results – MFT bid letting was held 5/11/22 with Don Anderson low for HFE-150, Zachry Farms low for CA-16, and Beelman Logistic low for CA-13/CM-13 crushed slag. Is on agenda for approval 5/17/22.
- Main Street – Progressing between N 1st & N 2nd.

UTILITIES

- No report.

PUBLIC SAFETY

- Police still waiting on truck to be made available.

BUSINESS ADMINISTRATOR:

- St. Peter's Hardware business district agreement was sent to aldermen. It is outlined the same as the Jansen Ford agreement. All were in agreement to proceed and Shelly will continue discussions with them. They are targeting a September 1 opening date.

- There is a JRB meeting for TIF4 Plan Amendment on May 23 @ 6:00 PM. The amendment is for budget only, no boundary changes.
- There is a public hearing for TIF4 plan amendment on June 20 @ 6:45 PM
- K&J received permit for landscape updates on the corner at New Rt. 50 ramp. IDOT allowed to remove 10-12 trees and trimming. Then come back to them with new landscape plan.

AMBULANCE:

- Shane Westfall reported the EMS has been approved for the waiver to use 1st responders. Haven't received official notification yet.
- Met with Breese Twp, Germantown Village & Township to discuss the shortfall the City has been experiencing in the last years in the ambulance fund. New Baden has also lost money and has been having problems getting EMT's. All were in agreement to increase the SSA's to the maximum amount. Raising mileage rate from \$16.68 to \$20.00 per mile will be implemented, when ordinance is prepared and approved. Mayor Timmermann stated there is a meeting with Highland on May 19 to continue discussions on consolidation.
- One of our ambulances was in an accident today. Minor damage to vehicle, and workers weren't injured.

RECREATION:

- Jean Vogt Christmas lighting proposal – was agreed to spend \$2000
- The chamber is proposing a permanent Santa hut be constructed at the park. The present hut is in really bad shape. Someone from the chamber will be present at the next park board meeting with proposal.
- Golf Course and driving range were open, but due to Sunday rains, range is closed now.
- Bill Fischer has been in contact with the pool manager Angie Gibson, and is requesting a power washer be purchased. Don Voss has concerns about it being kept at the pool through the winter, because it will freeze. One will be made available for pool during the summer.
- Pool Manager will get with Shelly regarding raising rates and passes for the pool.

CITY COLLECTOR:

- Budgets – committee meeting scheduled for June 6 @ 6:30 PM

ZONING

- No report.

MAYOR'S REPORT:

- Trash contract will be discussed at a separate meeting.

OLD BUSINESS:

- Chickens - City Attorney prepared an ordinance regarding chickens and sent for review to the council. It was noted to change setback for alleys from 5' to 15'. Fees were discussed to set at \$25.00 annually. Joanne to make change and will be on agenda for approval June 7th council meeting.

Meeting adjourned at 8:27 PM

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: JUNE 20, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

-

UTILITIES:

-

PUBLIC SAFETY

- Truck – supposed to be in, in about a week
- Cameras

BUSINESS ADMINISTRATOR

- Business District Grant Program
- Auditors on site July 11, 2022= 8:00 am
- Update on K&J and update on items in agreement
- JRB report for TIF 4 Amendment – will need to be on Council agenda as accepting JRB report from JRB meeting held on May 23 for TIF 4 Amendment
- Update on Excel TIF Agreement – final
- Update on Applebee's/Eddies TIF Agreement – final
- Update on Bank TIF Agreement & Project
- Update on opening date for St Peters True Value Hardware & Rental

AMBULANCE

-

RECREATION

- Quotes for Fairway Mower
- Main pavilion concrete – approve bid from Litteken
- Increase budget line item to \$67,430 for pavilion project

CITY COLLECTOR

- Approve Budgets
- Appropriation Ordinance

ZONING

-

MAYORS REPORT

-

OLD BUSINESS

- Chicken Ordinance

FINANCE COMMITTEE MEETING * JUNE 20, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date. In the absence of Mayor Kevin Timmermann, Mayor Pro Tem Robert Berndsen called the meeting to order at 7:00 PM. Mayor Timmermann is on vacation.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Bill Fischer, Carl Ratermann, Gary Usselmann. Absent: Tim Schleper.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, Golf Course Supt. Paul Smith, Business Admin Shelly Schadeegg, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, City Attorney Joanne Stevenson.

Visitors: None.

