

FINANCE AGENDA

DATE: JANUARY 15, 2024

PUBLIC COMMENT

COMMITTEE REPORTS

PUBLIC WORKS:

- Downtown Sidewalks & Curbing (Mayor)

UTILITIES:

- Dale Detmer's wages
- IMUA Scholarship
- 69 KV Pole Switch
- Utility Rate Ordinances
- Cross Connection Survey & Water Service Line Inventory

PUBLIC SAFETY:

- Body Cameras & Software

AMBULANCE:

- Billable Runs

RECREATION:

- Dog Park
- Christmas Lights Request
- Removing ½ of playground by Main Pavilion

BUSINESS ADMINISTRATOR:

- Joint Review Board Meeting 1/22/24 @ 6:30 PM
- Auditor Update
- New Software training
- Joe's Pizza Status

CITY COLLECTOR:

- Approve Consociate Health – Custom Funded Health Insurance for 2024
- Paid Leave Ordinance
- Executive Session Minutes
- Cybersecurity training 1/23/24 @ 2:00 PM

ZONING:

MAYOR'S REPORT:

- Waste Management Contract
- Manager Contracts
- Employee Handbook
- Suann Fields Resignation

OLD BUSINESS:

NEW BUSINESS:

FINANCE COMMITTEE MEETING *JANUARY 15, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Business Admin. Trevor Schubert, Street Supt. Tom Tebbe, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: None.

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC WORKS:

- Downtown Sidewalks – received some complaints about the steep sidewalks on 2nd Street. Don stated they are ADA compliant, and there isn't much we can do. The main businesses that are affected are Whitehouse Restaurant and CC Showcase. There is no room for a handicap ramp. Rear handicap access was discussed, but this would be a cost for the businesses. There was no solution for this issue.

UTILITIES:

- Dale Detmer's wage – council agreed to \$100/hour and limit hours.
- Utility Rate ordinances – Joanne has prepared and they are on the agenda for approval tomorrow.
- Cross Connection Survey – this survey needs to be done every 2 years, and is checking for boilers, sprinkler connections, etc. Surveys will be going out soon.
- Water Service Line Inventory – checking for lead and copper lines. This needs to be done to satisfy EPA. Paperwork is due in April. Will be sent out soon.
- Don looked at a new piece of equipment from Schulte Supply for locating service lines. He stated the price is reasonable at \$8,250. Training is in Detroit, and we will see some expense for training.
- IMUA Scholarship – in the past the city matched the \$1,000 scholarship donation for any Breese resident who is chosen. Council agreed to matching funds again this year.
- 69 KV Pole Switch – bids came in for \$95,000 and \$113,000 respectively. BHMG is reviewing them, and they believe they can possibly get the price and time schedule lowered. Will advise further when BHMG gets back to Jason.

PUBLIC SAFETY:

- Body cameras & Software – Mark is waiting for bids for body cameras from Axon and Motorola. He would also like to replace the in-car cameras. The council advised Mark to make sure storage and hosting costs are included.

AMBULANCE:

- Billable runs – motion by Schleper, second by Eversgerd to approve the billable runs for December. Motion carried by voice vote.
- Waiting for people to pick up the old ambulance. We will be receiving \$4,900 from Purple Wave.
- Allen stated he is a man down right now, due to an accident off city time. Waiting for a doctor's release before he can return to work.
- Ambulance Christmas party is scheduled for 1/24/24 at the golf course.

RECREATION:

- Dog Park – no decision has been made yet. Tim is working with Walker Mondt to get a meeting scheduled.
- Christmas Lighting Request – council agreed to appropriate \$5,000 toward the Christmas lighting yearly.
- The playground by Main Pavilion – is getting old and needs some repair. IMLRMA used to assess our equipment annually, but not sure if they still do this. Bruce to keep an eye on it to ensure its safety.

BUSINESS ADMINISTRATOR:

- The annual joint review board meeting is scheduled for January 22, 2024, at 6:30 PM. Adam Stroud with PGAV will be here to review the audit report and answer questions.
- Audit Update – RFI's have been sent out and we will be accepting bids through 3/15/23. Bids will be opened at the finance meeting on 3/18/24.
- New software training – waiting on Civic to schedule training.
- Joe's Pizza – waiting for updated cost from them. The site plan is in HMG's hands, as Netemeyer Engineering has responded to them.

CITY COLLECTOR:

- Need to approve Consociate Health custom funded health insurance for 2024. The council decided the library employees will be treated the same as all other employees, as far as funding goes. Gary will get with the library with final numbers.

- The state mandated paid leave for all employees effective 1/1/24. This includes part-time employees. It is still unsure how on-call employee hours will be handled; we are waiting on IDOL to address this. Joanne has prepared an ordinance for approval tomorrow night.
- Executive session minutes are to be reviewed semi-annually. Sandy to get these minutes to Joanne to get her opinion on whether to release them or keep them sealed. She will prepare a resolution accordingly.
- Jason Stockman is doing the required cybersecurity training on 1/23/24 @ 2:00 PM at the BAC building. Training for all employees is mandated.
- Mioux Florist delivered a bill for purchases from 1999-2023, which totaled \$418.13. Mr. Mioux realized they haven't been billing us for purchases since 1999. He could only get a detailed bill from 2010 to present. The council agreed to pay for the purchases on the detailed bill which totaled \$273.13.

ZONING:

MAYOR'S REPORT:

- Waste Management contract – Kevin reviewed the prices and options available. Joanne to review the contract and advise. Needs to be signed by 1/31/24.
- Manager contracts – everyone should have received the schedule of appointments for Thursday night.
- Employee handbook – will schedule a meeting to continue reviewing the handbook. Need to finish this up and get it approved.
- Suann Fields resignation – we will need a replacement and Kevin is hoping for volunteers.

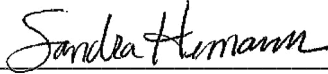
OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

The meeting adjourned at 8:12 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: FEBRUARY 19, 2024

PUBLIC COMMENT

COMMITTEE REPORTS

PUBLIC WORKS:

- Mine Street Delayed-Switch to S. Main Street Project?
- Box Culvert at Golf Course

UTILITIES:

- EPA Inspection at Water Plant
- Mutual Aid w/Carlyle SW
- Water Tower Loan
- Sewer Plant Loan
- Valve Exerciser
- Arrow Group Solar
- 69kv switch contract to JF Electric
- Solar net metering agreement
- Substation Transformer

PUBLIC SAFETY:

- New Truck
- Flock Safety
- Body Cameras

AMBULANCE:

- Billable Runs

RECREATION:

- Hannah's Bathroom Heat
- Park – Capital Projects for FY-2025 Budget

BUSINESS ADMINISTRATOR:

- Ambulance Rate Increases
- Auditor Search
- Joe's Pizza Update

CITY COLLECTOR:

- Request complete budgets by 3/18/24
- Employee handbook
- Executive Session Minutes/Joanne

ZONING:

MAYORS REPORT:

OLD BUSINESS:

NEW BUSINESS:

FINANCE COMMITTEE MEETING *FEBRUARY 19, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bill Fischer, Steve Hellige, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Bryan Eversgerd.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Business Admin. Trevor Schubert, Police Chief Mark Berndsen, Police Sgt. Kurt Detmer, Golf Superintendent Paul Smith, Clubhouse Mgr. Doug Schulte, Park Custodian Bruce Kruep, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: None

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC SAFETY:

- Police Chief Mark Berndsen and Sgt. Kurt Detmer had a presentation with a representative from Axon. The company supplies body cameras and in-car cameras. They reviewed pricing and payment plans for the equipment requirement that is mandated by 12/31/24. The council will set up a public safety committee meeting to review. Trevor is also working on a grant for this purchase.
- Flock Safety cameras – These cameras will read license plates and send alerts to officers of any plate that is wanted on warrants, amber alerts, etc. Would like them installed at entrances to the city. The cost is \$3,000 each and requires a minimum purchase of 2. Council in agreement to purchase.
- New police truck – Jansen Ford has one for \$46,189 and K&J has one for \$42,213. Mark was instructed to also check prices on SUV. No decision was made at this time.

PUBLIC WORKS:

- Mine Street has been delayed until next year due to another environmental study needed. The soonest it would be ready is November 2024. Since the MFT Rebuild funds need to be expended in 2024, Don would like to switch to the S. Main Street project. This would include resurfacing the street only from the RR tracks to South 4th St. This will be a 3- month project and done by city crews, which will have to be approved by IDOT. Don believes, since we were approved to use city crews on Mine St., it hopefully won't be a problem to switch to S. Main.
- Box culvert at golf course and cart path #8 are done. Will be starting on cart path #4 Tuesday. Would like to do cart path #9 and then move to the short section of #3. Don figures it will be another \$20,000 to do this. The council agreed to do it, but see what the entire project cost is, and possibly do a loan from the general fund, if golf course is short on funds.

