

FINANCE COMMITTEE MEETING * APRIL 20, 2026

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Jason Davinroy, Steve Hellige, Luke Essenpreis, Jeff Jung, Carl Ratermann, Dan Robben, Tim Schleper, Gary Usselman.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Street Supt. Tom Tebbe, HR & Clubhouse Mgr. Doug Schulte, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, Business Admin. Trevor Schubert, Park Custodian Bruce Kruep, City Attorney Joanne Stevenson.

PROJECTS:

- South Water Tower—Council agreed on a blue and white color scheme.
- Sewer Plant Upgrade—Plans are close to completion. Council agreed to go for bids right away rather than waiting to see if fuel prices come down.
- Mine Street Improvements—City offered Farrell Trust \$4.25/sq. ft. for the right of way. Kevin will call Angie Gibson regarding the purchase.
- HCL East/HCL West—No report.
- Bandstand—Recreation committee needs to meet with Clinton County Showcase to discuss future needs/preferences.

PUBLIC WORKS:

- Council agreed to waive competitive bidding for replacing the Utilities office roof. Will make motions and approve Tuesday evening.
- Council will approve a contract with Litteken Construction to replace the Utilities office roof for \$55,100 Tuesday evening.
- Street interviews are scheduled for Monday, April 27th starting at 6:30 p.m.

UTILITIES:

- Generator bid—Jason asked for permission to submit a bid to City of Marshall for their EMD. Motion by Davinroy, seconded by Essenpreis to approve submitting a bid to City of Marshall. Motion carried by unanimous voice vote.
- IMEA Battery Storage RFQ—IMEA is looking for a municipality to test using a utility grade battery storage. The battery would potentially decrease the city's load by a megawatt. The closer our demand is to our usage, the lower the energy cost. Council agreed to submit a request form to be considered.
- Council will approve hiring Zane Schrage full-time effective 5/1/2026 Tuesday evening.

PUBLIC SAFETY:

- Mark asked the council to consider expanding the residency requirement for police officers to 20 miles from city limits. Kevin tabled the discussion until the May finance meeting.
- Code Red—The monthly test alert worked this month. Steve suggested an additional option through the Sheriff's Dept for residents.
- The bills include an invoice from Jansen Ford of Breese for a new F-150 in the amount of \$45,666. The purchase was previously approved at the 10/20/2025 finance meeting and included in the FY2026 budget.

AMBULANCE:

- Motion by Schleper, seconded by Davinroy to approve the Billable Runs for March 2026. Motion carried by unanimous voice vote.
- Collections—Council tabled the discussion until next finance meeting to further research agreement terms.
- New Baden mutual aid agreement—signed and sent.

RECREATION:

- Pool—Doug plans to open on May 30th. Don suggested we consider patching and painting the pool before opening.
- Cart shed repair—Wind damage occurred 3/15/26. Insurance reimbursed \$7,440.45. Paul received a \$4,769.62 quote from Kirchner for materials to replace the roof. Tom said the street crew could do the installation.
- Youth League liability insurance—Council agreed to go with the full coverage and require background checks for any individuals involved.

BUSINESS ADMINISTRATOR:

- Trevor discussed the end of year process. He asked all supervisors to send him their inventories.

CITY COLLECTOR:

- FY2027 Budget—Council agreed to utilize \$90,000 from the Capital Expense to help with a few necessary large purchases. The new budget has \$200,000 allocated to reimburse the Capital Expense account from the General Fund at the end of FY2027. Council will approve the budget Tuesday evening.
- City Hall landscape project—Council agreed to complete the entire project at one time.
- Code of Ordinances—CivicPlus completed the republication and the link is available on the city's website.
- InvoiceCloud online payments—Jackie is working with InvoiceCloud to set up a new cloud store to be able to accept credit/debit card payments at City Hall for all services. The city currently

only has a credit/debit card payment option for Utility Billing. Council agreed to offer an additional payment option.

HUMAN RESOURCES:

- Doug will schedule sexual harassment training soon. Cyber security training is scheduled for 2 p.m. on May 1st at the Breese Activity Center with Jason Stockmann.

ZONING:

No report.

MAYOR'S REPORT

- Sewer Bonds—The city needs to start spending the current bond proceeds before we issue the next \$5 million. Kevin asked Trevor to invite Kevin Wills to the May finance meeting.
- Kevin asked Trevor to start tracking all purchases over \$10,000. The folders should be available and include minutes/votes from when the purchase was approved, minutes/votes if competitive bidding was waived, invoices, and invoice approval reports.
- Kevin gave an update on the new Jansen Ford project. The bid packet did not include enough information for proper bids.

OLD BUSINESS:

None.

NEW BUSINESS:

- Kevin asked all departments to submit their 5-year capital expense forecast to their committee chairman by the July finance meeting.
- Council asked Trevor to draft a set of rules for Business District grant applications for the May finance meeting.

Motion by Robben, seconded by Davinroy to adjourn after no further business was brought before the Council. Motion carried by unanimous voice vote.

Meeting adjourned at 8:13 p.m.

Non-verbatim minutes taken by: _____
Jackie Hummert, City Clerk