PUBLIC WORKS:

- N. Cherry Street – No firm start date. Procuring material is a problem. Don is cautiously optimistic of it being finished by school start.
- Water department will be done flushing Tuesday
- Will be pulling crews off Main St. to prepare for rocking/oiling of streets. Preparation should take about 2 weeks.
- Don's truck is in, but he hasn't seen it yet
- Clearwave – locating entire town for fiber optic installation by Clearwave. Clearwave's plan is to have trunk line installation complete in 6 weeks.
- Will be a 3- lot subdivision on next agenda for approval. Andy Huelmann property, South of town.

UTILITIES

- Doing urge & emission testing the week. We do get credit for generation during the testing.

PUBLIC SAFETY

- Truck – was told may be in this week.
- Cameras – Mark to get a quote from Jason Stockmann on cameras at the park. Will still be working with Crimestoppers on the LPR camera purchase. Cameras at City Hall are up and running.

BUSINESS ADMINISTRATOR:

- Business District Grant Program – any business that is registered with the City, and within a business district is eligible for up to \$5,000 per year, grant for improvements to their business, as long as they meet the eligible requirements. They will have to fill out the application, submit plans, summary of improvement, photo, letter from bank to make sure they have the finances to do improvement. First come, first serve basis.
- Auditors will be on site July 11, 2002 at 8:00 AM. Will only be onsite 1 day.
- Excel has been finalized. We have received all invoices and they have of \$870,000 in eligible cost. It will not be assessed for another year.
- K&J – currently being constructed, with no finish date available at this time.
- Applebee's/Eddies TIF agreement - \$2.5 million in eligible costs. They have been assessed and will receive 1st payment next year.
- Community Bank – had ground breaking – will be another 24 period before assessed.
- JRB meeting minutes were handed out and approved by council. Meeting went well with no questions.
- St. Peter's Hardware – opening mid-September.
- Scooter's Coffee – Bid not awarded yet

AMBULANCE:

- No Report.

RECREATION:

- Paul presented prices for a fairway mower, rough mower and Cushman Hauler. Council gave approval for Paul to move forward with demo's and determine the best piece of equipment for the cost. Availability will be an issue on any new piece of equipment.
- Main pavilion concrete – will be on agenda for approval to Litteken Construction for a cost of \$67,430
- Council in agreement to increase budget to \$67,430 from \$50,000 for pavilion project

CITY COLLECTOR:

- Budgets – will be on July 5th agenda for approval
- Appropriation Ordinance – almost finished and will send out soon. Public hearing will be held on July 18th at 7:00 pm, with approval at the July 19th council meeting.

ZONING

- Zoning hearings scheduled for July 7th - an amendment from R-1 to C-2 at 125 N. Pine Street, and a variance for property at N. Elm & N. 6th to relax setback.

MAYOR'S REPORT:

- Alderman Eversgerd is still negotiating with Waste Management on the trash contract. Will discuss at next finance meeting.

OLD BUSINESS:

- Chicken Ordinance – on agenda for approval Tuesday night.

With no further business brought forward the meeting adjourned at 7:55 PM.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: JULY 18, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

- McKay Manor – HCL Road Condition

UTILITIES:

- Approve Purchase of Directional Bore Machine from Ditch Witch
- Clearwave

PUBLIC SAFETY

- Truck has been purchased
- Cameras

BUSINESS ADMINISTRATOR

- Business District Agreement – Joe's Pizza

AMBULANCE

- Received Final Approval- 1st Responders
- Ambulance golf scramble August 6

RECREATION

- Fairway Mower Purchased
- Little Egypt- Cushman Utility Vehicle
- Clubhouse Ice Machine

CITY COLLECTOR

- Approve Appropriation Ordinance
- Waste Management Contract (Bryan)
- Auditor's Comments

ZONING

- Approve Steinman/Amendment
- Approve Meier Variance
-

MAYORS REPORT

- Business Administrator
-

OLD BUSINESS

-

FINANCE COMMITTEE MEETING * JULY 18, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Gary Usselman. Absent: Jason Davinroy, Tim Schleper.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, City Attorney Joanne Stevenson, EMS Supervisor Shane Westfall.

Visitors: Brian Buchheit- HMG Engineers.

Press: Bryan Hunt – Breese Journal

PUBLIC WORKS:

- McKay Manor – Due to construction of McKay Manor, Holy Cross Lane in that area has become run down. Don Voss stated he will be addressing the issue on Tuesday and get it ready for rock/oiling that area on Wednesday.
- Cherry Street – street crews have some work that needs to be done on the storm sewer and will be moving on to that after rocking/oiling.
- Main Street – street crews will resume work on it when finished with storm sewer on Cherry.