UTILITIES:

- EPA Inspection at water plant had 3 issues:
 1. Million-gallon tank hasn't been inspected since 1999. Need an EPA permit to connect the finish water main to the potable water main. The tank will need to be taken out of service for a couple weeks. If not possible to do this by June, will need to wait until fall, due to flushing of water lines during summer.
 2. Intake structure at the creek. Need to inspect screens per EPA.
 3. Mutual aid contract with another community. Will investigate Carlyle Southwest.
- Water tower loan – cost is estimated at \$2.15 million. Loan payments would be \$128,000 annually for 20 years without reduced interest rate and loan forgiveness. Would be \$43,663 annually for 30 years with reduced interest rate and loan forgiveness.
- Sewer Plan Loan – still hoping for funding in July.
- Resolutions on agenda for tomorrow night authorizing representative to sign PWSLP Loan Application documents for the water tower and WPCLP Loan Application documents for sewer plant.
- Valve Exerciser – Don wants to put this in the FY-2025 budget at \$40,000, but needs to order now, to get it here by next year. The council approved.
- Arrow Group Solar – they are contemplating a large array of solar. The council felt we need to keep their production in line with their usage to avoid losing revenue. Need to do a rate study to see if we need to unbundle our rates to address this issue in the future. Jason to schedule a meeting with IMEA to discuss this.
- 69kv switch – award bid to JF Electric for \$95,084 (is on the agenda for approval tomorrow night). Received 2 bids, JF being the lowest.
- Solar net metering agreement rate has dropped to .0542 per kw for the next year.
- Substation Transformer – 20 MVA transformer was flagged for arcing. SD Meyer to inspect and repair if possible.

AMBULANCE:

- Billable runs – motion by Schleper, second by Davinroy to approve the billable runs for January 2024. Motion carried by voice vote.

RECREATION:

- Hannah's bathroom heat – would like to find a way to heat the bathroom in the winter so we don't have to get a portable restroom. Possibly call Kohnen Heating & AC to see if there is a way to get this done.
- Park Capital Projects – Jason Davinroy brought up the playground by the main pavilion needing to be replaced. Bruce to get cost estimate.
- Dog Park – the committee met and has a new idea for the location. Committee to meet again soon. Mayor would like ready for approval in April.

BUSINESS ADMINISTRATOR:

- Ambulance Rate Increases – general cpi changed to 3.4% for 2023, and medical was -0.5. The council agreed to change from medical cpi to general cpi and to automatically renew yearly.

- Auditors – currently have 2 bids. Bids to be opened at the March finance meeting.
- Joe’s Pizza – getting costs to Trevor in the next week. Hope to start construction in April.

CITY COLLECTOR:

- Requesting complete budgets be turned in to City Collector by March 18th finance meeting. Include capital projects and explanation for any increase greater than 5%.
- Employee handbook – recommend using IMLRMA sample personnel policy manual. IMLRMA updates it yearly. Council agreed. Set a March 7th committee meeting to begin updating the manual.
- Executive session minutes – Joanne stated we need to discuss in executive session.

ZONING:

- No report.

MAYOR’S REPORT:

- No report.

OLD BUSINESS:

- No report.

NEW BUSINESS:

- No report.

Motion by Schleper, second by Berndsen to go into executive session to review previous executive session minutes and determine if any need to be opened to the public. Motion carried by voice vote.

The meeting adjourned at 9:15 PM.

Non-verbatim minutes taken by: Sandra Hemann
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: MARCH 18, 2024

PUBLIC COMMENT

COMMITTEE REPORTS

PUBLIC WORKS:

- Golf Course Progress
- City Wide Clean Up – April 20th

UTILITIES:

- IMEA – Purchase Agreement
- Loan Application Ordinance – Wastewater Treatment Plant
- Dilapidate house on Walnut St.
- Lead Service Line Survey Report

PUBLIC SAFETY:

AMBULANCE:

- Billable Runs

RECREATION:

- Meet with Angie – Pool
- Dog Park

BUSINESS ADMINISTRATOR:

- Joe's Pizza – Broke Ground
- Business District Grants Update
- K&J TIF Agreement
- PGAV – ProBuild Property
- Auditor Bids

CITY COLLECTOR:

- Budgets
- Employee handbook – set next meeting
- TV in council chambers for training
- Raise BAC rent to \$100 (Rev \$4755/Exp \$6572)
- Raise Cemetery Plots Price to \$200 (Rev \$600/Exp \$2985)
- City Hall Phones System

ZONING:

- Variance – Nolan Poettker 530 N. 7th

MAYOR'S REPORT:

- Governors Run Golf Course

OLD BUSINESS:

NEW BUSINESS:

FINANCE COMMITTEE MEETING * MARCH 18, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy (at 7:50), Bryan Eversgerd, Bill Fischer, Steve Hellige, Carl Ratermann, Tim Schleper. Absent: Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Street Supt. Tom Tebbe, Business Admin. Trevor Schubert, Police Chief Mark Berndsen, Golf Superintendent Paul Smith, Clubhouse Mgr. Doug Schulte, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: None.

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC WORKS:

- Golf Course – should finish up next week.
- City Wide Cleanup is set for April 20th at the street department. Same rules as previous years.
- Soccer Park parking lot needs to be rock & oiled. Tom stated it should have been done a couple years ago and would like to add \$20,000 to the park budget to get this done. The council agreed.

UTILITIES:

- IMEA Purchase Agreement – representatives from IMEA will be here on April 2nd at 6:30 PM to meet with us, and then attend the council meeting. Jason to forward agreements and sample ordinance to Joanne for review.
- Loan Application Ordinance – same procedure as the loan for the Water Tower. Is on agenda for approval tomorrow night. Status on sewer plant – waiting on archeological survey.
- Dilapidated house on Walnut Street – Don will contact the owner.
- Lead Service Line Survey Report – still need residents to turn them in. At this time, we have found 2 lead service lines and about 50 galvanized and these will need to be replaced.

PUBLIC SAFETY:

- Mark got a bid of \$42,000 on a Durango for the next police car. Won't purchase this until next fiscal year.
- Flock cameras – need permits from IDOT to place them on Rt. 50 by Southern Bus and on Walnut by CC Food Mart. Need to be placed so they can pick up both lanes of traffic.
- Seeking a bid from Jim Astroth to place cameras by Gridiron, Turf and Dutchmen on Main Street.

AMBULANCE:

- Billable runs – motion by Schleper, second by Eversgerd to approve the billable runs for February 2024. Motion carried by voice vote.
- Highland Speedway asked our EMS to do standby events. The City of Highland is reducing their ambulance service to 1 rig. Allen stated we would run a third truck for that. He doesn't know if he can get staff on the weekends but should be able to on Wednesday nights. The council's main concern is to make sure we have our district covered first and foremost. Trevor to pull some numbers to see what our cost would be, so we can give them a price per hour.

RECREATION:

- Swim Pool – meet with Angie to discuss changes that need to be made for the upcoming season.
- Dog Park – Tim explained the new location and the plan for possibly getting an easy clean surface. Also, the possibility of getting a grant. Mayor stated we need to be ready to vote on the location at the April 16th meeting.

BUSINESS ADMINISTATOR:

- Joe's Pizza broke ground this week. Trevor stated we need to get the re-development plan in place.
- Business district grants – still have 8 current projects outstanding. Kalmer HVAC turned in their paperwork to receive last year's grant. Trevor to follow up with them.
- K&J TIF Agreement – K&J turned in an invoice for an EAV charging station installation. The council agreed that this was not part of the original electric hookup which is included in the TIF agreement. No reimbursement will be made.
- PGAV – Adam Stroud with PGAV looking into paperwork to produce a TIF if this property is purchased by a local company.
- Auditor Bids – received 3 bids (Fick, Eggemeier & Williamson, CJ Schlosser and Gibbons CPA). Gibbons was the highest bid and out of our price range. Trevor to check other towns who hire Schlosser and report on findings. A decision must be made by 4/2/24.

CITY COLLECTOR:

- Budgets – all budgets are turned in and the Collector will be entering them into a spreadsheet for distribution. Set meeting for April 4th at 7:00 PM to review them.
- Employee handbook – handbook has been completed, and now we need to create a disciplinary policy. Will meet again on 3/25 at 7:00 PM to do the policy.
- BAC rent – council agreed to increase rent to \$150.
- Cemetery Plots – council agreed to raise to \$400 per plot. Joanne to prepare ordinance and also check to see if we can offer a hardship price to those in need.
- City Hall phones – meeting with CDS Technologies to upgrade the phones in city hall. Will review when more information is available.

ZONING:

- There is a zoning hearing set for March 21, 2024, at 7:30 PM in City Hall for a variance for Nolan Poettker to reduce the set back to 15' for a new home at 530 N. 7th Street.

MAYOR'S REPORT:

- Waste Management – Mayor spoke with Ammon Taylor regarding dumpsters. Taylor agreed to provide dumpsters to the city free of charge for the first three years of the 5-year contract, and the city will have to pay for the 2 remaining years. The council agreed.
- Governors Run Golf Course – it is for sale. Met with Carlyle mayor and business manager and they are thinking about purchasing it. They wanted to get the city's input.

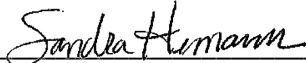
OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

The meeting adjourned at 8:27 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: APRIL 15, 2024

PUBLIC COMMENT:

1. Kerry Porter – Chamber of Commerce Website

COMMITTEE REPORTS

PUBLIC WORKS:

- MFT FY2025 Bid Results

UTILITIES:

- Water Operator – accepting applications until May 3rd – need to set interview date
- IMEA power contract ordinance
- Lead Service Line Inventory

PUBLIC SAFETY:

- Cameras on Main Street

AMBULANCE:

- Billable Runs

RECREATION:

- Met with Angie – Pool
- Dog Park
- Bush hog for Golf Course for \$2,750 at MTS
- Sod or Seed in cart path repair areas

BUSINESS ADMINISTRATOR:

- Joe's Pizza Redevelopment Agreement
- PGAV Contract for New TIF

CITY COLLECTOR:

- Budgets
- Liquor Licenses – Proof they Passed Health Inspections
- Employee Handbook – overtime pay

ZONING:

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MAYORS REPORT:

- Waste Management
- Jansen Ford TIF
- Elected Officials Pay
- Sandy's Retirement – Collector Position Replacement

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * APRIL 15, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Steve Hellige, Carl Ratermann, Gary Usselmann. Absent: Bryan Eversgerd, Bill Fischer, Tim Schleper.

