

FINANCE COMMITTEE MEETING *JULY 20, 2026

Minutes of the finance committee meeting of the Breese City Council held on the above date.

Mayor Kevin Timmermann called the meeting to order at 7:00 p.m.

Aldermen in attendance: Jason Davinroy, Steve Hellige, Luke Essenpreis, Jeff Jung, Carl Ratermann, Dan Robben, Tim Schleper, Gary Usselmann.

City Officials: Public Works Mgr. Don Voss, Electric Operations Mgr. Jason Deering, Street Supt. Tom Tebbe, HR Director & Clubhouse Mgr. Doug Schulte, Golf Course Supt. Paul Smith, City Treasurer Bob Venhaus, Police Sergeant Kurt Detmer, EMS Operations Mgr. Allen Pollmann, Business Admin. Trevor Schubert, Park Custodian Bruce Kruep, City Attorney Joanne Stevenson, Zoning Admin. John Becker.

PROJECTS:

- South Water Tower—Construction start date was pushed back to September 18th.
- Sewer Plant Upgrade—Council will approve a contract with HMG Engineers for the construction phase of the WWTP Improvements in an amount not to exceed \$680,000.00 Tuesday night.
- North Substation—Don suggested shrinking the original commercial parking lot size and establishing the site for the substation. Council agreed.
- Mine Street Improvements—Joanne prepared a declaration of covenants that the council will approve Tuesday night in addition to the re-zoning of the property from R-2 to C-2.
- HCL East/West—Kevin wants to set a meeting with Mike McGinley to write an RFP for the property.
- Bandstand—Council will approve a contract with Nickas Architecture, LLC for \$6950.00 Tuesday night. Don and Kevin agreed to apply for an OSLAD Grant.

PUBLIC WORKS:

- 12th Street Curbing Project—Concrete is finished. Plan to start dirt work on Thursday.
- Library benches—Tom will schedule pouring concrete pads for benches at the library after 12th Street is complete.
- Tree stump removal—Street Dept will be grinding stumps around sidewalks that need replaced. Tom will schedule another stump grinder rental for the park when time allows.
- Rock & Oil—Street Dept is working in Ward 4 July 20th-21st; rain date is July 24th.

UTILITIES:

- Meter reading software—The new software company has failed to provide services for reading water as promised. Don is working to get OATI to lower the cost to offset the burden on the

Electric Dept. Don wants to upgrade the existing water reading software while either waiting for OATI or choosing a different path. Council agreed to purchase the upgraded Neptune reading software for water.

- Backflow preventers—BSI Online offered \$3.00 per meter, which includes all the leg work and EPA reporting. They also have grease tracking programs. Don will set up a meeting with BSI.
- Purchase new folder/insert—Council approved to purchase a new Pitney Bowes Relay 4500 for \$15,554.41 without the service plan.
- July PCA—Council agreed to keep the rate at .0101 since costs of production continue to increase. Jason suggested adjusting the base rate for future reductions if necessary.

PUBLIC SAFETY:

- Public event application—Kevin wants to establish a new policy for all events in the City of Breese. The council will need to approve an application and ordinances to incorporate into the municipal code and send communication to all organizations. The new policy will begin January 1, 2027.
- New vehicle—Dodge \$43,500 / Ford \$48,500. Council will approve the purchase of a new Dodge Durango at the August 4th council meeting.
- Kevin received an email from a resident regarding Flock cameras. Kurt has reached out to Flock for assistance ensuring that data is not being inappropriately shared.

AMBULANCE:

- Motion by Hellige, seconded by Usselman to approve the Billable Runs for June 2026. Motion carried by unanimous voice vote.
- New Stryker stretcher—Allen explained that the current stretcher can no longer be serviced. The stretcher is in the FY2027 budget. The Gallagher family has offered to donate towards the purchase. Allen plans to also use proceeds from the golf scramble.
- EMS Golf Scramble August 1st—Still need afternoon teams.

RECREATION:

- Dog Park bench—Bruce is ordering a bench in memory of Mike Fix.
- Tree removal—5-6 trees have been removed; still have 5-6 more to remove. Plant Land offered to donate replacement trees.
- Bent Oak starters/rangers—Bent Oak is experiencing high volume and a lack of etiquette. Council agreed to recruit volunteer starters and rangers in exchange for green fees.
- Overflow parking—Doug and Paul asked Bob Haselhorst if he would sell a piece of property for extra parking at the golf course. Discussion was tabled to a later date.

BUSINESS ADMINISTRATOR:

- Trevor updated the council on June financials. Auditors will be on site July 22nd.
- Breese Lawn & Garden BD Agreement—Council agreed to approve an agreement to reimburse 80% of Breese Lawn & Garden business district tax up to \$218,250.00. Kevin requested that Trevor hand deliver the agreement.
- Comprehensive Plan—Draft is ready for review. Scheduled a Finance committee meeting for August 11th at 7:00 p.m.
- Electric and Sewer Bonds—Council agreed to wait to issue the second series of sewer bonds. Don and Kevin said to start the process now for the electric bonds.
- Chamber of Commerce sign—Kerry Porter wants to upgrade the sign. Kevin requested that she comes to the August finance meeting.

CITY COLLECTOR:

- Appropriation FY2027—Council will approve the ordinance Tuesday night. No public attended the hearing.
- 2027 Consolidated Election—Carl, Gary, Jason, and Tim are up for election. Petitions open August 25th.
- Tax Levy Extension—The 2025 payable 2026 rate is .828074. The city will see an increase in revenue of \$58,461.00. The County Clerk's office said they plan to mail a letter with the tax bills explaining the mistake on last year's Breese Public Library levy.

HUMAN RESOURCES:

- Union contracts—Had an initial meeting with FOP. Kevin feels that the negotiations should go smoothly. Kevin encouraged the Public Works union to get together as well.

ZONING:

- Farrell Family Trust zoning hearing—Council will approve an ordinance re-zoning the property from R-2 to C-2 Tuesday night.
- Jered & Catherine Huegen zoning hearing—Hearing is scheduled for July 30th at 7:30 p.m. for a setback variance at 924 North 5th Street.

MAYOR'S REPORT

- Department inventory—Each department will build an inventory list that will be managed by Trevor. Also need to establish a disposition policy. Council agreed to start building a list of assets for \$500 and over.

- Liquor License renewals—Currently the city does not require annual forms for liquor license renewals.
- 5-year plans—Department heads should submit their plans to their committee chairman.
- Agenda requirements—Kevin stated that all agenda items need to be submitted to the City Clerk's office no later than Thursday at 12:00 p.m. before the meeting. All items must have detailed information including the vendors that bid and \$ amounts. Any items that require a separate agenda should also be clarified for proper posting.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

Motion by Hellige, seconded by Robben to adjourn after no further business was brought before the Council. Motion carried by unanimous voice vote.

Meeting adjourned at 9:00 p.m.

Non-verbatim minutes taken by: _____
Jackie Hummert, City Clerk