UTILITIES

- Approval to purchase a directional drill rig from Ditch Witch in the amount of \$236,849.00. This will replace the old antiquated machine currently owned.
- Clearwave is running fiber for internet in the entire town. City has received some complaints and the mayor has been in contact them regarding the complaints. Overall, they are doing a good job of cleaning up behind themselves.

PUBLIC SAFETY

- Truck is in and currently in Greenville getting equipped. Still waiting on computer for it.
- Cameras for parks – Mark got a bid for \$27,000 for 3 sets of license reader cameras. The Lions Club will be donating \$4,000, which will bring cost in under budget.
- Jason Stockman has finished police schooling at the top of his class. He will be available for duty.

BUSINESS ADMINISTRATOR:

- Business District Agreement – Joe’s Pizza on the lot between Farm Fresh Market and St. Peter’s Hardware. Kevin and Joanne will be meeting with them soon.

AMBULANCE:

- Received final approval for first responders. Currently have 1 application and hope to get 2-3 more. Also, have hired a new EMT, who is going through orientation at this time
- Golf Scramble is set for August 6th. Need teams and hole sponsors. Currently have 12 teams signed up.
- Have an employee with a workman comp claim

RECREATION:

- Fairway mower has been purchased for \$64,500 and loan paperwork has been completed with Germantown bank
- Little Egypt has a Cushman Utility Vehicle available. Paul will continue to research best option before purchase
- Clubhouse ice machine needs replacing. Doug to get pricing on new machine from Kohnen and Weeke.

CITY COLLECTOR:

- Appropriation public hearing began at 7:00 PM, with no public in attendance. It is on agenda for approval at the council meeting Tuesday.
- Met with auditors and reviewed issues with pledged securities, signatures on timecards and signatures on AP checks. All issues have been addressed.
- Waste Management – Alderman Bryan Eversgerd reported that we will approve a 1 year contract amendment with Waste Management. Prices will remain the same at \$15.15/month trash, and \$7.50/month recycling. The bonus is that they will offer a senior rate of \$12.88 for those 62 and older.

ZONING

- There will be a zoning variance for Dennis & Sheila Meier and an amendment for Paul & Jean Steinman on the agenda for approval at council meeting Tuesday.

MAYOR'S REPORT:

- Business Administrator – Mayor Timmermann stated there will be a change to the job description for the Business Administrator position before looking for a replacement for Shelly Schadeegg, who resigned July 14th.
- Mayor Timmermann reviewed budgets and stated they should be at 16%, with most departments in line at this time. He stated everyone needs to be very conscious of the budgets and do their best to stay within their budget line items.

OLD BUSINESS:

None.

New Business:

Alderman Berndsen stated he received a call from a resident who would like to see more music in the park. It was stated that Miners (Southside) park currently has food trucks and music on Friday nights beginning at 5:00 PM.

Brian Buchheit with HMG Engineers attended meeting to review the sewer plant upgrade and the new south water tower.

The sewer plant upgrade is currently on the IEPA intended use plan. The plant cost is \$7.5 million. State funding has not been approved at this time. State loan interest rate is .93% for a city our size, also, it does qualify for loan forgiveness. None of that has been decided at this time. Next step is design engineering. Cost to be \$355,000 which is loan eligible also. Best case scenario, possibly have funds waiting for us in 1 year.

Water tower stimulus funding was turned down. Meeting with EDA was a complete waste, because, to date, the only Illinois project being funded was to Carbondale. State loan program would be the same as sewer plant upgrade at .93%. Water tower does not qualify for loan forgiveness. Project estimated a little over \$1.2 million.

With no further business brought forward the meeting adjourned at 8:04 PM.

Non-verbatim minutes taken by:


Sandy Hermann, City Clerk

FINANCE AGENDA

DATE: AUGUST 15, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

- Cherry Street
- Main Street
- Clearwave
- Pay Estimate #2-Hank's Excavating

UTILITIES:

-

PUBLIC SAFETY

- LPR Cameras – 2 installed
- DARE – stay with Breese PD

AMBULANCE

- New part-time EMT start Thursday
- 1st Responder status
- Ambulance golf scramble Update
- Shane to get annual IDPH Reports & Regional Director Reports to Kevin by 8/11

RECREATION

- Bruce - Litteken to start park pavillion September 1
- Bruce -New water fountain needed
- Paul -Golf course status with flooding
- Paul – Cushman 1200 hauler price quote from Little Egypt
- Paul – range ball machine repair
- Doug – ice machine quotes

CITY COLLECTOR

- Resolution – Wire Transfers
- Election 4/4/23 – May start circulating petitions 9/20/22

ZONING

-

MAYORS REPORT

- Business Administrator job description change ordinance
- Union negotiations
- Business district grants & agreement
- Buddy Walk team
- Hospital golf scramble team (8/26 afternoon)

OLD BUSINESSNEW BUSINESS

FINANCE COMMITTEE MEETING * AUGUST 15, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Carl Ratermann, Tim Schleper, Gary Usselman. Absent: Bill Fischer.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Police Chief Mark Berndsen.