City Officials: Public Works Mgr. Don Voss, Business Admin. Trevor Schubert, Police Chief Mark Berndsen, Golf Superintendent Paul Smith, EMS Operations Mgr. Allen Pollmann, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: Kerry Porter, Pam Voss, Jerome Timmermann.

PUBLIC COMMENT:

Kerry Porter with the Chamber of Commerce asked the council if the city would be willing to put a drop-down box on our website to their chamber site and to update events for them. The council agreed to do this for no charge. Kerry will contact Monica Mensing to work out the details.

Jerry Timmermann attended and spoke on an insurance claim he has regarding flooding to his building. He explained the events that he believes caused the flooding. He stated he has no issue with the city, as he believes they have been very cooperative. Timmermann stated he has not gotten satisfaction with the city's insurance which is IML Risk Management. Currently, he feels he has no alternative other than to hire a lawyer and sue. The mayor stated we will contact our insurance agent to investigate the issue and find a resolution. The mayor to contact Mr. Timmermann by 4/22/24.

COMMITTEE REPORTS

PUBLIC WORKS:

- MFT FY-2025 bid results are as follows: \$2.85/gallon for seal coat Oil, HFE-150 from Illiana Construction, and \$25.95/ton for Blast Furnace Slag, CA/CM-13 from Beelman Logistics LLC. Bid results are to be approved at the council meeting Tuesday.

UTILITIES:

- IMEA Purchase Agreement – is on the agenda for approval tomorrow night.
- Water Operator – Mitchell Pollmann put in his resignation. We will be accepting applications until May 3rd. Will decide on interviewees on 5/7/24 and set an interview date.
- Lead Service Line Survey was submitted today. We have 2 lead lines and 5 unknown lines. Don solicited contractors to replace the lead line and the cost will be approximately \$1,350 each. The council agreed to have the lines replaced using Don's choice of contractor.

PUBLIC SAFETY:

- Crime Stoppers are buying 2 flock cameras to be placed on Germantown Road and S. Walnut Street.
- Jim Astroth to install cameras on Main Street in 4 locations, and he will install internet access points by Kalmer HVAC on Walnut Street. Total project cost is estimated at \$6,080.00.

AMBULANCE:

- Billable runs – motion by Berndsen, second by Davinroy to approve the billable runs for March 2024. Motion carried by voice vote.

RECREATION:

- Swim Pool – met with Angie to discuss changes in policy and fees for the upcoming season. The meeting went well and will meet again in a couple weeks.
- Dog Park – will decide on location at council meeting tomorrow night.
- MTS has a used 2021 bush hog for the golf course for \$2,750. The council agreed to purchase.
- Paul would like to sod the cart path project areas. Since that area floods, he would like to use Bermuda sod as it is more resilient. The cost would be \$23,760 including installation and will be available in June or possibly sooner. The council agreed to add this cost to the FY-2025 budget.

BUSINESS ADMINISTATOR:

- Joe's Pizza redevelopment agreement. Eligible costs are \$431,460.00. This is to be paid back at 80% of property tax for the life of the TIF, or until paid off.
- Joe's Pizza business district agreement will paid at 80% of collected business district tax, with a maximum cost of \$114,178 or 25% of total project costs, for the life of the Business District or until paid off.
- PGAV contract to develop a new site-specific TIF & Business District at the ProBuild site on Old Rt. 50 costs are to be \$39,500.00. Council to approve at the meeting tomorrow night.

CITY COLLECTOR:

- Budgets – Collector sent out completed budgets for review and will change the golf budget to include the sod costs at the golf course. Council to approve at meeting tomorrow night.
- Liquor Licenses – plumbing and health department inspectors would like to see if we can wait to issue liquor licenses for new businesses until inspections have been completed. This would only be for businesses that will be serving food. The council agreed and Joanne to investigate changes to the liquor license ordinance.

ZONING:

- No report.

MAYOR'S REPORT:

- Waste Management – the Mayor has set up a meeting with Todd Hinderliter from Waste Management for 4/25/24 at 7:00 PM to discuss recycling and other issues we have had with them.
- Jansen Ford – they are buying the ProBuild property on Old Rt. 50 and we will be developing a site-specific TIF and business district for them. They stated this property will include a site for another business.
- Elected official pay and Sandy's retirement have been tabled until all 8 aldermen are in attendance.
- Library board budgets – will need to include the entire board at all budget meetings.

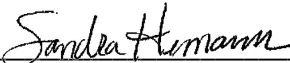
OLD BUSINESS:

No report.

NEW BUSINESS:

Chief Berndsen stated he would like to see city citation fees increased.

The meeting adjourned at 8:55 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: MAY 20, 2024

PUBLIC COMMENT

COMMITTEE REPORTS

PUBLIC WORKS:

- S. Main bid opening for material
- Rock & Oil dates – July 20 & 26
- Dutchmen’s ADA ramp
- Drive thru liquor store

UTILITIES:

- Ordinance to amend water tap-in fees
- Mini Excavator bids
- Sewer Plant permit status
- New combo truck

PUBLIC SAFETY:

- Cameras for back of City Hall

AMBULANCE:

- Billable Runs
- Purchase fans for garage
- Inspection results – need to replace portable suction canister
- AED for Soccer Park

RECREATION:

- North side grand stand improvements
- Bounce house liability

- Cart path repair in the Fall
- Pool maintenance update
- Excel installing new soda machine
- RP Coatings paint work – possibly change to a liner?
- Planning to open Pool Saturday 5/25

BUSINESS ADMINISTRATOR:

- Budget software quote
- Joe's Pizza Agreement changes
- GMT Report for EMS

CITY COLLECTOR:

- Bounce house liability
- Contact Bill Schmaltz for June Insurance Committee meeting
- City Hall phone system – Brett Schroeder
- Employee handbook
- Appropriation Ordinance

ZONING:

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MAYOR'S REPORT:

- Waste Management
- Taylor Koetting
- Jerome Timmermann – IML Risk Management proposal

OLD BUSINESS:

NEW BUSINESS:

FINANCE COMMITTEE MEETING * MAY 20, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Steve Hellige, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Business Admin. Trevor Schubert, Police Chief Mark Berndsen, Golf Superintendent Paul Smith, Clubhouse Mgr. Doug Schulte, Utility Billing Clerk Jackie Hummert, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: Brett Schroeder/CDS, Taylor Koetting/IML, Bonnie Holzinger, Cyndi Riley, Jean Steinman, Allison Nettemeyer, Kelly Zurliene.

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC BUILDINGS:

Alderman Usselmann stated the library board members were asked to attend regarding the budget for FY-2025 and the plan for the surplus of funds in their accounts. Librarian Kelly Zurliene stated the plan for the funds is a library expansion, keeping up with pay, and possibly hiring another full-time employee. Usselmann defended the library regarding items rejected in the proposed budget. It was discussed that the city pays for any maintenance to the building, but not items that are deemed not necessary. The library has funds available for improvements they wish to make. Mayor Timmermann requested a 10–15-year plan for future goals.

PUBLIC WORKS:

- South Main St. – no date set for bid opening.
- Rock & Oil Dates are July 18 & 19, with a rain date of 7/29.
- Dutchman ADA ramp – HMG engineers looking at possible ramp from the front door on Main Street.
- Drive thru liquor store looking at opening in the old Pollmann Gas Station building. Will need IDOT approval for an exit onto Hwy. 50.
- TrILERMAN Trailer and dump truck bed have been ordered. Will need formal council approval to purchase.

UTILITIES:

- Ordinance to increase water tap fees on agenda for approval Tuesday night.
- Mini excavator bids – received 4 bids. Jason to review and have ready for approval.
- Sewer Plant permit status – should receive NPDES permit any day. Haven't heard on the archaeological study yet.
- New combo truck – will replace sewer jetter. Cost would be included in EPA loan for sewer plant upgrade. No decision was made. Don to move forward with details.

PUBLIC SAFETY:

- Cameras for back of city hall – Don to contact Tech Electronics for quote.
- Raise part-time officers' pay to \$25.00/hour. Motion by Schleper, second by Berndsen to approve. Motion carried by unanimous voice vote.

AMBULANCE:

- Billable runs – Motion by Schleper, second by Fischer to approve the billable runs for April 2024. Motion carried by unanimous voice vote.
- Purchase fans for garage – Allen getting prices.
- Portable suction canister replacement – Allen working on purchase. This was required by our recent inspection.
- AED for soccer park – approved to take out of purchase and take out of park budget. Motion by Eversgerd, second by Davinroy to approve. Motion carried by unanimous voice vote.

RECREATION:

- Northside grandstand – no price on seats yet. Also, need ADA approval.
- Golf Course cart path repair – might be a while because of street department workload.
- Pool maintenance update – bathhouse improvements that can be made before opening are complete. Need to address more issues after season. Need doors in the restrooms. The pool is being filled now.
- Lifeguard certification – Doug has not been able to get training scheduled. Will have 8 certified guards to start the season. Hope to get training scheduled soon.
- Pool opening – hope to open on Saturday the 25th.
- Golf course regular route – Paul not sure when that will be. Will depend on availability of the Bermuda grass sod.

