

## **FINANCE AGENDA**

DATE: JANUARY 16, 2023

### **PUBLIC COMMENT**

### **COMMITTEE REPORTS:**

#### **PUBLIC WORKS:**

- Cemetery
- South 4<sup>th</sup> drainage between Walnut & Main St
- North 12<sup>th</sup> & Walnut
- Cherry St
- Main St

#### **UTILITIES:**

- CPI – Utility Rates
- Ordinance – raising minimum sewer rate
- Ordinance – increasing reconnect fees

#### **PUBLIC SAFETY:**

- Red phone in Lobby not working

#### **AMBULANCE:**

- Billable Runs
- Part-time medic's pay increase

### **RECREATION:**

- Golf Cars – delivered 1/10
- Fountain soda machine coming next week
- Sink coming next week
- Christmas decorations down
- Restroom @ Hannah’s playground

### **BUSINESS ADMINISTRATOR:**

- Business district grant payments – update
- Business incentive agreements – update
- Ambulance fund – update
- Golf fund - update

### **CITY COLLECTOR:**

- Budget review

### **ZONING:**

- Zoning hearing – 1/26/23 @ 7:30 PM – Kevin Poettker variance – height restriction accessory building

### **MAYORS REPORT:**

- YMCA donation
- Sidewalk on Meadowlark Lane
- Clearwave

### **OLD BUSINESS**

### **NEW BUSINESS**

## **FINANCE COMMITTEE MEETING \* JANUARY 16, 2023**

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Terry Fields, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Utility Plants Mgr. Dale Detmer, EMS Operations Mgr. Allen Pollmann, Police Sgt. Kurt Detmer, Business Administrator Corey Richter, Golf Course Mgr. Paul Smith, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: Brad Hummert.

### **COMMITTEE REPORTS:**

#### **PUBLIC WORKS:**

- N. 12<sup>th</sup> & Walnut – Brad Hummert with HMG Engineers explained the options for traffic control on N. 12<sup>th</sup> & Walnut. He explained there are 2 options: a round-about or center turn lane. He stated if we do the turn lane, we are setting ourselves up for traffic signals in the future. He believes the round-about is the better option from a safety and collision standpoint. Storm drainage is already there, so that will keep cost down. The round-about will keep traffic flowing. Cost for round-about is approximately \$1,362,000 and turn lane cost \$787,000, plus traffic signals cost being at \$250,000. Don Voss met with the county and there may be funding available. This round-about will be a bit smaller, but have plenty of room for big trucks to get around. Brad Hummert stated the timeline for the process will be a 2- year process. Council in agreement to proceed with the round-about.
- Cemetery – set a committee meeting for 1/30/23 @ 4:30 PM to discuss the grave in the wrong plot. Will contact family when solution has been reached.
- South 4<sup>th</sup> drainage – storm sewer is so shallow and always have drainage problem there. Have materials in yard to correct, and Don would like to proceed with this now. Council in agreement.
- Cherry Street – they have 4 curbing radii to pour, then tear out street and pour new one, weather permitting.
- Main Street – plan to begin at end of March.

- Raeber property 12<sup>th</sup> Street – discussed leaving ditch open or install storm sewer. After much discussion, it was decided to leave the ditch open with paved bottom (same as Scooters) because tiling would reduce water retention. Also, proceed with a variance for installing the required fence on the southside of ditch on property line. Doug Ratermann with HMG is dealing with Raeber on fence.
- Sidewalk on Meadowlark – Alderman Fields asked Brad Hummert to explain the IL Safe Routes to School Program. He explained some schools use that for tricky stuff like replacing a walk bridge, where the project couldn't get done without it. He stated there is a lot of federal regulation and added expenses because of it. Don's preliminary estimate would be \$85,000 from District 12 to Vossclare Lane. Mayor Timmermann stated finances are the deciding factor. We will have to wait and see if funds will be available, and asked the Collector to review budget numbers on the current project. Cherry Street is estimated to need \$237,900 to complete, and downtown approximately \$50,000-\$60,000 to complete. TIF1 currently has \$90,900 left in it. Going to have to use business district funds to complete these projects.

#### **UTILITIES:**

- Sewer rates increase – Ordinance increasing the minimum charge for sewer rates has been prepared and will be passed tomorrow night.
- Reconnect fee increase – Ordinance increasing electric reconnect fee to \$75 during working hours and \$200 after hours has been prepared and will be passed tomorrow night.
- CPI – Utility Rates – January CPI rate is 6%. All utilities will increase by the CPI automatically unless we take action to lower it. Last year we lowered electric CPI to 5%. Council in agreement to lower electric CPI to 4%. Joanne to prepare ordinance for this.
- Water operator applications – deadline is 1/23/23 and have 16 applications at this time. Set committee meeting for 1/24/23 @ 7:00 PM in the utility office to pick applicants to interview.

#### **PUBLIC SAFETY:**

- CDS has been contacted to get phone in lobby working.
- Sgt. Detmer said the new cameras are "getting there". He offered to demonstrate them for anyone who is interested.

### **AMBULANCE:**

- Billable runs – council reviewed and approved for December 2022.
- Part-time medics pay increase – Allen sent out an analysis done by Washington County last year comparing surrounding areas pay rates. Our EMTs are currently at \$13 and paramedics \$16 which is considerably lower than comparisons. Allen proposed increasing to \$16 and \$19. Council agreed. Raises will be effective 2/4/23 pay period.
- Allen is working with Corey on a Medicare survey that recently was discovered, and needs to be completed.

### **RECREATION:**

- Golf cars were delivered 1/10/23 – Paul going through them and cleaning them up.
- Fountain soda machine and new sink have been installed. Clubhouse is switching to fountain soda.
- Park – Christmas decorations have all been taken down.
- Hannah’s playground restroom – pipes froze and water has been turned off until it warms up.
- First park board meeting of the year is set for 1/25/23 @ 6:00 PM in City Hall.

### **BUSINESS ADMINISTRATOR:**

- Business district grant payments – 7 have been sent out, 4 of the projects haven’t been completed. Corey has been in contact with those 4 applicants.
- Business incentive agreements – St. Peter’s Hardware starting to produce sales tax and will be scheduled for payments starting in March. Knotty Pine has not done any improvements yet.
- Ambulance fund update – working on Medicare survey.
- Golf fund – Corey projecting a \$20,000-\$25,000 profit for FY-2023.

### **CITY COLLECTOR:**

- Budget review – City Collector went through the budget line items for the council. With the exception of a few line items, budgets look good. Should be at 67%, and most are within that range.

## **ZONING**

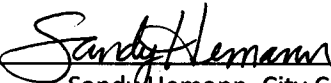
- Zoning hearing scheduled for 1/26/23 @ 7:30 PM for a variance for height restriction.

## **MAYOR'S REPORT:**

- YMCA donation – council in agreement to continue yearly donation as it benefits kids in the community.
- Clearwave – fire department has received payment, but city still has not been paid. Payment is supposedly in the mail. Will allow them to resume when payment is received.

Meeting adjourned at 8:30 PM.

Non-verbatim minutes taken by:

  
Sandy Hemann, City Clerk