PUBLIC WORKS:

- Cherry Street – starting to tear out street and should start pouring concrete Tuesday. Will take another month yet to get 1st phase open.
- Main Street – working on block between N 2nd & 3rd. Will be pouring a pad behind Foppe's Insurance building for handicap access to their building.
- Clearwave – to date they have hit 9-10 gas lines, 6 water lines & 4 phone lines. Clearwave will be charged for damages. Crews having hard time keeping up with locates for them. We have 4-6 workers locating at times, and we're having to relocate 2 and 3 times.
- Pay estimate #2 for Hanks Excavating for \$73,711.60 on agenda for approval Aug 16th council meeting.

UTILITIES

-

PUBLIC SAFETY

- Cameras for parks have been ordered. LPR's are ordered for Holy Cross, Walnut St. & Vossclare. Cameras by DCA Construction and Breese Journal are already put in with Jim Astroth doing the work, and Lions Club paying for them.

AMBULANCE:

- With Shane absent, there was no report on part-time EMS and 1st responder status
- Ambulance golf scramble preliminary numbers figure about an \$8000 profit.
- IDPH Reports – Shane sent Kevin wrong reports and is getting the correct ones to him. Will be going into executive session after finance.

RECREATION:

- Litteken Construction is scheduled to start pavilion on September 1st.
- Bruce checking on replacement water fountain by main pavilion.
- Golf course is back on regular course and overall looks good.
- Paul handed out a quote from Little Egypt for a Cushman 1200 hauler at a price of \$13,530.00. Council agreed to have Paul move forward and get it ordered.
- Range ball machine metal work is done and is ready to sand and paint it.
- Received a quote from Kohnen Air Conditioning of \$5500.00 for a new ice machine. If we need an ice bin, it will be an additional \$1500. Council agreed to purchase.
- Grass infield at the park – Paul is looking at it to see what work needs to be done. He would like to see some fescue planted to give a variety of grasses. Watering seems to be kind of weird and needs some adjusting. Talked about getting the original salesman out to do additional training on care, since Bruce is new.

CITY COLLECTOR:

- Resolution – GTSB needs a resolution on file in order to do wire transfers. Resolution on agenda for approval at 8/16 meeting
- Received 2023 election packet. May start circulating petitions 9/20/22.
- Council reviewed budgets.
- Library asked for permission to redo the landscaping at the library. That is a cost that is not in this year's budget. Council decided not to pay for it at this time, because it is not a necessary item, like building repairs. If the library wants to proceed, they will have to fund it.

ZONING

-

MAYOR'S REPORT:

- Business Administrator – Mayor Timmermann worked with City Collector to change the job description to be more specific to the duties. It is on the agenda for approval at 8/16 meeting. Then we will advertise and start taking applications.
- Union negotiations will begin in September. Kevin has been in contact with FOP.
- Business District grants & agreements. Have received 2 grant applications and 1 agreement application. Applications deadline is August 31, 2022, and grants will be awarded September 30, 2022.
- Meeting with Motomart Wednesday to discuss a change in their building.

- Buddy Walk team – Council agreed to putting a team in this year.
- Hospital Golf Scramble – it is 8/26/22 in the afternoon flight. Looking for players.

OLD BUSINESS:

None.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: SEPTEMBER 19, 2022

PUBLIC COMMENT**COMMITTEE REPORTS:****PUBLIC WORKS**

- Stop sign Diamond Circle/12th Street
- O's Acres Subdivision (Ottenschnieder)
- Blake Hudspeth's First Subdivision
- Alley behind Little Augie's Pizza

UTILITIES:**PUBLIC SAFETY**

- Sale of Police Car Funds to Police Drug & Alcohol Fund

AMBULANCE

- SSA Agreements- Truth in Taxation Hearings
-

RECREATION**CITY COLLECTOR**

- Closed Session Minutes
- DSS Breese TIF Assignment (Joanne)

ZONING

- Zoning Hearing 10/6/22 – Variance 171 & 195 South 4th

MAYORS REPORT

- Business District Grants
- Knotty Pine Business District Agreement
- Business Administrator Applications
- Police Contract
- Public Works/Utilities Contract

OLD BUSINESS

NEW BUSINESS

- Leaf Dump

FINANCE COMMITTEE MEETING * SEPTEMBER 19, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Ambulance Supervisor Shane Westfall, City Attorney Joanne Stevenson, Police Sgt. Kurt Detmer.