BUSINESS ADMINISTATOR:

- Budget software quote – Trevor got a price quote from Cleargov for budgeting software for \$12,080/year. Council not in favor at this time.
- Joe's Pizza Agreement – making some changes to the original agreement that would result in a decrease in TIF and increase in Business District of about \$5,000. Also, moving up the completion date to 6 months.
- GMT report for EMS – will get to PCS Group by the end of May.

CITY COLLECTOR:

- Bounce house liability – will require certificate of liability insurance for any rented bounce houses in park. Not allowing personal bounce houses or bounce houses with water.
- Insurance committee meeting – waiting on available dates from our broker.
- New phone system – received proposal from CDS to upgrade the phone system in city hall, utilities and ambulance. Currently paying Charter more monthly than the cost of leasing new phone system. Council in agreement to lease.
- Employee handbook – waiting to hear from Laborers Local 773. If no issues, will pass at the June 4th meeting.
- Appropriation ordinance – hoping to be ready for approval at the June 21st meeting.

ZONING:

- No report.

MAYOR'S REPORT:

- Waste Management – negotiations continue for recycle program.
- Taylor Koetting with IML Risk Management reviewed our Min/Max insurance status.

Motion by Eversgerd, second by Usselmann to go into executive session to discuss possible litigation regarding a liability claim. Motion carried by unanimous voice vote.

Motion by Schleper, second by Eversgerd to close executive session and resume finance meeting. Motion carried by unanimous voice vote.

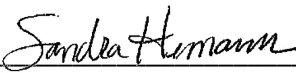
OLD BUSINESS:

No report.

NEW BUSINESS:

Alderman Schleper stated he would like to see light duty work instated in the city departments. No decision has been made but will investigate the possibility.

The meeting adjourned at 9:13 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: JUNE 17, 2024

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC WORKS:

- Thrive Properties
- Sewer Bypass
- Bid Results – South Main St.
- Resolution – S Main – Pass 6/18

UTILITIES:

- Purchase compressor for Water Dept \$19,070

PUBLIC SAFETY:

- Peddler License – Raise Fees?

BUSINESS ADMINISTRATOR:

- Auditors Engagement Letter
- Grant – Electric 69kv Switch
- Grocery Tax
- Business District Grants 2024/25

AMBULANCE:

- Billable Runs

RECREATION:

- Dog Park Resolution
- AED Cabinet – Soccer Park
- Sod at Golf Course

CITY COLLECTOR:

- Employee handbook – Pass 6/18/24
- Appropriation Ordinance – Pass 6/18/24
- 457 Plan Resolution
- Website Quote – ADA Compliant \$5,050
- Health Insurance Meeting June 20th @ 7 :00 PM
- Tax Levy Extension Rate .0894206/ Increase in Revenue of \$52,745.46

ZONING:

MAYOR'S REPORT:

- Elected Officials Pay Ordinance
- City Collector Replacement

OLD BUSINESS:

- Waste Management Recycling
- Library Awning & Landscape
- Jerry Timmermann Ins Claim

NEW BUSINESS:

FINANCE COMMITTEE MEETING * JUNE 17, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bill Fischer, Steve Hellige, Carl Ratermann, Tim Schleper. Absent: Bryan Eversgerd, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Business Administrator Trevor Schubert, Police Sgt. Kurt Detmer, Street Supt. Tom Tebbe, Golf Superintendent Paul Smith, Clubhouse Mgr. Doug Schulte, EMS Operations Mgr. Allen Pollman, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson.

Visitors: Josh Jondro

PUBLIC COMMENT:

COMMITTEE REPORTS

PUBLIC WORKS:

- Josh Jondro with Thrive Properties was asked to attend the meeting regarding his rental property. The city had some phone calls about an apartment that was infested with bugs. Mr. Jondro stated he has repeatedly tried to get the exterminator in there, but the tenant does not cooperate. Several times she wouldn't answer the door and other times she did not follow the protocol of the exterminators. He said as soon as the tenant moves out, he is going to gut the apartment and remodel. The city was satisfied with his response to the issue. The city has no jurisdiction over his apartment but wanted the landlord to present his side of the problem.
- Sewer bypass – Don Voss stated the sewer line on N. Elm is currently running $\frac{3}{4}$ full. He would like to construct a relief sewer to take some of the pressure off this line. HMG has done an engineer's opinion of probable cost of \$82,286.71. The council agrees to move forward with this proposal.
- Bid opening was held on the S. Main Street Project with the following results: Aggregate to Beelman Logistics at \$63,080.25, and concrete to Beelman Ready Mix at \$145,635.00.
- S. Main Supplemental resolution – appropriating an additional sum of \$11,296.71 for the project. The supplement was required because the project went 10% over the estimated cost.

UTILITIES:

- The compressor at the water department went down and needs to be replaced. Don to order at an approximate cost of \$19,070.00. The council approved.

- The electric department is purchasing a mini excavator from MTS for \$55,330.00. This was previously approved at the budget meeting.
- The water department is adding free chlorine to the water lines and getting ready to flush in the coming weeks.
- Don stated our new employee, Marvin Richter, is beginning his night shift this week. When his training is complete Nathan will go back to his normal shift.

PUBLIC SAFETY:

- Peddlers license – discussed changing the rate to \$200/day and \$500/year. Joanne to prepare an ordinance with the changes.

BUSINESS ADMINISTATOR:

- Auditors Engagement Letter – is on agenda for approval 6/18. The auditors will be on site on 7/23/24.
- Grant – Trevor is working with Jason Deering to apply for a grant for the installation of the 69kv switch on Germantown Road. It is a 110% or 150% matching funds depending on the amount of generation.
- Grocery Tax – The State of Illinois repealed this tax. The city will see a loss of about \$50-\$60,000 per year from this tax. City can enact a 1% local tax to replace the state tax. Joanne to research.
- Business District Grants – should begin in July. Will set a committee meeting to discuss the amount and regulations for these this year.
- Joe’s Pizza Business District Grant and Us 5 Trups TIF agreement is ready for approval on 6/18.
- Jansen Ford is under contract to purchase the old ProBuild property on Old Rt. 50. They are currently doing environmentals on the property. Trevor to get with PGAV regarding the site specific TIF and business district for the property.
- The city closed on the property on Holy Cross Lane on Friday. The property was purchased for infrastructure.
- Approved to put a team and a hole sponsorship in the hospital golf scramble coming up on August 9th.

AMBULANCE:

- Billable runs – Motion by Schleper, second by Fischer to approve the billable runs for May 2024. Motion carried by unanimous voice vote.

RECREATION:

- Dog Park Resolution – Council will pass a resolution on 6/18, allowing the city to go out for grants to fund the new dog park.
- AED Cabinet at the soccer park – council agreed to purchase the \$150.00 cabinet. Allen Pollmann to get it ordered.

- Sod placement at the golf course will be done on June 19 & 20th.
- Swimming Pool – Doug found someone to train the rest of our guards. Training will be next week.
- Park Board meeting will be on June 26th at the park with dinner being served at 6:00 PM.

Motion by Schleper, second by Berndsen to close the annual appropriation hearing. Motion carried by voice vote. Hearing adjourned at 7:30 PM.

CITY COLLECTOR:

- The employee handbook is complete. After approval, copies will be distributed to each employee with a signed acknowledgement to be placed in their personnel file.
- With no one in attendance to dispute the annual appropriation ordinance, it will be approved on 6/18.
- 457 Plan Resolution – need to make 2 changes to the current plan: changing the age requirement from 21 to 18, and beginning eligibility immediately, instead of a 6-month waiting period.
- The first health insurance committee meeting under the new self-insured plan will be on Thursday, June 20th at 7:00 PM. Our broker Bill Schmaltz will attend the meeting with the status of the plan activity.
- The FY-2023, payable 2024 Tax Levy Extension rate is .0894206, and the city will see an increase in revenue of \$52,745.46.

ZONING:

- No report.

MAYOR'S REPORT:

- The ordinance increasing the elected officials pay as follows: it will increase the mayor's salary to \$13,000 per year and increase the regular, special and finance meetings pay to \$150.00 per meeting, the committee meeting pay to \$75.00 per meeting, and the per diem pay for out-of-town meetings to \$150.00 per meeting.
- The mayor stated discussion about the city collector replacement will be done when all aldermen are in attendance.

OLD BUSINESS:

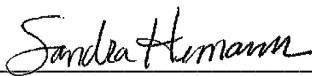
- Waste Management Recycling – waiting on a price from Waste Management for curbside pickup. Will continue to pay for the container at City Hall until we receive the quote from Waste Management.
- Library awning and landscape – council wants to see a 5-10 year plan from the library before a decision is made.

- Timmermann insurance claim – Timmermann accepted the \$59,000 settlement from IMLRMA.

NEW BUSINESS:

None.

