

**FINANCE AGENDA****DATE: JANUARY 17, 2022****PUBLIC COMMENT****COMMITTEE REPORTS:****PUBLIC WORKS**

- 
- 

**UTILITIES:**

- New pickup
- Backhoe Purchase
- Lease Agreement – DRA Properties – Cell tower @ power plant
- Hire Nathan Koehler as Electric Maintenance effective 1/24/22
- CPI 7.5% increase
- Water/Sewer Financial Assistance Act

**PUBLIC SAFETY**

- New taser purchase
- Start looking for Funds for Body Armor

**BUSINESS ADMINISTRATOR**

- AVH Ink Vinyl Agreement
- Jansen Ford Incentive
- TIF Inducement TIF 6 Resolution (commercial lots)
- Hiring Golf Manager
- Scheduling Golf Committee Meeting
- Setting golf rates and membership rates for FYE 2023
- Golf Clubhouse Renovation Estimates
- Ambulance – Medical CPI 1.8%

**AMBULANCE**

- Waiver to Utilize First Responders

**RECREATION**

- Golf Financials
- Park Board meetings start January 26 @ 7 :00 PM in City Hall

**CITY COLLECTOR**

- New Hire to Replace Wendy
- Optimist Paid off Loan for SS Park Playground

**ZONING**

- Rezone 50 N. Main (Dutchmen Tavern) from MH-1 to C-1

**MAYORS REPORT**

- COVID sick leave policy
- Revised Code regarding Agreements/Ordinances

**OLD BUSINESS**

- Shouses
- Allowing chickens
- Business Licenses
- Police Fighting Fines

## **FINANCE COMMITTEE MEETING \* JANUARY 17, 2022**

Minutes of the finance committee meeting of the Breese City Council held on the above date. Mayor Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd. Terry Fields, Carl Ratermann, Tim Schleper, Gary UsseImann. Absent: Bill Fischer.

City Officials: Utility Plant Operations Mgr. Dale Detmer, Public Works Mgr. Don Voss, Golf Course Supt. Paul Smith, Business Admin Shelly Schadegg, City Treasurer Bob Venhaus, EMS Supervisor, Shane Westfall, Police Chief Mark Berndsen, Zoning Administrator John Becker, City Attorney Joanne Stevenson.

Visitors: Brian Buchheit.

### **PUBLIC COMMENT**

None.

### **ZONING**

- John Becker stated the property at 50 N. Main Street is currently zoned incorrectly. It is zoned MH-1, and the present use is downtown commercial (C-1). It was brought to his attention because the owner of the house to the Northeast would like to tear down his house and build an office building there, and asked the city to include his property in the zoning change. Becker recommended that the city have a hearing to change 50 N. Main to C-1 to conform with the present use. The other property will require a separate zoning amendment hearing to change the zoning to C-1. Council agreed to the zoning administrator recommendation.
- Zoning hearing February 3<sup>rd</sup> @ 7:30 PM for a variance for a pool.

### **PUBLIC WORKS:**

- 

### **UTILITIES**

- Don Voss reported he checked with Jansen Ford on a new pickup. The cost is \$34,527.00. Delivery date is unknown at this time. Cost to be split 50/50 between water and sewer.
- Backhoe Purchase – Cost would be \$100,910.00 with a rebate of possibly \$36,000-\$38,000. Will be paid for by water department. Council was in agreement to purchase.
- Lawn Mower – Don Voss got prices on several mowers. Midwest Tractor has 3 different models with a front mount being the best option. Cost would be \$18,950. Don to do more research.