PUBLIC WORKS:

- Stop sign at Diamond Circle & N 12th street is on the agenda for approval tomorrow night. Stop sign was requested by the manager of Breese Diamond Development.
- O's Acres Subdivision – 1- acre subdivision on the Old State Road West of Ellwood, is on agenda for approval as a subdivision within the 1- mile requirement to be approved by the City.
- Blake Hudspeth 1-acre Subdivision on Breese Road, South of town is on agenda for approval as a subdivision within the 1- mile requirement to be approved by City.
- Alley behind Little Augie's Pizza – residents asked that the City fix alley because holes are really bad. It is used frequently by the traffic from the kidney dialysis place. Council agreed to fill pot holes.
- Main Street – hope to have finished by 11/1/22.

UTILITIES

- Ameren has sent out letters stating they are building a line from Aviston to Highland, and have informational meetings scheduled. Dale will be going to the one in Aviston if anyone would like to join him.

PUBLIC SAFETY

- Police car – Chief Berndsen asked that the \$7,000.00 revenue from the sale of an old police car be deposited into the PDAF fund. Council approved.
- Jason Davinroy reported that he was contacted about a school kid crossing old Rt. 50, not in the crosswalk. Jason stated when an officer is available, they are posted at the crosswalks. He also recommended that the school get volunteers or a custodian to be crossing guards. It was also

brought up to get the lights at the crosswalk. This was discussed about a year ago, and would like to move forward to try to get this accomplished.

AMBULANCE:

- Shane Westfall reported 2 new EMT's will be starting soon and the 1st responder will be on the schedule soon.
- Jason Klein, who is on workman comp, has been released to light duty. Council discussed the possibility of light duty. Council decided to bring him in for light duty, but to get a list of restrictions before he begins.
- Ambulance SSA's – City Collector handed out a sheet showing the revenue the city will receive by increasing SSA's to the maximum amount for all 4 taxing districts. Revenue generated would be an additional \$110,000 into the ambulance budget. Ambulance has been losing money for years. Truth in taxation hearings have to be scheduled to disclose to the public the intention to adopt an aggregate levy in the amount greater than the 105% extended the previous year. Tentative hearing dates will be October 5th for Breese, and October 6th for Germantown.

RECREATION:

- Litteken Construction has been pouring concrete at the main pavilion.
- Ice machine at golf course will hopefully be in this week or next.

CITY COLLECTOR:

- There are 2 closed session minutes that were reviewed - council decided to keep the minutes closed at this time. Will put on next agenda.
- DSS TIF assignment – City Attorney to contact them to discuss assignment from DSS Properties to DSS Breese LLC.
- Received 2nd half of ARPA funds of \$305,033.74 – will be used for sewer plant construction.

ZONING

- Zoning Hearing scheduled for 10/6/22 for a variance for property located at 171 & 195 South 4th. Variance is to lower lot size square footage requirement.

MAYOR'S REPORT:

- Business district grant applications were reviewed. Recipients will be contacted to move forward with their projects. Grant funds will be \$55,000, which is sales tax produced last year.
- Knotty Pine business district agreement – will be approved at council meeting 9/20.
- Police Contract – will schedule meeting with FOP for October 11th.
- Public works/Utilities contract – will contact department reps to schedule meeting in Oct.
- Leaf Dump will open in October.
- Joe's Pizza – Kevin & Joanne meeting on 9/21 @ 3:00 to discuss a TIF inducement and Business District agreement. Tim suggested checking with enterprise zone.
- Mike Weber with PGAV will be doing the TIF report that is due 10/31/22.
- FY-2021 is complete and was sent to collector for review.

At this time all department heads left the chambers. Mayor Timmermann brought up the business administrator applications. Council reviewed the applications received and decided to interview 4 applicants. Interviews tentatively set up for September 27th starting at 6:30 PM.