The meeting adjourned at 8:10 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: JULY 15, 2024

PUBLIC COMMENT:

1. James Pruitt – Utility Bill

COMMITTEE REPORTS

PUBLIC WORKS:

- Siding on BAC Building
- MiPay – Clocking in/out

UTILITIES:

- Set up committee meeting – Capital Improvement Projects
- Stresscrete Pole Order \$52,952.20
- Clearwave pole attachment contract
- Rate Study quote UFS \$21,500

PUBLIC SAFETY:

- Peddlers License – Need Clarification on fees
- Order Durango from K&J – will take 3 months to get it
- Beckemeyer purchase 2014 Explorer

AMBULANCE:

- Billable Runs
- Garage Fans

RECREATION:

- Swim Pool Raises
- Park – New playground

BUSINESS ADMINISTRATOR:

- Business District Grants
- Jansen Ford TIF

CITY COLLECTOR:

- MiPay – Aldermen Sign-in for pay stubs & W-2's
- April election – petitions start circulation 8/20/24

ZONING:

- Ground Mount Solar Panels – Special Use

MAYOR'S REPORT:

- Recycling
- Holy Cross Lane drainage & new property
- City Collector Replacement

OLD BUSINESS

NEW BUSINESS:

1. Library – Termites

FINANCE COMMITTEE MEETING * JULY 15, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Steve Hellige, Tim Schleper, Gary Usselman. Absent: Carl Ratermann.

City Officials: Public Works Mgr. Don Voss, Business Admin. Trevor Schubert, Police Sgt. Kurt Detmer, Street Supt. Tom Tebbe, Electric Operations Mgr. Jason Deering, Golf Supt. Paul Smith, Clubhouse Mgr. Doug Schulte, City Treasurer Robert Venhaus, City Attorney Joanne Stevenson, Officer Ryan Isaak, Zoning Admin. John Becker.

Visitors: Allen Huelsmann, James Pruitt

PUBLIC COMMENT:

James Pruitt explained that he believes the city needs a local program to assist with paying utility bills for people who are on disability or social security. He stated that BCMW and disability just isn't enough for people to get by on. Pruitt said he would be happy to assist in any way he can. Mayor Timmermann said the council will investigate it and invited Pruitt to come to the next finance meeting in August.

Allen Huelsmann had questions about the new dog park. Alderman Schleper told him there is a group of citizens who would like to see a dog park in town. Huelsmann is concerned about using taxpayer money for a dog park and dogs running loose in the city. He was informed the group of citizens are having fundraisers and are seeking grants to fund the dog park. Also, if he has a problem with a dog running loose, he needs to contact the police.

COMMITTEE REPORTS

PUBLIC WORKS:

- Siding on the BAC building – Don Voss was instructed to get a price for Smartside and vinyl.
- MiPay – clocking in/out – council agreement to get rid of time punch and record employees daily time in the time entry portion of MiPay.

UTILITIES:

- Capital Improvements Projects – scheduled a committee meeting for 7/23/24 @ 7:00 PM to discuss.

- Stresscrete pole order of \$52,952.20 – these were ordered for Holy Cross Lane by Litteken Construction and for stock for future use.
- Clearwave pole attachment contract – agreement was modeled off the Charter contract and sets the requirements and fees for using the city’s utility poles to connect their utility lines.
- Rate study quote UFS LLC \$21,500 – this study will determine if we need to make changes to the structure of the way we bill for electric. Jason also checked with BHMG and this is also the company they use.

PUBLIC SAFETY:

- Peddlers license – Ordinance needed clarification. The council set the rate to \$200/day per person and \$500/year per person. Joanne to prepare ordinance accordingly.
- The council instructed police to get a quote for a new Durango from K&J.
- 2014 Explorer – Alderman Schleper stated he would like to see if any other department needs the vehicle before selling it to another town. The council agreed.

AMBULANCE:

- Motion by Schleper, second by Usselmann to approve the billable runs for June. Motion carried by unanimous voice vote.
- Garage Fans – received 2 quotes. Alderman Schleper was instructed to talk to CR Electric to get more options.

RECREATION:

- Swim Pool Raises – approved to \$1.00 raise this year, and next year they will only get the increase to \$15.00, which is what minimum wage will be.
- Park – New Playground – motion by Davinroy, second by Eversgerd to approve the quote of \$62,564.75 to purchase the new playground equipment for north park by the Main pavilion. Motion carried by unanimous voice vote. This price is without installation. Will ask for volunteers to install, same as we did at Miners Park.

BUSINESS ADMINISTRATOR:

- Business District Grants – application period to be from now until September 13th. Grants will be reimbursed up to 50% of eligible expenses, up to \$5000.00.
- Jansen Ford TIF Inducement Resolution – would like to get passed to get things moving so we are ready if and when the property is purchased. Will be on the August 6th agenda for approval.

CITY COLLECTOR:

- MiPay – paystubs will no longer be printed. Aldermen will need to sign in to view their paychecks. Also, that is where you can sign up to view your W-2. Sandy to send out a new welcome email so everyone can get signed up.
- April election – can start circulating petitions on 8/20/24 for the April 2025 election. Petitions will be available on the county website or at City Hall.

ZONING:

- Ground Mount Solar Panels – no action taken, further research to be done to include residential and commercial solar fields.

MAYOR’S REPORT:

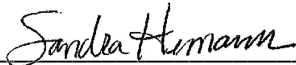
- Recycling – will keep recycling dumpster for now. City Clerk to send out a survey asking residents if they are willing to pay \$18.10 per month for curbside recycling. Waste Management will only pick up curbside recycling if every resident is included.
- Holy Cross Property – grass needs to be cut every other week. Don Voss to see how many hours will be required. Will need to do some maintenance to the property this fall.
- City Collector Replacement – council agreement to promote Jackie Hummert to City Collector, Monica Mensing to Utility Billing clerk, and hire a new employee for the front office.

OLD BUSINESS:

NEW BUSINESS:

- Library termites – termites were discovered by the front foyer. The council agreed to engage Terminix for treatment at a cost of \$2,400 for the initial treatment and \$334 yearly for maintenance.

The meeting adjourned at 9:10 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: AUGUST 19, 2024

PUBLIC COMMENT:

1. James Pruitt – Utility Bill

COMMITTEE REPORTS

PUBLIC WORKS:

- Rock & Oil Alleys & Driveways
- Main Street Status

UTILITIES:

-

PUBLIC SAFETY:

- Internet at parks
- Durango from K&J

AMBULANCE:

- Billable Runs
- Fans for Garage
- Golf Scramble Update

RECREATION:

- Swimming Pool-Closed for Year-Need to Assessment
- New Playground ordered @ \$58,958.00
- Round-about Christmas Decorations

BUSINESS ADMINISTRATOR:

- Jansen Ford TIF Inducement Resolution
- PGAV schedule for New TIF
- 3-Diamond Development
- Raeber/Fonke Subdivision
- Audit – Present at 9/16/24 Finance Meeting
- Business District Grants Status

CITY COLLECTOR:

- Website Drone Video
- New Employee Interviews – Aug 28th?
- Election Petitions available 8/20/24

ZONING:

-

MAYOR'S REPORT:

- Employees need to know Mayor & Aldermen

OLD BUSINESS:

- Recycle Survey

NEW BUSINESS:

FINANCE COMMITTEE MEETING * AUGUST 19, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselman. Absent: Bryan Eversgerd, Steve Hellige.

City Officials: Public Works Mgr. Don Voss, Business Admin. Trevor Schubert, Street Supt. Tom Tebbe, Electric Operations Mgr. Jason Deering, Police Chief Mark Berndsen, Police Sgt. Kurt Detmer, Police Officer Sam Lohman, EMS Operations Mgr. Allen Pollmann, City Treasurer Robert Venhaus.

Visitors: James Pruitt

PUBLIC COMMENT:

James Pruitt attended as a follow up from the last meeting where he requested a program to assist people with their utility bills. The mayor explained that BCMW is the only option at this time. He explained we would have to raise utility rates to subsidize this and that would hurt the same people we would be trying to help. Pruitt doesn't like the way BCMW only pays past due bills, and then days later he has another bill due and still doesn't have the funds to pay. Jackie Hummert explained that BCMW will only help with the electric bill, and that the customer is still responsible for the water and sewer portion. Pruitt would like the city to give more time to pay the bills. The timeline for shut off is defined by ordinance and we must follow those rules. Hummert explained we do offer a payment plan for making payments. Mayor Timmermann explained that he understands the predicament and that we are doing what we can to help.

COMMITTEE REPORTS

PUBLIC WORKS:

- Rock and oiling of driveways and parking lots is set for September 27th and the price will be \$.19 sq. ft., same as last year.
- Main Street – the first section between S. 3rd & 4th is complete. We are currently working on S. 3rd to about 50' North of S. 2nd. We are replacing some storm sewer and then will work on resurfacing. Project estimated to be complete the first part of October.
- Fall clean-up is scheduled for October 19th from 9:00 AM – 3:00 PM.

UTILITIES:

- Jason to get prices for a new cable puller for the electric department.
- Don spoke to the property owner of 10 Julia Drive to purchase right-of-way. The property is currently a private drive. Don stated we will probably incur some legal fees for this. Council agreed to proceed.

- The electric department was asked by Mater Dei to help place conduit from the gym to the football field. Don to contact the city attorney for a possible hold harmless agreement.

PUBLIC SAFETY:

- Chief Berndsen to check with Charter for service at the parks for the cameras. We currently have Whisper and the speed is too slow to be able to view the video.
- The price for a Durango from K&J is approximately \$44,000. The council agreed to purchase.

AMBULANCE:

- Garage Fans – looking at possible options to help cool the garage because of the medications in the ambulances. Going to investigate porta coolers or air conditioning. More research to be done.
- Ambulance Golf Scramble – preliminary numbers look like possible \$11-\$12,000 profit.
- Motion by Schleper, second by Fischer to approve the billable runs for July. Motion carried by unanimous voice vote.

RECREATION:

- Swim Pool is closed for the season due to glass being found in the pool.
- New playground equipment has been ordered with an 8–12-week delivery date. Project cost is \$58,958.00.
- Council approved a string light tree display for the round-about at an approximate cost of \$1,200.00.

