

FINANCE COMMITTEE MEETING *AUGUST 17, 2026

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Jason Davinroy, Steve Hellige, Luke Essenpreis, Jeff Jung, Carl Ratermann, Dan Robben, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Street Supt. Tom Tebbe, HR Director & Clubhouse Mgr. Doug Schulte, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Police Chief Mark Berndsen, EMS Operations Mgr. Allen Pollmann, Business Admin. Trevor Schubert, Park Custodian Bruce Kruep, City Attorney Joanne Stevenson.

Visitor: Kerry Porter, Spencer Broeckling.

Kerry Porter from the Bresse Chamber of Commerce presented bids she received to upgrade the city digital sign. Kevin recommended she contact Nevco for a quote. Trevor will provide a feasible amount that the city can contribute from Business District 3.

PROJECTS:

- South Water Tower—No update.
- Sewer Plant Upgrade—Submittals are coming in; no start date yet.
- North Substation—No update.
- Mine Street Improvements—Currently in process of changing the right of way acquisitions from the city to IDOT.
- HCL East/HCL West—No update.
- Breese Nature Amphitheatre—Town Hall meeting August 25th at 7 p.m.

PUBLIC WORKS:

- City-wide Cleanup Day—Dumpsters will be available at the Street Department Saturday, October 10th 9 a.m. – 3 p.m. Tires, paint, TVs, electronics, batteries, construction materials are not allowed.
- Rock and oiling driveway/alleys—Council agreed to suspend the service indefinitely and provide recommendations for local contractors.

UTILITIES:

- OATI Agreement—Don met with OATI regarding their promise to provide meter reading capabilities for water meters. Don is waiting for OATI to respond with a solution.

PUBLIC SAFETY:

No report.

AMBULANCE:

- Motion by Schleper, seconded by Davinroy to approve the Billable Runs for July 2026. Motion carried by unanimous voice vote.

RECREATION:

- Resolution for Volunteer Golf Course Marshall Policy—Council will approve Tuesday night.
- Motion by Davinroy, seconded by Schleper to approve purchasing plastic flashing to install underneath the entire length of the Dog Park fence in the amount of \$3377.00.

BUSINESS ADMINISTRATOR:

- Trevor updated the council on July financial reports. Leslie from F.E.W. CPA's will be at the September finance meeting.
- Tools & Equipment/Asset Disposal Policy—Auditors recommended tracking anything \$500 or more. Departments should do their best to inventory what they currently have and start actively tracking January 1, 2027. Council action is needed for equipment disposal.
- Comprehensive Plan—
 - Plan Commission meeting—September 9th at 7 p.m.
 - Public Hearing—September 14th at 7 p.m.
 - Council Approval—September 15th council meeting
- Business District Grants—Trevor will provide the council with a list of applications received.

CITY COLLECTOR:

- Consolidated Election—April 6, 2027 – Candidates may start circulating petitions August 25th. Filing period is November 16th – 23rd.
- OMA Training—All council members are required to complete annual training. Council is expected to turn in certificates of completion by January 1, 2027, and every January 1st that follows.

HUMAN RESOURCES:

No report.

ZONING:

- Airbnb inquiry—Don was contacted by a realtor regarding zoning requirements for Airbnb's. The tax code was updated in 2020 to include them in the definition for Hotel Operators' Occupation Tax. The city currently has 2 located within the city that are not submitting tax payments. Joanne recommended requiring a special use permit and will research other municipalities' ordinances.

MAYOR'S REPORT

- Kevin informed the council that the city received a formal complaint against the LED billboard at North 4th Street and Germantown Road. The request is under review.

OLD BUSINESS:

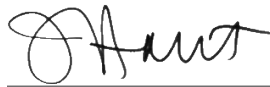
- Special Events Application/Ordinances—Scheduled a committee meeting for September 8th at 6:30 p.m. to form a new policy and procedure for special events in Breese.

NEW BUSINESS:

None.

Motion by Schleper, seconded by Jung to adjourn after no further business was brought before the Council, and begin Executive Session. Motion carried by unanimous voice vote.

Meeting adjourned at 8:21 p.m.



Non-verbatim minutes taken by:

Signer ID: SQNEBDAZ15...

Jackie Hummert, City Clerk