Mayor Timmermann stated we need to go into executive session at this time. Motion by Schleper, seconded by Fields to go into executive session to discuss the termination of a present employee. Motion carried by voice vote.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: OCTOBER 17, 2022

PUBLIC COMMENT

Fick Eggemeier & Williamson – City Audit

COMMITTEE REPORTS:

PUBLIC WORKS

- Hank's pay estimate #6
- Cherry Street Project
- Main Street
- Library Parking lot
- Striping on Holy Cross Lane

UTILITIES:

- HMG Engineering Agreements

PUBLIC SAFETY

AMBULANCE

- Truth in Taxation Hearings
- Billable Runs
- Plan of Correction
-

RECREATION

- Repair sidewalk @ soccer park
- Main pavillion cracked concrete
- Cart delivery pushed back to December
- Cushman utility car twill be here next week

CITY COLLECTOR

ZONING

- Zoning hearing results from 10/6/22
- Raeber Fence

MAYORS REPORT

- Corey Richter – Business Administrator position

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * OCTOBER 17, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, EMS Allen Pollmann, City Attorney Joanne Stevenson, Police Chief Mark Berndsen.

Visitors: Leslie Gregory/Fick Eggemeier & Williamson, Adam Stroud/PGAV, Michael & Rachel Coleman, Corey Richter/CPA.

Mayor Timmermann called on Leslie Gregory, representing Fick Eggemeier & Williamson, the city auditors. Leslie reviewed the finished audit with the council.

Mayor Timmermann called on Michael & Rachel Coleman. Rachel explained she is originally from Ft. Meyers, Florida where a recent hurricane has done major damage. The Colemans asked permission to solicit funds on the street to send to those impacted by the hurricane. Mayor Timmermann explained the City only allows organizations to solicit, as liability insurance is required. The Colemans understood and stated they also have collection jars at several locations in town and would appreciate any funds they receive.

At this time, the mayor introduced Adam Stroud with PGAV Planners. PGAV has been commissioned to help with the TIF agreements for Scooter's Coffee and Joe's Pizza. Adam explained that he and Joanne Stevenson are working on a template for any TIF agreements and business district agreements for any future clients. He recommends getting a system in place to stay consistent from project to project, and make the process more streamlined for the public as well as developers. He would like to set up the TIF and business districts application guidelines to encompass business assistance.

COMMITTEE REPORTS:

UTILITIES

- HMG Engineering Agreements – Dale explained that the Services Agreement for the wastewater treatment plant improvements and the new south elevated water storage tank will need to be approved at tomorrow night's meeting. The agreements outline the project description, scope of services and project schedule.

PUBLIC WORKS:

- Hank's Excavating pay estimate #6 for \$80,305.01 is on agenda for approval tomorrow night.
- Cherry Street – on 2nd phase – approximately 2 weeks for storm sewer then on to curbing.
- Main Street – done with Main St. in 2 weeks, then will move to library parking lot. Will do 2nd street in the spring.
- Striping on Holy Cross – Don to call about getting it done.
- Clearwave still causing many issues in town hitting utilities.

PUBLIC SAFETY

- No report.

AMBULANCE:

- Truth in taxation hearings – no public at Breese meeting and 2 attended the Germantown meeting. So overall, things went well. Contracts are up for approval at tomorrow night's meeting.
- Billable Runs – will be reviewed monthly as part of the plan or correction.

Motion by Schleper seconded by Fields to approve billable run sheet for September. Motion carried by unanimous voice vote.

- Plan of correction – Allen Pollmann working with IDPH on this.
- 2 new EMT's were hired and ready to work.
- Will need to hire a new paramedic to replace Allen Pollmann. Have placed notice to current employees who would like to apply. Internal applications will close on 10/26.

RECREATION:

- Sidewalk at soccer park – someone fell and Bruce is inspecting for issues.
- Main pavilion cracked concrete – no discussion.
- Golf car delivery pushed back to December.
- Cushman utility cart was delivered last week.
- Used cart – will place for sale by sealed bids.

CITY COLLECTOR:

- No Report.

ZONING

- Zoning results – discussed the recommendation of the zoning board for the variance at 177 & 195 S. 4th street. Concerns are property was never surveyed for lot size, no individual sewer hookup, and flooding is a concern.
- Raeber's fence – Doug Ratermann/HMG is working on this with Raeber. Fence will be installed as the lots are developed.

MAYOR'S REPORT:

- City Christmas party is scheduled for December 16th at Bent Oak Clubhouse
- Corey Richter – Business Administrator position.