BUSINESS ADMINISTRATOR:

- Jansen Ford TIF Inducement resolution to be approved at Tuesday's council meeting.
- PGAV timeline for new TIF and business district as follows: 9/17 adopt resolution establishing public hearing date & place, 10/8 Joint Review Board meeting, 11/5 public hearing, 11/19 pass ordinances adopting the Business District Plan and TIF Plan.
- 3-Diamond Development – looking to add units. Looked at 3 possible properties for development.
- Raeber/Fonke Subdivision – looking to develop a subdivision on 30 acres west of Cedarhurst. Commercial lots along Holy Cross Lane and residential in the back side of property.
- Audit – audit has been wrapped up and Trevor is waiting on the draft copy. Auditors to present at the 9/16/24 finance meeting.
- Business District Grant applications are a bit slow. Trevor encouraged business owners to apply as we have only received 1 application.

CITY COLLECTOR:

- Viewed a new drone video to be placed on the city website.
- New employee interviews – received 32 applications, would like to interview 4 people. The date was set for interviews on August 28th starting at 6:30 PM.
- Election packets are available to start circulating on 8/20/24.

ZONING:

- No report.

MAYOR’S REPORT:

- Mayor believes it is important for all employees to know who the mayor and aldermen are. This comes after an incident at the golf course.
- The mayor of Carlyle, Judy Smith, contacted Kevin to see if the City of Breese would be willing to help sponsor a professional bass tournament. Mayor and council to discuss with the chamber to see if they are willing to participate. Breese Chamber night is on 8/29 and the mayor encouraged all the council members to attend.

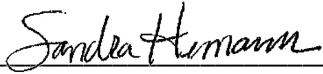
OLD BUSINESS:

- Recycle survey will be sent out to all residents asking if they are willing to pay \$18.10 per month for recycling. The only way Waste Management will resume curbside recycling is if every resident participates. Results from the survey will determine if we reinstate curbside recycling and it is important that every resident return the survey. The Council agreed that the dumpster at city hall should be removed after we get the results of the survey.

NEW BUSINESS:

- None.

The meeting adjourned at 8:20 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: SEPTEMBER 16, 2024

PUBLIC COMMENT:

1. FEW CPAs to present FY-2024 Audit Report

COMMITTEE REPORTS

PUBLIC WORKS:

- Ameren Utility Agreement

UTILITIES:

- Sewer Plant Solar
- Water Plant Expansion

PUBLIC SAFETY:

- Internet at Parks

AMBULANCE:

- Billable Runs
- HVAC in garage
- Dehumidifier replacement

RECREATION:

- Hannah's bathroom heating
- Old Playground Equipment

BUSINESS ADMINISTRATOR:

- Business District Grants
- Jansen Ford TIF & Business District Public Hearing Date
- Jansen Ford Zoning

CITY COLLECTOR:

- Ambulance SSA Contracts
- New Hire in City Hall – Oct. 14 Start Date
- Health Insurance Meeting

ZONING:

- Zoning Hearing 10/3/24 – Amendment for Paul Rinella on Apple Lane

MAYOR'S REPORT:

- Elect temporary chairman for the Council Meeting on 9/17/24
- Recycle survey results – Get rid of dumpster?

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * SEPTEMBER 16, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Bryan Eversgerd, Steve Hellige, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Jason Davinroy, Bill Fischer.

City Officials: Public Works Mgr. Don Voss, Business Admin. Trevor Schubert, Street Supt. Tom Tebbe, Electric Operations Mgr. Jason Deering, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, City Treasurer Robert Venhaus, Utility Billing Clerk Jackie Hummert, City Attorney Joanne Stevenson, Golf Supt. Paul Smith.

Visitors: Leslie Gregory.

PUBLIC COMMENT:

Leslie Gregory with F.E.W. CPAs attended to present the FY-2024 audit report. She went through the major points and reported no new management comments. Overall, the audit went well with an increase in net position.

Trevor Schubert stated the auditors would like to see better budgeting in the funds that have a deficit fund balance.

COMMITTEE REPORTS

UTILITIES:

- Ameren Utility Agreement – IMEA is reviewing this agreement and when they have finished it will go to Joanne for approval. Jason will follow up with this.

PUBLIC WORKS:

- Sewer Plant Solar – there is room at the new sewer plant to install ground solar panels. Don would like permission to pursue this and see what the cost and load would be. The council agreed to pursue.
- Water Plant Expansion – should have an agreement from HMG at the next finance meeting. It will take at least 2 years to develop a plan. This is something that will need to be done in the future, and we need to start planning now.
- Mater Dei building trades – DV Cabinetry has the contract for the cabinets. Don wants permission to work with the building trades kids on some Tuesday & Thursday mornings while doing the installation. The council approved it.

PUBLIC SAFETY:

- Internet at the parks – Council agreed to get internet at the parks for the police cameras. Chief Berndsen to check with Verizon, Charter & Clearwave. Alderman Eversgerd would rather see hard wire vs. wireless service for reliability.

AMBULANCE:

- Garage HVAC – Don spoke with Kohnen Heating & A/C about air conditioning in the ambulance garage. The cost will be approximately \$12,770.00. Don stated we will also need to add some insulation in the garage. The council agreed to go with air conditioning instead of fans, since the purpose is to keep the meds in the ambulances from overheating. Don was instructed to also get a bid from Kalmer.
- Motion by Eversgerd, second by Schleper to approve the billable runs for August. Motion carried by unanimous voice vote.
- Allen reported that Terminix discovered that the dehumidifier in the crawl space at the ambulance base has died. Replacement cost to be around \$2,000. The council agreed to replace it. The dehumidifier is needed for mold mitigation.

RECREATION:

- Hannah's Playground bathroom heating – cost to replace the current unit, which is insufficient, to be \$5,300.00. The council agreed to purchase the upgraded unit, so we can keep this restroom open year-round.
- Old playground equipment – Bruce had someone inquiring about it. It was determined that it will be unsalvageable when removed because it will have to be cut apart to get it down.
- Swimming Pool – Doug to get a list of what improvements need to be made before next year. Alderman Berndsen also stated it needs to be closed down for the year.

BUSINESS ADMINISTRATOR:

- Business District Grants – we received 27 in total: 14 for the Downtown Business District, and 13 for the Old Rt. 50 Business District. A committee meeting was set for September 25th @ 7:00 PM to review.
- Jansen Ford TIF & Business District Public Hearing – an ordinance and resolution setting the time and date of November 5, 2024, at 7:00 PM at Breese City Hall, are on the agenda for approval tomorrow night. Trevor also stated the required Joint Review Board meeting has been set for October 8, 2024, at 7:00 PM in City Hall.

CITY COLLECTOR:

- Ambulance SSA Contracts – the council agreed to the maximum 1.05 increase which will be as follows: Germantown Twp - \$43,537.00, Germantown Village \$63,185.00, Breese Twp. \$54,640.00, Breese City \$233,961.00. Total increase revenue for 2024/25 of \$18,820.00. It was

noted the rate will be less than the maximum allowable rate because the EAV went up substantially, but the council did not want to do a truth-in-taxation hearing.

- New hire at City Hall for the administrative assistant position will begin October 14th. Approval to hire will be on 10/1/24 agenda.
- Health Insurance Meeting – will get with broker to set a date. Also, need to start discussing the changes the council wants to make to next year's health insurance.

ZONING:

- There is a zoning hearing scheduled for 10/3/24 at 7:30 PM for an amendment for Paul Rinella at 1302 Apple Lane to change zoning from C-2 to R-2 to align with surrounding properties.

MAYOR'S REPORT:

- Mayor Timmermann stated St. Jacob Glass will be at the library tomorrow morning to look at the doors and windows.
- Due to Mayor Timmermann and Alderman Berndsen attending the TIF conference, the council needs to elect a committee chairman to preside at the next council meeting. Motion by Eversgerd, second by Berndsen to elect Gary Usselmann to act as temporary chairman for the September 17, 2024, council meeting. Motion carried by unanimous voice vote.
- Recycle survey – the results were 84% voting no, and 16% voting yes, so there will be no curbside pickup. The council agreed to remove the dumpster from city hall, with Wednesday 9/25/24 being the last pick-up. The dumpster will be removed because people are placing non-recyclable items in it, leaving their recycling on the outside of the dumpster, non-residents using it, and the cost is very prohibitive.

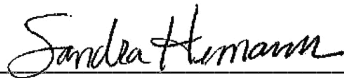
OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting adjourned at 8:10 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: OCTOBER 14, 2024

PUBLIC COMMENT:

1. Landon Beck – Textmygov.com

COMMITTEE REPORTS

PUBLIC WORKS:

-

UTILITIES:

- Carlyle SW water contract
- HMG Project Plan and Evaluation for Water Treatment Plant
- Sent Jordan VonderHaar down to Florida

PUBLIC SAFETY:

-

AMBULANCE:

- Billable Runs
- HVAC in garage
- New Stretcher

RECREATION:

- Rough Mower
- Landscaping along Road to Golf Course

BUSINESS ADMINISTRATOR:

- Jansen Ford TIF
- Swimming Pool

CITY COLLECTOR:

- Health Insurance Meeting 10/21 @ 7 :00 PM
- New Job Advertising Regulations 1/1/25
- SSA Contracts

ZONING:

-

MAYOR'S REPORT:

-

OLD BUSINESS:

- BAC Building Siding

NEW BUSINESS:

-

FINANCE COMMITTEE MEETING * OCTOBER 14, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Carl Ratermann, Tim Schleper. Absent: Steve Hellige, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Business Administrator Trevor Schubert, Electric Operations Mgr. Jason Deering, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, Golf Course Mgr. Paul Smith, Clubhouse Mgr. Doug Schulte, City Treasurer Robert Venhaus, Utility Billing Clerk Jackie Hummert, City Attorney Joanne Stevenson.