- Lease agreement for the cell tower is on the agenda to be approved tomorrow night. Joanne has reviewed agreement and stated it looks good.
- Voss stated crews are working on cleaning a ditch by Best One Drive.
- Dale Detmer reported approval to hire Nathan Koehler as electric maintenance is on the agenda for approval tomorrow night. Effective date of 1/24/22. Detmer said Beckemeyer asked that if they had major problems, if Koehler would be able to come back and help them. Council agreed on that, but he would not be paid for that time.
- Detmer stated he and Wendy Heimann sat in on a meeting regarding net metering. Much more to decide on that, and will need a committee meeting to explain all when ready to report. Ordinance will have to be passed by March 2022.
- Water/Sewer Financial Assistance Act – this is a state program which is voluntary. Council agreed not to participate, due to the rate increases being substantial this year. It was stated we participate in the LIHEAP program, which provides assistance to low-income housing participants.
- CPI increase for 2022 is 7.5%. Electric, Water & Sewer rates will increase by the amount. Detmer recommends Water & Sewer should remain at the 7.5% increase, but increasing electric rates by 7.5% would be a very substantial increase to customers. He recommends a 5% increase for electric. After discussion, council agreed to the 5%. This will take council action, and will be on agenda for next meeting.
- Kevin Timmermann asked Brian Buchheit to report on the progress of the new sewer treatment plant. Buchheit stated they are on the downslope with the facility plan and are working on economic analysis now. They are on schedule to get to EPA for consideration of funding. Design and permitting will take over a year to get approved. Buchheit believes it will be FY-2025 before we see it on the intended funding list. Ballpark project cost of \$5-6 million.

#### **PUBLIC SAFETY**

- Taser purchase – Chief Berndsen received a price of \$21,600 to purchase new tasers. The current tasers are outdated. Tasers were included in this year's equipment budget. Council agreed to purchase tasers.

#### **AMBULANCE:**

- Waiver to utilize first responders - Paperwork has been sent to St. Elizabeth's Hospital to add some things to it, and then will be forwarded to Department of Public Health. This will allow using first responders on runs. This will mostly affect secondary runs.
- With minimum wage going up on 1/1, some of the longer-term employees are making less than new people. Shane will be going over and make a recommendation on wage changes.

**BUSINESS ADMINISTRATOR:**

- AVH Ink & Vinyl Agreement – Shelly reviewed terms of agreement, and will change to state \$700 in electric tap-in fees.
- Jansen Ford Incentive – Shelly has sent out estimated renovation cost, estimated sales and estimated sales tax generated. She has worked up an incentive and will continue to move forward with that, with council approval.
- TIF Inducement Resolution for TIF 6 is on agenda to be approved tomorrow night
- Golf Manager – ad in paper next 2 weeks. Applications will be accepted until 2/4/22.
- Will be scheduling golf committee meeting to set daily rates and membership rates for Fy-2023.
- Clubhouse reno – Got pricing for bar top, paint and flooring. Carpet is cheaper than wood plank vinyl. Shelly recommends going with carpet. Will have quotes for Feb 1st council meeting.
- Ambulance rates will go up in accordance with medical CPI which is 1.8% for 2022

**RECREATION:**

- Golf financials – still on schedule to clear a little over \$20,000. Sales exceeded half a million.
- Park board meeting for 1/26 is cancelled due to covid

**CITY COLLECTOR:**

- Collector let the council know that billing clerk, Wendy Heimann, will be retiring in May of 2023. Will need to seek a replacement.
- Optimist paid off playground equipment at southside park earlier than scheduled.
- Health Insurance - Employee's payroll deduction is going to decrease due to changing to Cigna and 7.5% cpi.

**MAYOR'S REPORT:**

- COVID sick leave – Mayor was approached asking the city to pay covid sick leave instead of requiring employees to use personal sick leave for it. In 2020 federal mandate required the city of pay employees sick leave when they were quarantined for covid. That mandate ended in January 2021. City denied the request.
- Mayor stated all agreements, contracts and ordinances must go through the city attorney. He asked the City Attorney to make and ordinance requiring this, and it will be on the agenda for the next city council meeting.

**OLD BUSINESS:**

- **Shouses** – need to define “shouses” before we can produce an ordinance. Will continue to research.
- **Allowing Chickens** – was noted zoning code states “no chicken coops” allowed in the city. How to enforce since chickens have been here for nearly 10 years. No decision was made.
- **Business Licenses** – City Attorney sent out an ordinance requiring business licensing. Aldermen were asked to review it, and it will be discussed again at the next finance meeting
- **Police Fighting Fines** – City Attorney stated the city has a general \$750.00 fine for any code violation. This will be used at discretion regarding fighting.

Meeting adjourned at 8:49 PM

Non-verbatim minutes taken by:

  
Sandy Hemann, City Clerk