Mayor called on Corey Richter to discuss possible options for hiring him part-time to fill the business administrator position. Corey presented 3 proposals and estimated cost for his services. It was decided to hire him part-time for 3 months at \$4000.00 per month. Will be reviewed after 3- month period.

Meeting ended at 9:04 pm.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

CITY OF BREESE MEETING AGENDA

DATE: NOVEMBER 14, 2022

- CALL TO ORDER
- ROLL CALL
- PLEDGE OF ALLEGIANCE
- MOTION TO APPROVE MINUTES OF LAST MEETING
- MOTION TO APPROVE PAYING BILLS, CITY COLLECTOR & TREASURER REPORT
- PUBLIC COMMENT

- COMMITTEE REPORTS
 - FINANCE/Jason Davinroy:

 - UTILITIES/Bob Berndsen:

 - PUBLIC WORKS/Carl Ratermann:

 - PUBLIC SAFETY/Tim Schleper:

 - RECREATION/Bill Fischer:

- PUBLIC BUILDINGS/Gary Usselmann:

- ZONING/Terry Fields:

- HEALTH/Bryan Eversgerd:

- MAYOR'S REPORT:
- OLD BUSINESS
- NEW BUSINESS
- ADJOURNMENT

FINANCE COMMITTEE MEETING * NOVEMBER 14, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:40 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Utility Plants Mgr. Dale Detmer, EMS Operations Mgr. Allen Pollmann, Police Chief Mark Berndsen, Zoning Administrator John Becker, Business Administrator Corey Richter, City Attorney Joanne Stevenson.

Visitors: None.

COMMITTEE REPORTS:

UTILITIES

- Meeting with Clearwave Tuesday @ 9:00 AM. Need to bring up getting service to golf course.

PUBLIC WORKS:

- Raeber/12th Street ditch – Raeber would like the city to install storm sewer in the ditch along the south side of his property on 12th Street. City Attorney Joanne Stevenson stated she could not come up with a signed document stating the city agreed to install storm sewer, and Raeber should have to bear the cost. John Becker stated Chad Sellers is trying to get Raeber to install storm sewer and recoup cost from the sale of lots.
- Buffer fence along south side of property – One resident does not want the fence behind his property. Zoning statute says there has to be a buffer between commercial and residential property. John Becker stated Doug with HMG is getting bids on fencing and the plan is to install fencing as lots get sold. The fence will not be installed along the residential portion (west end) of the property.

PUBLIC SAFETY

- No report.

AMBULANCE:

- Hire Adam Pollmann as full-time paramedic with a start date of 11/21/22 to be approved at 11/15 council meeting.
- Billable runs – council approved for October 2022.
- Allen stated we are having good secondary coverage with the 2 new part-time employees. Mayor congratulated Allen on a job well done so far.

RECREATION:

- Golf cart delivery should be in December.
- Ice machine - still 2 weeks out.
- Committee meeting – will set up a date when Paul gets back from vacation to discuss finances and prices for next season. Need to meet with business administrator to discuss finances.

BUSINESS ADMINISTRATOR:

- Scooter's Coffee Agreement – waiting to receive application from Gunner Bretz. Mayor stated we need to get on this ASAP.
- TIF Annual Reports – Mike Weber has completed them and Corey approves, so they can be filed now.
- Golf Finances – Corey reviewed and we are in good shape right now.

CITY COLLECTOR:

- Tax Levy – Truth in taxation hearing scheduled for 11/29/22 @ 7:00 PM. Mike McGinley with Lewis & Brisbois will attend meeting. With TIF 1 ending, all taxing bodies need to have a truth in taxation to recoup funds previously routed to the TIF district.
- IML/RMA (the city's liability/work comp insurance) Min/Max ordinance is on agenda for approval tomorrow night.
- Heath Insurance – Bill Schmaltz has 2023 health insurance renewal offers ready, and a committee meeting is set for 11/17/22 @ 6:30 PM to discuss.

ZONING

- No Report.

MAYOR'S REPORT:

- Ambulance services – Taylor Zurliene with Sugar Creek contacted the mayor. They have realized the outlook for ambulance services in the future are bleak. The county board is talking about the need for changes. Most ambulance services have maxed out their levies for 2023. The mayor stated this is a federal issue. Services receiving \$.30 on the dollar from Medicare/Medicaid is not sufficient to run a business. He has contacted our legislators, and it will be a long process, but something has to start now.
- Mayor has talked to county board member Mike Strieker. The city needs a turn lane on Walnut at 12th street area. Turning North from 12th street is very difficult due to heavy traffic. It is a congested area.
- Need the no parking sign put back up in the right turn lane on Main Street by Turf. People have been parking in the turn lane.