Visitors: Walker Mondt, Abbie Brauer.

PUBLIC COMMENT:

Walker Mondt updated the council on the status of the dog park. He has a quote for the fencing for the dog park of \$15,000.00 installed or \$11,000 and we install. He stated they have raised \$10,000.00 and asked the council if they would pay the additional \$5,000.00 needed. He stated that the committee can continue fund raising but it will probably lead to an additional 6 months. A local fence company will install the fence at cost and if we wait the cost could increase. Alderman Schleper said, the city would like to see concrete around the perimeter to make grounds maintenance easier. The council agreed to have the contractor do installation and the city will pay the additional \$5,000.00. The city will do the concrete work and get utilities to the site when needed.

COMMITTEE REPORTS

UTILITIES:

- The Carlyle Southwest Water Contract expired in 2022. Don asked if anyone had any concerns or changes. Everyone was good with the 2022 contract, so Don will move forward on contract renewal.
- HMG submitted a proposal for preliminary engineering on the water treatment plan improvements for \$92,000.00. The current EPA loan for the water plant upgrade from 2007 will be paid off 11/1/26. The council agreed to wait until next year to begin the engineering for the upgrade.
- Lineman Jordan VonderHaar headed down to Florida last week to assist in recovery from hurricane Milton. IMEA was contacted for mutual aid and the city joined forces with Carlyle and Highland to help with cleanup. Safe travels to the lineman.
- Mayor Timmermann asked permission from the council to waive late penalties for St. Joseph's Hospital utility bills. The council agreed to waive the penalties this time only, since we have waived penalties multiple times in the past.

PUBLIC WORKS:

- No report.

PUBLIC SAFETY:

- No report.

AMBULANCE:

- Garage HVAC – we received 2 bids; Kalmer was \$10,900 and Kohnen was \$12,700. The council agreed to hire Kalmer and to install it yet this year.
- Billable Runs – motion by Schleper, second by Berndsen to approve. Motion carried by unanimous voice vote.
- New Stretcher – Allen Pollmann stated one of our stretchers has failed. The cost to repair it would be \$8,600.00 and the cost for a new one is \$29,166.00 with a 10-year service contract. The current stretcher is 18 years old. The council agreed to purchase a new one.

RECREATION:

- Rough Mower at Golf Course – Paul received 2 bids for a new rough mower: Toro from MTI Distributing at \$43,310.26 and John Deere from Erb Turf Equipment at \$59,689.46. The Toro mower has 24.9 horsepower with no turbo (which the current one has) and the John Deere mower has 37 horsepower. John Deere was the favored mower. Paul stated the current equipment loan has an outstanding balance of \$54,384.15 with a 3.85% interest rate and will be paid off in February 2027. Paul also brought up purchasing new golf carts. Mayor Timmermann stated to set up a committee meeting to prepare a plan of action. Paul also stated this would all be on next year's budget.
- The landscaping on South Broadway past the park to the golf course really looks bad with dead trees and bushes. The council agreed to allow Paul to remove it.
- Swimming Pool – Doug sent out a list of improvements that need to be made. We need to hear from RP Coatings to see their estimate of how much it will cost to repair and paint the pool. Once we receive that estimate, we will know what other maintenance can be afforded.
- Hannah's playground bathroom – waiting on heating to be installed so it will remain open year-round.

BUSINESS ADMINISTRATOR:

- Jansen Ford TIF – Trevor overviewed the minutes of the joint review board meeting and the review board voiced their support for the redevelopment plan and TIF district. He stated the public hearing is scheduled for November 5th at 7:00 PM in City Hall. Trevor asked the council to start planning what they want to include in the redevelopment agreement.
- Swimming Pool – the pool saw \$16,742.70 profit this season. Trevor stated the changes we made are a step in the right direction to stop the large losses we have seen in the past.

CITY COLLECTOR:

- Ambulance SSA Contracts – on agenda for approval tomorrow night.
- Health insurance meeting 10/21/24 @ 7:00 PM in City Hall. Now is the time the council needs to decide if they want to make changes to the city health insurance. Mayor Timmermann encouraged all aldermen to attend this meeting to start planning for renewal in February. Broker Bill Schmaltz will attend the meeting.
- New regulations have been passed stating all job advertisements must include benefits and a salary range. Starting 1/1/25 all listings must include this information.

ZONING:

- The ordinance for the zoning amendment for Paul Rinella is on the agenda for approval tomorrow night.

MAYOR'S REPORT:

- Mayor Timmermann sent out information from Carlyle about advertising with the Clinton County Tourism for 3 fishing tournaments to be held at Carlyle Lake. The council agreed to not participate.

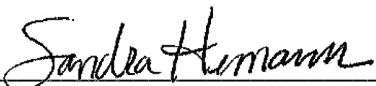
OLD BUSINESS:

- BAC siding – Don Voss to research options for materials other than vinyl.

NEW BUSINESS:

None.

The meeting adjourned at 8:09 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: NOVEMBER 18, 2024

PUBLIC COMMENT:

1. Todd Hinderliter – Waste Management

COMMITTEE REPORTS

PUBLIC WORKS:

- Vacation Pay
- \$100,000 infrastructure grant from Charlie Meier
- MFT State of IL allocation - \$400,000,000
- N. Walnut & Broadway Ditch
- S. Main Street Status

UTILITIES:

- Efficiency program Lighting Project
- WCA with Ameren/IMEA Carlyle SW Water Contract
- Substation Transformer Status
- Settling Basins at Water Plant
- Carlyle SW Water Contract
- Raeber/Fonke Subdivision

PUBLIC SAFETY:

-

AMBULANCE:

- Billable Runs
- Ambulance Credit Card Fees

RECREATION:

- Truck for Park
- Mower for Golf Course
- Ryan Sherman full-time ?

BUSINESS ADMINISTRATOR:

- Budget Status
- Jansen Ford Ordinances
- Jansen Ford Zoning
- Business District Grant Applicatons

CITY COLLECTOR:

- Tax Levy

ZONING:

- Solar Fields & Wind Turbines
- Free Standing Solar Panels

MAYOR'S REPORT

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * NOVEMBER 18, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Steve Hellige, Carl Ratermann, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Business Administrator Trevor Schubert, Electric Operations Mgr. Jason Deering, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, Golf Course Mgr. Paul Smith, City Treasurer Robert Venhaus, Utility Billing Clerk Jackie Hummert, City Attorney Joanne Stevenson.

Visitors: None.

PUBLIC COMMENT:

None.

COMMITTEE REPORTS

PUBLIC WORKS:

- Vacation Pay – over 7 employees had vacation hours they lost at the end of the year. Don asked that employees be able to roll over 160 hours instead of the current 120, so they don't lose their vacation days. He stated he believes we have dedicated employees who don't take vacation days because of the workload. The council agreed and the city attorney to prepare an addendum stating the change.
- \$100,000 infrastructure grant – Don would like to use these funds for either the engineering for the water plant upgrade or the sewer by-pass by Rt. 50. Trevor stated we may be able to use ARPA funds for the engineering project and he will check into this. He will meet with Don to discuss.
- MFT State of IL possibly allocating \$400,000,000 – If we receive any of these funds, council agreed to allocate it to pavement for Mine St.
- N. Walnut & Broadway ditch – we receive approval from CSX railroad to fix this issue. We will be installing a new box culver and widening the roadway. Work has already begun.
- S. Main Street – waiting on Rooters to do the crack seal and then stripping can be done. That will close out the job.

UTILITIES:

- Settling Basins at Water Plant – Cost to be \$50-\$60,000 for cleanout. Don would like to waive competitive bidding and hire Kampwerth Dependable Pumping to do the work at 2.5 cents per gallon, which is cheaper than previous quotes. The council agreed and will be on the agenda to waive competitive bidding on 12/3/24

- Carlyle SW Water Contract – Don heard back from Jeff Schulte with Carlyle SW and they are good to keep everything the same for another 20-year contract. Will be ready for approval 12/3/24.
- Raeber-Fonke Subdivision – we have preliminary drawings from HMG to review.
- Mutual Aid Agreement – Don sent out the public works mutual aid agreement with Carlyle SW and several surrounding water districts. This is a new agreement that was formerly just Carlyle SW. Joanne has reviewed and no changes were needed.
- Efficiency Program Lighting Project – we have funds left in this program that need to be used this year. Jason would like to upgrade the softball diamond lights at North Park and the lights on the basketball court at a price of \$37,396. The lighting program would pay \$28,047 and the remaining \$9,349.00 would come out of the park cap out. The council approved.
- Wholesale Connection Agreement with Ameren/IMEA – Council received the ordinance Joanne prepared and is ready for approval tomorrow night.
- Substation Transformer – one of the substation transformers failed last Saturday morning causing a power outage. Jason has a company working on it, but it keeps running hot. This is a large transformer, and it is around 25 years old. We do not have a replacement and when the load increases in the summer, we may have to generate it if we cannot get it up and running properly. The council agreed we need to get a new one ordered because the lead time is 90 weeks. Jason was instructed to move forward with ordering.

