

**INSTRUCTION SHEET FOR FENCE CONSTRUCTION**

1. Determine if the fence will be erected at or within three (3) feet of a property line
2. Fill out the the Building Permit.
3. You must not build your fence until the Zoning Administrator signs off on the application and you receive a Building Permit.
4. Contact the Zoning Administrator at 407-3994.
5. Check one of the following.

A survey was performed and will be shown to the Zoning Administrator for approval.

For a fence that is to be located more than three feet from the property line the site plan must be shown to the Zoning Administrator for approval.

For a fence that is to be located three feet or less from the established property line the applicant must locate the previously placed survey pins marking the boundary lines of their property. The applicant must show the location of the boundary lines as well as the proposed location of the fence to all adjoining and abutting property owners and obtain their approval on the form below.

6. As an adjoining or abutting property owner, I have been shown the location of the property line pins as well as the type, description and proposed location of the proposed fence. I agree and consent to the construction of the fence as deccribed at the location proposed.

7. If the applicant cannot obtain approval of all adjoining and abutting property owners, the applicant must file a petition for setback variances with the City Zoning Board of Appeals.

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

**THIS FORM IS ONLY FOR FENCE APPROVAL AND CONSTRUCTION**  
**CITY OF BREESE FENCE BUILDING PERMIT**

Name of Owner		Phone No.	
Address		Work/Cell No.	
Contractor		Phone No.	
Address		Cell No.	
Name of Applicant if other than Owner		Phone No.	
Address		Work/Cell No.	

Type of Fence      Wood        Vinyl        Other    \_\_\_\_\_

3 ft. set back from back and side lot lines.

DISTANCE:

<input type="text"/>	Ft. from rear property line to building.
<input type="text"/>	Ft. from left side property line to building.
<input type="text"/>	Ft. from right side property line to building.
N/A	Ft. from front property line to building N/A.

**SITE PLAN:** Furnish a drawing with the demensions showing the location of the fence relative to the house and property lines.      Use below space.

Applicants signature: \_\_\_\_\_

Zoning Aministrators signature: \_\_\_\_\_