

## **FINANCE COMMITTEE MEETING \* MARCH 17, 2025**

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 PM.

Aldermen in attendance: Robert Berndsen, Jason Davinroy, Bryan Eversgerd, Bill Fischer, Carl Ratermann, Tim Schleper, Gary Usselmann. Absent: Steve Hellige.

City Officials: Public Works Mgr. Don Voss; Business Administrator Trevor Schubert; Electric Operations Mgr. Jason Deering; Police Chief Mark Berndsen; Police Sgt. Kurt Detmer; EMS Operations Mgr. Allen Pollmann; Park Custodian Bruce Kruep; Deputy City Clerk Jackie Hummert; Golf Supt. Paul Smith; Clubhouse Mgr. Doug Schulte; Street Supt. Tom Tebbe; City Attorney Joanne Stevenson; Treasurer Robert Venhaus.

Visitors: Jeff Jung, Dan Robben, Walker Mondt, Abby Brauer, Grant Boehne.

### **PUBLIC COMMENT:**

Nick Hegger requested permission to plant trees on the city easement behind his house at 1149 Randy Street. He has previously talked to Don Voss about the placement. Mayor Timmermann explained that the city has the right to cut down any of those trees if there is ever a need. Hegger stated he understood. Motion by Bill Fischer, second by Gary Usselmann to approve planting. Motion carried by unanimous voice vote.

Walker Mondt asked the status of the dog park. Alderman Schleper explained HMG Engineers is working on the layout, and he has a meeting with them on March 28<sup>th</sup>. Mondt explained the quote from the fence company will expire by then, and the price may go up. The dog park committee has additional funds they will turn over to the city, and all invoices for the dog park will be paid through the city.

### **COMMITTEE REPORTS**

#### **PUBLIC WORKS:**

- Building Code ordinance amendment – need to adopt most current version. Will have ordinance drafted for approval in April.
- Mine Street – will have funds for storm sewer and curbing only, no pavement. Surface will be rock & oil. Funds will come from MFT and Business District.
- Farrell right-of-way – offered Farrell and Meier \$2.00/sq ft. Meier accepted, Farrell refused. Next offer to Farrell will be \$4.50 sq. ft.
- Would like to replace the maintenance shed and storage building at the street department with one larger shed. HMG is working on the details. Motion by Ratermann, second by Davinroy to proceed with plans for a new shed. Motion carried by unanimous voice vote.
- Work Order Software – Don is still researching.

## **UTILITIES:**

- Motion by Schleper, second by Usselmann to purchase a Polaris Ranger XP1000 for public works. Motion carried by unanimous voice vote.
- PLC Upgrades to water treatment plant – 1<sup>st</sup> phase is finished and came in under budget. The 2nd phase was projected at \$200,000. Don to contact VIPower Services to meet with the council to discuss the project.
- AMI software – OATI is the company Don would like to go with. It is very compatible with our present system. Don was instructed to get the contract to Joanne for review and start the process to purchase.
- Generator quotes – the Worthington needs work as it is leaking very badly, and the Fairbanks needs a timing chain. MSHS Company has given a quote of \$29,495.00 to do the work. Motion by Davinroy, second by Berndsen to approve the repair work. Motion carried by unanimous voice vote.
- Electric tower rent – Tower Cove has taken over the lease and would like to make a one-time payment of \$226,000 instead of making monthly payments. Don liked the idea of the one-time payment to set aside and collect interest on that money. No decision was made.

## **PUBLIC SAFETY:**

- Drone purchase – cost of \$8,913.51 to be taken out of this year's budget. Motion by Schleper, second by Fischer to purchase drone. Motion carried by unanimous voice vote.
- D12 cameras were installed on Memorial Drive and 7<sup>th</sup> Street
- Ordinance to place a yield sign on N. Cherry & 12<sup>th</sup> street is on the agenda for approval Tuesday night.

## **AMBULANCE:**

- Motion by Eversgerd, second by Davinroy to approve billable runs for February. Motion carried by unanimous voice vote.
- Allen would like to change the charting system to ESO Charting Systems. We currently have Mediclaims/Code Red, but ESO offers better functionality. Motion by Schleper, second by Eversgerd to approve changing to ESO Charting Systems. Motion carried by unanimous voice vote.
- New ambulance bids – Received 2 bids: 1) Sentinel Emergency Solutions bid \$293,817.00 for a complete ambulance and 2) Sentinel bid \$222,344 to build the ambulance if we provide a chassis. Jansen Ford bid \$62,000 for the chassis only. Both bids have a 30-month lead time. Foster Coach submitted a verbal bid only of \$350-\$400,000. Motion by Schleper, second by Eversgerd to approve ordering the ambulance from Sentinel Emergency Solutions in the amount of \$293,817.00. Motion carried by unanimous voice vote.
- Monitor purchase – two current monitors are 9 years old. Allen would like to purchase a new one at a price of \$42,192.12 and put it on the BLS truck, that way we have a backup if either monitor fails. Motion by Schleper, second by Fischer to approve purchase. Motion carried by unanimous voice vote.

## **RECREATION:**

- Christmas lighting committee asked for an increased budget for fy-2026 to \$10,000 to include a few new displays. Motion by Davinroy, second by Usselmann to approve increase. Motion carried by unanimous voice vote.
- Golf Cart Batteries – Paul stated new batteries for the golf carts are \$175.00 each. He stated most of the batteries need replaced. Motion by Schleper, second by Eversgerd to approve purchasing all new batteries. Motion carried by unanimous voice vote.
- Doug explained he would like to switch the cart kids' payroll from Maintenance to Clubhouse to make the budget more evened out. Council approved.
- Teesnap, the POS system for the clubhouse, is having a major price increase. Doug checked into a new system from NBC Sports. This program can also be used at the swimming pool. Motion by Schleper, second by Davinroy to approve moving POS system to NBC sports. Motion carried by unanimous voice vote.
- Baseball and soccer league managers are quitting this year. This has previously been a volunteer job, but the city is going to have to start paying this person. Bruce believes he has found someone who is interested in doing both. A recreation committee meeting will need to be set up to discuss.

## **BUSINESS ADMINISTRATOR:**

- Jansen TIF & Business District agreements are ready for review. Total project cost is \$7,188,000, with a \$1,797,000 eligible expense. The agreement would be 95% reimbursement. The project completion date is estimated to be October 2026.
- Business District Grants – Trevor is still needing paperwork from 11 more businesses. The deadline is April 4, 2025, so any business needing an extension, needs to contact Trevor.
- Central Laborers & Finishers Union will be doing a routine audit for the years 2019-2024. They will be on site March 27<sup>th</sup>.

## **CITY COLLECTOR:**

- Budgets have been turned in and a finance committee budget meeting is set for March 26<sup>th</sup> @ 6:30 PM at the utility office.
- The council has agreed to purchase new chairs for the council chambers and will be added to fy-2026 budget. Jackie to get samples and prices.

## **ZONING:**

- There is a zoning hearing for an amendment and solar ordinance on March 20<sup>th</sup> at 7:30 PM in City Hall.

## **MAYORS REPORT**

- Mayor Timmermann reminded the committee chairmen it is their responsibility to take minutes at committee meetings and to turn them in to the city clerk to be placed on record.

**OLD BUSINESS:**

- BAC siding – Litteken Construction turned in a quote for metal siding in the amount of \$63,910.00, and James Hardy siding in the amount of \$78,760.00. The council agreed to purchase metal siding.

**NEW BUSINESS:**

None.

Meeting adjourned at 8:26 PM.

Non-verbatim minutes taken by:   
Sandy Hemann, City Clerk