PUBLIC SAFETY:

- Chief Berndsen reported a theft in Centralia last night and stated our camera's picked up on the vehicle, but the thieves were not caught yet.

AMBULANCE:

- The new cot is on backorder, but we should be getting a demo to use in the meantime.
- Billable Runs – motion by Eversgerd, second by Berndsen to approve billable runs for October. Motion carried by unanimous voice vote.
- Credit Card Fees – ambulance is losing approximately \$4,000 a year in credit card fees. The council agreed to have Lea check with Mediclaims to see about charging a fee to entities using credit cards for payment.

RECREATION:

- Truck for park custodian – council referred to recreation committee to set a meeting to discuss
- Rough Mower at Golf Course – recreation committee agreed to have Paul move forward with purchasing the mower.
- Ryan Sherman full-time – council agreed to hire Ryan full-time. Paul to get specifics on pay and benefits.

BUSINESS ADMINISTRATOR:

- Jansen Ford TIF – PGAV recommended holding off on passing the ordinances until the property is rezoned to C-2. Trevor to contact zoning administrator to get hearing set up.

- Budget status – Trevor compared to last year’s budget and most departments are outperforming last year’s budget with the exception of a few departments that have had capital expenses.
- Business District Grants – Trevor has received more information from Breese Lawn & Garden and an application from V & H Recreation. The council approved to pay out the grants upon completion of the projects.

CITY COLLECTOR:

- Tax Levy – the Collector proposed a levy of \$1,174,028.71 to be levied for 2024 taxes, payable 2025. This amount stays under the 105% increase from last year’s levy to avoid a truth in taxation hearing and should have a rate of about .88 cents. This would see an increase in revenue of about \$55,660.71 for FY-2025. The council would like to meet with the library about their levy to see what their budget looks like before we decide on their levy amount. Alderman Usselmann to set up a meeting with the library board. The council in agreement on the levy amount for the city.

ZONING:

- Solar Fields & Wind Turbines and Free-Standing Solar Panels – need to speak with zoning administrator to check on progress with these.

MAYOR’S REPORT:

- Mayor Timmermann presented the preliminary layout of the Fonke-Raeber subdivision on Holy Cross Lane for the council’s review.

OLD BUSINESS:

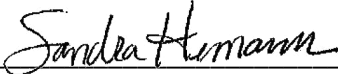
None.

NEW BUSINESS:

None.

Motion by Eversgerd, second by Ratermann to go into executive session to discuss wage increases for specific personnel. Motion carried by voice vote.

The meeting adjourned at 8:22 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk

FINANCE AGENDA

DATE: DECEMBER 16, 2024

PUBLIC COMMENT

1. Todd Hinderliter – Waste Management

COMMITTEE REPORTS

PUBLIC WORKS:

- Materials Bid Opening 12/16/24 @ 1:00 PM

UTILITIES:

- Update on Transformer Purchase
- 69 KV Switch Update
- Land Purchase for Substation
- Engineering Contract for Water Plant Expansion
- Purchase Police SUV – 5,000 electric/5,000 water

PUBLIC SAFETY:

- FOP Contract Discrepancy
- Cameras Purchase

AMBULANCE:

- Billable Runs
- Stars Agreement
- Cot was delivered

RECREATION:

- Ryan Sherman Hire
- Playground Delivered

BUSINESS ADMINISTRATOR:

- Charlie Meier Grant
- Jansen TIF
- Joe's Pizza
- Business District Grants Update

CITY COLLECTOR:

- Tax Levy Ordinance
- Purchase CD for Retirement Health
- Budget & Appropriation Amendments for Substation Transformers
- Health Insurance Renewal Update

ZONING:

- Jansen Ford Zoning Hearing 12/19/24 @ 7:30 PM

MAYOR'S REPORT:

- Approve John Becker & Bruce Kruep Contracts
- Planning Commission Appointments

OLD BUSINESS

NEW BUSINESS

FINANCE COMMITTEE MEETING * DECEMBER 16, 2024

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Jason Davinroy, Bryan Eversgerd, Bill Fischer, Steve Hellige, Carl Ratermann, Gary Usselmann. Absent: Robert Berndsen, Tim Schleper.

City Officials: Public Works Mgr. Don Voss, Business Administrator Trevor Schubert, Electric Operations Mgr. Jason Deering, Street Supt. Tom Tebbe, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, Golf Course Mgr. Paul Smith, Golf Clubhouse Mgr. Doug Schulte, City Treasurer Robert Venhaus, Utility Billing Clerk Jackie Hummert, City Attorney Joanne Stevenson.

Visitors: Dan Robben, Lucas Essenpreis.

Press: Robbie Dorman/Union Banner

PUBLIC COMMENT:

None.

COMMITTEE REPORTS

PUBLIC WORKS:

- The following are the bid results from the material bid opening held today:
 - CA-6 – Beelman Logistic LLC @ \$12.47/ton
 - CA-7 – Zachry Farms @ \$18.74/ton
 - Concrete – Beelman Ready Mix
- Railroad Ditch on Walnut & Broadway is finished. We gained about 4 ½' of roadway.
- Basketball poles and rims at Northside Park have been installed.
- Working with HMG on the layout of the new playground.

UTILITIES:

- Transformer purchase – received the following 3 quotes: T&R \$572,356, Sunbelt \$683,506, Midwest \$854,390. Jason to get more information to the aldermen on cost and will vote on at the 1/7/25 meeting.
- 69 KV Switch – will be installed first week in January.
- Land Purchase for Substation – continuing search for a location.
- The council approved for electric and water to purchase the police SUV at a price of \$5,000 from Electric and \$5,000 from water.
- Engineering contract for water plant expansion – HMG preliminary engineering contract on agenda for approval tomorrow night. Outlines the scope of the project and engineering costs.

- Electronic Work Orders – cost is \$7,000 for the module in Casselle. Don to send out an instructional video to the council to view and will discuss at next finance meeting.
- AMI – new meter reading system. Don would like to possibly upgrade to the system which allows meter reading, shutoffs etc. from City Hall. He stated this will cut down on manpower and mistakes with reading meters and work orders. Cost to be \$350-\$400,000 for the system. Don to do more research and get back with council.

PUBLIC SAFETY:

- Fop Contract discrepancy- will be discussed in executive session.
- The Police Chief is looking to purchase 14 more cameras to have coverage on all the schools. Some will be purchased out of the police budget, and some from the business districts. Council approved purchase.

AMBULANCE:

- The new cot was delivered and is in service.
- Stars Agreement with Cardinal Glennon. This contract has been in place for many years and needs to be renewed. It is on the agenda for approval Tuesday.
- Motion by Eversgerd, second by Davinroy to approve billable runs for November. Motion carried by unanimous vote.

RECREATION:

- Ryan Sherman hire at golf course – will discuss in executive session.
- Playground delivered – Tom working with HMG in specs. Will work on tearing down the old playground. Optimist to help with installation of new playground.

BUSINESS ADMINISTRATOR:

- Charlie Meier grant - \$100,000 grant. Need a project to use these funds. Trevor to work with Don on this.
- Jansen TIF – rezoning the parcel to C-2. The Planning Commission meeting will be coming up, and then we can pass the TIF redevelopment ordinances.
- Joe’s pizza is open. Trevor is getting invoices for total project cost from Joe’s for the TIF agreement. When all is received, the council approve and pass the final agreement.
- Business District Agreements – we are starting to get requests for payment as businesses are completing projects.

CITY COLLECTOR:

- Tax Levy – Collector sent out the ordinance and it will be passed at tomorrow’s council meeting.
- The council approved the purchase of a CD in the retirement health fund in the amount of \$60,000.
- Will have to do a supplemental appropriation ordinance to include funds for the maintenance and purchase of transformers in the substation. This was an unexpected/emergency expense that was not in the current appropriation ordinance. A public hearing will be held on January

20th. City Attorney to prepare the new ordinance and will be up for approval at the January 21, 2025, meeting.

- Health insurance renewal numbers were received from our broker. Will set a date for a committee meeting to discuss.

ZONING:

- Jansen Ford zoning amendment hearing is scheduled for 12/19/24 @ 7:30 PM in City Hall. It is to change zoning from Industrial to Highway Commercial.

MAYORS REPORT

- Employee contracts will be discussed in the executive session.
- The mayor will make the following planning commission appointments tomorrow night: Chad Sellers, Dale Deiters, Brad Hummert, Nick Lampen, Michelle Maue, Trevor Schubert, Jackie Hummert.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

Motion by Davinroy, second by Eversgerd to go into executive session to discuss 2 employee contracts, the police FOP discrepancy and the hiring of Ryan Sherman. Motion carried by voice vote.

Motion to by Eversgerd, second by Usselmann to return to finance meeting regular session. Motion carried by unanimous vote.

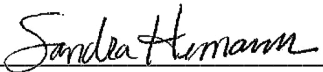
Motion by Fischer, second by Eversgerd to hire Ryan Sherman at the golf course, with a starting date of 1/1/25. Motion carried by unanimous voice vote.

Motion by Usselmann, second by Eversgerd to approve the changes to the FOP contract beginning 11/1/25. Motion carried by unanimous voice vote.

Motion by Fischer, second by Davinroy to approve the employee contracts for John Becker and Bruce Kruep. Motion carried by unanimous voice vote.

Motion by Fischer, second by Hellige to adjourn the meeting. Motion carried by unanimous voice vote.

Meeting adjourned at 8:13 PM.

Non-verbatim minutes taken by: 
Sandy Hemann, City Clerk