Meeting ended at 8:32 pm.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: DECEMBER 19, 2022

PUBLIC COMMENT

COMMITTEE REPORTS:

PUBLIC WORKS

- Cherry Street
- Mioux ADA ramp
- Material Bid Letting
- Clearwave

UTILITIES:

- Sewer rates increase
- Utility cpi increase
- Reconnect fee increase

PUBLIC SAFETY

- Drug Testing
- Clearwave at parks

AMBULANCE

- Billable Runs

RECREATION

- Set up Golf Committee meeting
- Golf Cars – January delivery

BUSINESS ADMINISTRATOR

- Scooter's TIF Agreement
- Joe's Pizza TIF Agreement

CITY COLLECTOR

- Tax Levy – pass 12/20
- Health Insurance – United Healthcare 8% decrease
- Mike Kuhl – RLF Loan Repayment

ZONING

-

MAYORS REPORT

-

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * DECEMBER 19, 2022

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, EMS Operations Mgr. Allen Pollmann, Police Chief Mark Berndsen, Business Administrator Corey Richter, Golf Course Mgr. Paul Smith, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: None.

COMMITTEE REPORTS:

PUBLIC WORKS:

- Cherry Street – last pour Tuesday/Wednesday, will open intersection at N 1st & Cherry on Wednesday hopefully. Mayor Timmermann very happy with progress meeting with Hank's and HMG.
- Hank's pay request for payout of retainage. HMG recommended paying back the 10% retainage. Council agreed to pay out 5% and continue to hold 5% until job is finished.
- Mioux ADA Ramp – Hank's doing this job. Had to pull off job, hopefully finish after the new year.
- Material letting – Beelman had low price for concrete, and Zachary was low on CA-6 & CA-7. On agenda for approval tomorrow night.
- Clearwave – has paid about \$7,000.00 of the approximately \$14,000.00 billed for damages to utilities. Council agreed to continue the order to halt all work until bills are paid. Meeting with Clearwave on Wednesday to get pricing for internet to city facilities.

UTILITIES:

- Sewer rates increase – in preparation for the sewer plant upgrade, sewer rates will need to be increased. Dale would like to increase rates gradually to soften the blow. Debt service (loan) for new plant is estimated at \$15.39-\$21.84 per customer/per month for the upgrade. Proposed to increase the minimum charge by \$7.00 plus the CPI increase to rates. Council in agreement, Joanne to prepare ordinance.

- Utility CPI increase – November CPI for last 12 months was 6.8%, December CPI increase will be released in January. CPI increase is already built into contract and increase will be on January billing.
- Reconnect fee increase – at this time we charge \$25 during work hours and \$50 after hours. This is not covering cost of sending a person out to reconnect. Council in agreement to change to \$75 during hours and \$200 after hours. Joanne to prepare ordinance.

PUBLIC SAFETY:

- Clearwave at parks for cameras – will check pricing.
- Business Administrator looking into a grant for body cams. These are required by 2025.

AMBULANCE:

- Billable runs – council reviewed and approved for November 2022.
- Minimum wage going up in January, and this will make some new employees earning more than present employees. Alderman Schleper stated there is a scale that was approved, but some wages were not increased when they should have been. Allen will look into it and adjust accordingly.

RECREATION:

- Golf carts will be delivered in January.
- Doug will set up golf board meeting after the first of the year.
- Golf passes – will continue to sell according to fiscal year vs. calendar year. The revenue and expense will be in the same fiscal year that way.
- Corey requested access to POS system to review reports.
- Ice machine still isn't in.

BUSINESS ADMINISTATOR:

- Scooter's Coffee TIF Agreement & Joe's Pizza TIF agreement. Corey to move forward with standard agreements (25% total project cost and 80% reimbursement).
- TIF closing documents – Joanne has prepared the TIF closeout and loan forgiveness ordinance. She will add the golf course loan forgiveness to the ordinance and send out tomorrow for review before approval Tuesday night.

CITY COLLECTOR:

- Tax Levy on agenda to pass Tuesday night.
- Health insurance – renewal came in with United Healthcare at an 8% decrease. Council in agreement to go with United Healthcare.
- Mike Kuhl still owes the city for his revolving loan. Agreed to have Joanne send a letter to Kuhl requesting payment.

ZONING

- No Report.

MAYOR'S REPORT:

Meeting ended at 8:36 pm.

Non-verbatim minutes taken by:


Sandy Hemann, City Clerk